



Anderson College

1990-91 Academic Catalog

Limitation

This catalog contains the program offerings, the graduation requirements, and the academic regulations of this college which are in effect for the period May 15, 1990 - May 14, 1991. Along with the Student Handbook it represents the information the student needs in fulfilling responsibilities to this college. The contents of this catalog are subject to change under extenuating circumstances or by action of the Board of Trustees. Where noted, the material is subject to change upon suitable notice.

Accreditation:

Commission on Colleges, Southern Association of Colleges and Schools (Reaffirmed 1990)
National Association of Schools of Music

Institutional Memberships:

National Association of Schools of Music
American Association of Community and Junior Colleges
National Council of Independent Junior Colleges
American Council on Education
Southern Association of Community and Junior Colleges
Association of Southern Baptist Colleges and Schools
South Carolina Association of Colleges and Universities
South Carolina College Council
Council for Advancement and Support of Education
College Entrance Examination Board

Non-Discrimination

Anderson College accepts students on the basis of academic qualifications, character, and evidence of the potential to benefit from the college experience. The college accepts all qualified applicants regardless of race, religious creed, place of national origin, sex, age, handicap, or ethnic group.

Title IX Coordinator — Dr. Richard Roberts, Asst. to the President (2nd floor Merritt Building) ext. 2045.

Facilities Coordinator for the Handicapped — Gordon Knight, Office of the Vice President for Business Affairs (1st floor Merritt Bldg.) ext. 2103.

Counseling Coordinator for the Handicapped — Ken Watkins, Counseling Center (Student Center) ext. 2017.

Consumer Information Officer — Rick Hinshaw, Admissions Office (Rice Information Center) ext. 2036.

Anderson College 1990-91 Catalog

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ANNOUNCEMENT

Anderson College has applied to the Commission on Colleges of the Southern Association of Colleges and Schools to make a transition from associate-degree granting institution to bachelor's level institution as of the fall semester, 1991.

Anderson, South Carolina 29621

ACADEMIC CALENDAR - 1990-91

SUMMER SCHOOL, 1990

First Term	May 14 - June 8
Second Term	June 11 - July 11
Third Term	July 12 - August 10
Summer Open House	Saturday, July 21

SUMMER ORIENTATION, 1990

July 9-10 (MT)
 July 12-13 (ThF)
 July 19-20 (ThF)
 August 2-3 (ThF)
 August 17-18 (Make-Up Orientation)

FALL SEMESTER, 1990

Opening Faculty Meeting	Friday, August 17
First Class Day for Fall	Wednesday, August 22
Last Day to Withdraw from a Course with No Grade	Wednesday, September 5
Faculty Retreat	Wednesday, October 10
Fall Break	Thursday & Friday, October 11-12
Exact Middle of the Semester	Tuesday, October 16
Mid-Term Grades Due	Monday, October 22
Open House I	Saturday, October 27
Last Day to Withdraw from Courses	Friday, November 9
Thanksgiving Holiday	Thursday & Friday, November 22-23
Last Class Day	Thursday, December 6
Final Exams	Friday, December 7 - Friday, December 14

SPRING SEMESTER, 1991

First Class Day for Spring	Thursday, January 10
Open House II	Saturday, January 19
Last Day to Withdraw from a Course with No Grade	Thursday, January 24
Open House III	Saturday, February 16
Exact Middle of the Semester	Friday, March 1
Mid-Term Grades Due	Friday, March 8
Open House IV	Saturday, March 9
Spring Break	Saturday, March 16 - Sunday, March 24
Last Day to Withdraw from Courses	Wednesday, April 3
Open House V	Saturday, April 20
Last Class Day	Monday, April 29
Final Exams	Tuesday, April 30 - Tuesday, May 7
Graduation	Saturday, May 11

SUMMER SCHOOL, 1991

First Term	May 14 - June 10
Second Term	June 12 - July 12
Third Term	July 15 - August 13
Summer Open House	Saturday, July 20

ANDERSON COLLEGE MISSION

Fundamental Purpose

Anderson College is a private, coeducational, liberal arts college, sponsored by the South Carolina Baptist Convention, which provides opportunities for higher education at the freshman and sophomore levels. The College offers a Christian educational program whereby students are provided opportunities to develop intellectually, physically, socially, morally, and spiritually within an institution which affirms the teachings of Jesus Christ as the ultimate guide for living. The College is operated by Christian trustees, faculty, administration, and staff.

Educational Philosophy

At Anderson College the major emphasis is on the academic program which focuses on the intellectual development of the student. A holistic Christian approach also requires that the college give attention to other aspects of the student's development. With this emphasis a community of educators is formed by all persons who contribute to the student's total development. The College has defined areas for student development and provides opportunities for growth in the following areas:

Intellectual growth includes acquiring a broad understanding of the major areas of human knowledge which enable the student to interpret the world and his or her place in it. As the student matures intellectually, his or her frame of mind will be increasingly characterized by fairness and openness, a healthy and thoughtful skepticism, an inquisitive and concerned approach to life, and an appreciation for the world's beauty, both natural and artistic. Skills in the mental processes needed for reaching conclusions, solving problems, and making decisions will be developed. The student will be better equipped to make sound judgments, formulate ideas, and effectively communicate these. Furthermore, the student will be encouraged to continue to learn and thus to adapt successfully to a rapidly changing world.

Physical growth means the continued development of the physical self which necessarily includes several life-style considerations: eating habits which lead to adequate nutrition and weight control, physical activities which enhance fitness level and motor skill development and lead to lifelong involvement, and rejection of damaging habits which impede physical development.

Social growth means developing a sense of identity and interpersonal relationships often sought in the forms of friendship, leadership, and love. Social growth and an enhanced sense of identity have the potential for causing personal relationships to move towards greater trust, independence, and individuality.

Moral growth includes examining one's personal values by confronting issues, real life situations, and models which may shape or change value judgments as one matures. The student will be encouraged to make behavioral decisions in accord with the teachings of Jesus Christ.

Spiritual growth begins with an honest examination of one's relationship to God. Also included are efforts to establish or nurture a personal relationship with Jesus Christ and to enrich that relationship through service to God and to fellow human beings.

Constituency

Anderson College is committed to serving all persons whose educational goals can be achieved within the context of the College's educational philosophy and within the College's capabilities and resources. Historically, the overwhelming majority of the students

have been of the traditional college age group, and the institution remains committed to serving this group. Anderson College is also committed to developing and maintaining academic programs and student services which will provide adult learners with opportunities to achieve their educational goals.

Special Characteristics

Throughout its history Anderson College has sought to identify and nurture certain special characteristics which give it a sense of identity and purpose. The College's programs reflect these characteristics and are designed to serve students whose needs they meet.

Curriculum. Anderson College has as its primary commitment two-year undergraduate programs leading to a variety of Associate Degrees. Among these are liberal arts curricula that transfer to institutions that offer Bachelor's degrees. Selected vocational curricula which may lead to transfer to senior institutions or direct entry into vocations, are also offered. In addition, a variety of special and certificate programs is offered. These include courses in which college credit may be earned, courses in which Continuing Education Units are earned, and experiences which offer personal and/or professional enrichment. All educational experiences are offered in an environment of respect for Christian faith and belief in the value of liberal education for all fields of human endeavor. These priorities are especially reflected in the requirement of a core of courses which must be completed by all students who are awarded degrees. Furthermore, all students who earn an associate degree are required to achieve and demonstrate competency in reading, writing, oral communication, and mathematics.

Commitment to teaching. Anderson College is primarily a teaching institution with a faculty committed to that task. The administration encourages faculty members to improve their teaching skills with financial support provided for professional memberships, conferences, seminars, and academic courses.

The faculty engages in individual research projects, organizes regular faculty retreats and workshops, and evaluates its effectiveness in the classroom. The focus of each of these pursuits is the student. Research is primarily intended to improve classroom instruction. Retreats are generally related to the improvement of skills in the classroom and/or understanding student needs. Evaluation is weighted heavily toward quality teaching.

Commitment to the individual student. Appropriate and challenging academic standards result from the College's belief that students benefit most from their academic experience when they perform at their best. While these standards apply equally to all students, the College recognizes differing levels of individual ability and desires that each student be provided the challenge and the opportunity to reach his or her full potential. Thus there is at Anderson College a special commitment to the student as an individual.

Advanced students are provided challenging opportunities to grow intellectually. Anderson College also recognizes that the educational background of some students has not fully prepared them for college level work and that they may not be able to reach their full potential without assistance.

A comprehensive program of counseling services is available for all students through the Counseling Center. Personal, group, transfer, career and academic guidance and testing are offered in a confidential setting by highly qualified counselors. Orientation programs (summer and fall) assist new students in their transition from high school to college. These sessions are for parents and students and are designed to answer questions, to educate, and to evaluate academic performance. Academic advising by faculty helps

students establish appropriate programs of study and provides guidance in degree and transfer requirements.

Residential college. An important characteristic of Anderson College as a two-year college is that facilities and programming are provided for on-campus resident students. A wide range of programs and activities is offered which makes living on campus an enrichment of one's total educational experience.

Comprehensive student development. Programs and activities, intended to further develop students in settings outside the classroom, are also provided. The persons responsible for the activities and programs are contributors to the holistic approach to education and are part of the community of educators at Anderson College.

Leadership development. The freshman and sophomore students at Anderson College are given opportunities to participate in key leadership positions generally held by upperclassmen at senior institutions. The cultivation of student leadership is a necessity for a well-developed student life program. Providing positions for leadership and developing leadership skills are a priority at Anderson College and these skills are often advantageous in senior institutions, churches, and other agencies and organizations.

COLLEGE HISTORY

Anderson College traces its origin to one of the first institutions of higher learning for women in the United States. The Johnson Female Seminary opened in the village of Anderson in 1848. The founder was the Reverend William B. Johnson, a Baptist minister who was the first president of the Southern Baptist Convention.

The school Reverend Johnson founded was forced to close during the Civil War and did not reopen. But in time a new generation carried on where the old institution had stopped. A group of public-spirited citizens, desirous of an institution of higher learning in Anderson, offered 32 acres of land and \$100,000 to the South Carolina Baptist Convention at its meeting in 1910. The convention nominated a group of trustees and Anderson College was granted a charter in 1911 by the South Carolina General Assembly. In 1912, the college opened its doors and operated as a four-year college for women until 1930. In 1929, the South Carolina Baptist Convention approved the institution's transition to a junior college, the first in the state. Qualified males were first accepted as day students in 1930.

Anderson College has changed considerably since its founding both in the type of program offered and in the composition of the student body. The basic underlying purpose of the college has not changed. It is today what it has always been, an institution of higher learning with an atmosphere of Christian concern.

THE CAMPUS

Anderson College is located within the city limits of Anderson, South Carolina, on a 32-acre main campus, adjoined by 12 additional acres. The campus lies in the northeastern part of the city in a residential area. This location offers easy access to the downtown business district and to many local churches.

More than a hundred oaks grow on the campus which is landscaped in a series of rising terraces, with flower-bordered walks and driveways. Wisteria, dogwood, azaleas, a rose garden, and formal memorial gardens add to the natural beauty of the grounds.

The heart of the campus is the cluster of three original buildings: the Merritt Administration Building, Denmark Hall, and Pratt Hall, which were built in 1911, when the College was founded

Six major buildings serve the academic program of the College: the Watkins Teaching Center, the Olin D. Johnston Memorial Library, the Sullivan Music Building, the Art Building, the faculty office building, and the Fine Arts Center, containing a chapel-auditorium and the Gallant Art Gallery.

There are three main residence halls, Pratt, Denmark, and Whyte, for women, and three, North Rouse, South Rouse, and Lawton, for men. Additional housing units for 10 to 15 students, are located around the campus as well.

The Abney Athletic Center and the Grubbs Memorial Tennis Courts are the home of inter-collegiate athletics at Anderson College. The intramural and club sports program also use these facilities, as well as Smethers Field and White Gymnasium. The Grubbs Courts and Smethers Field are lighted.

Major student services are provided in the Student Center, the Rice Information Center, and in the Merritt Administration Building.

Facilities for Handicapped

Anderson College has provided facilities for the physically handicapped in the following ways: Constructed wheelchair ramps for access to strategic buildings on campus; modified restrooms in the teaching center to accommodate handicapped students; constructed rooms for handicapped students in a new dormitory; reserved parking spaces for handicapped students; appointed a counseling coordinator for the handicapped.

Counseling services for handicapped students are provided by the Counseling Center. Personal, academic, transfer, career and group counseling services are available and in no way discriminate against a person because of his/her handicap. Students with handicaps who need special assistance in classrooms are requested to contact the center for assistance.

ACADEMIC PROGRAMS

Curriculum

The curriculum consists of liberal arts courses which meet the general education requirements, or first two years, of a four-year college degree. In addition, the college offers several career-option programs. The school year consists of two semesters of 15 weeks, three summer terms, and evening classes on a schedule that parallels the schedule for day classes. The degrees offered and the graduation requirements are described under the section of this catalog dealing with academic regulations and the required and recommended curricula.

Continuing Education Program

The Continuing Education Program is designed to assist adult learners—usually twenty-five years of age or older—who wish to begin or return to college studies for the purpose of career advancement, personal enrichment or both. The College recognizes the special needs brought about by the responsibilities of family, work and other commitments. These needs are taken into consideration in class scheduling, and student services for adult learners—admissions, orientation, registration, financial aid and academic/career advising—are designed to be both appropriate and accessible for adult learners.

Honors Program

Anderson College invites students with strong academic backgrounds, including above average grades in college preparatory courses and scores on the SAT or ACT examinations, to participate in the Honors Program. However, any student may request to be in the Program; and each applicant for the Program will be reviewed individually to determine his or her qualifications. The Honors Program is made up of honors sections of certain courses in the curriculum and a series of extra - curricular activities including participation in the National Collegiate Honors Council, seminars and trips to other locations for cultural enrichments. Instruction in these sections is designed to challenge highly motivated and well prepared students. Assignments and activities are developed to produce independent learners, critical thinkers, and creative problem solvers, and to provide them with an excellent foundation for the next stage of their educational development.

Summer School

Anderson College offers a comprehensive schedule of courses during the summer. Classes are scheduled in three sessions, and it is possible to earn a maximum of twenty-four credit hours in the summer (8 sem. hrs. per session). Summer classes are available to students of other colleges and universities as well as to Anderson College students. College credit is available to qualified high school juniors and seniors through the High School ADVANCE and Dual Credit programs.

High School ADVANCE and DUAL CREDIT Programs

High School ADVANCE is a program that permits rising juniors and seniors in high school to enroll in courses for college credit during regular semesters or in the summer. Credit earned in this program may be applied toward a degree at Anderson College, or

the credit may be transferred to another college or university. High school ADVANCE students must submit approval of their principal or guidance counselor for courses taken at Anderson College. A High School ADVANCE student wishing to enroll in English or mathematics courses must make a satisfactory score on the placement test. Under certain circumstances, it is possible for students to take courses which will count for both high school and college credit for certain high school or college courses.

Anderson College Experience

Anderson College Experience is a two semester-hour course designed to assist students in making a successful transition from their homes and from high school to college. Students are provided opportunities to develop their knowledge and skills in such areas as managing time, acquiring effective study habits, building productive interpersonal relationships, communicating effectively, accepting responsibility and accountability for the consequences of actions and decisions, setting appropriate goals, maintaining healthy lifestyles, and analyzing their interests and capabilities. They also learn about the various services on campus that can contribute to their academic, social, physical, and spiritual growth. This is an elective course open to all students attending college for the first time. It constitutes an on-going orientation for new students.

In-Service Guidance

In-Service Guidance is a program designed to provide practical educational experiences for students who are either interested in, or committed to, Christian service. The student is given an opportunity to examine the "call" to Christian service. Students are able to provide personal and professional identity with roles in ministry. Practical skills are taught in the classroom experience and applied in the practical activities. The program consists of a series of classes each semester each carrying one semester hour of credit. Students will engage in ministry activities off campus in churches and other institutions. The courses offered in the In-Service Guidance program are found in the course description section of this catalog under the Religion Department.

Foreign and Domestic Study/Travel

The college offers occasional courses through a program of foreign and domestic study/travel. These are academic courses and some of the courses in the curriculum of the college are taught through this program. The instructor conducting the program prescribes reading and writing requirements, and students attend lectures on campus prior to the travel experience. These programs are offered to students and to others on a non-credit basis as well as for credit.

Study Program in the Soviet Union

Anderson College provides the opportunity for students to study for a year in Alma-Ata, the capital of the Soviet Republic of Kazakhstan. Students who participate in this program may receive up to 30 credit hours in transfer from the Soviet institution. The cost to the student is approximately the same as a year as a campus resident student at Anderson College, plus round-trip airfare to the Soviet Union. A policy statement on the program and application materials may be obtained from the Registrar's Office.

Independent and Directed Study

The college offers an opportunity for its students and members of the community to fulfill certain course requirements or study outside the normal classroom setting through a program of independent or directed study. A course will not normally be offered by independent study during an academic term in which that course is offered in traditional classroom study. Persons interested in these programs may communicate with the office of the Registrar for complete details. See section on academic regulations for details.

Air Force and Army ROTC

Anderson College has an agreement with Clemson University whereby Anderson College students, both male and female, can complete the first two years of the four-year ROTC program. To enroll in this program, students must be citizens of the U.S., be of sound physical condition, and enroll in courses leading to a B.A. or B.S. degree. Participation in the ROTC program may entail travel to the Clemson University campus once weekly to attend one hour of classroom work and one hour of corps training laboratory. Uniforms are provided to enrolled students by Clemson University. A twenty-five dollar deposit is required which is refundable upon the return of the uniform. Completion of the two-year basic program at Anderson College does NOT carry any obligation at all. It does, however, permit the student to transfer to any college or university with the 4-year Army or Air Force ROTC Program, and enter the Advanced ROTC Program.

ACADEMIC SUPPORT PROGRAMS

Academic Advising

Each student is assigned a faculty advisor based on his or her academic interests. At anytime and for any reason a student may request a change of advisor by presenting the request to the office of the Associate Academic Dean, who is responsible for the advising program. Students should seek the help of their advisors in planning their class schedules, in determining the requirements of the colleges to which they plan to transfer, in exploring their various career options, and in solving academic or personal problems.

Academic Services Center

The Academic Services Center at Anderson College functions as an enhancement to the academic courses and is intended to facilitate students' development of skills essential to academic success. The services of the Center are available at no cost to all Anderson College students.

The Academic Services Center conducts two major programs, the *Tutorial Program* and the *College Opportunity Program*. The Tutorial Program provides assistance to students who may need help in understanding a subject or in completing a particular assignment. Tutoring, which is provided by both faculty and students, is available in all subjects; but special assistance is available through the Writing Laboratory and the Mathematics Laboratory, which are staffed by faculty specialists in composition and in mathematics. Tutoring is available during the afternoons and evenings four days a week.

The College Opportunity Program consists of courses, tutoring, advising, and counseling designed especially for students whose placement test scores and/or high school records indicate a need for special assistance in reading, writing, or mathematics. The

faculty, administration, and staff of Anderson College believe that competence in these skill areas is essential for success in college as well as in one's future career and personal life. The College is committed to giving a chance to students whose educational backgrounds may not have adequately prepared them for college-level work in these areas.

Parents and students should note that students who are accepted into the College Opportunity Program may require longer than four semesters to complete a degree program at Anderson College. Students in this program are frequently advised to take a reduced course load in addition to registering for the special courses. Some students require five or six semesters in order to complete a degree program, while others finish in two years by attending summer session.

Library Services

The Olin D. Johnston Library, which was completed in 1974, contains a collection of approximately 40,000 books, periodicals, and non-print media. The Gladys Johnston Room, a formal meeting room on the second floor, houses furniture and memorabilia from the Johnston home. The Library provides assistance to students in identifying materials relevant to course assignments, in conducting computer-assisted searches of external databases, and in borrowing materials from other libraries through interlibrary loan.

Computer Services

A computer laboratory, housing approximately 30 computers and 15 printers, is located on the first floor of Watkins Teaching Center. It is available for use by entire classes and by individual students. Software is available for a variety of functions, such as word processing and database management. Many departments own computer programs relevant to their particular subjects that are used in the instructional program.

Media Services

The Media Center, located in Watkins Teaching Center, provides audiovisual equipment for use in the instructional program and is available for use by authorized student groups. The Center also arranges for the rental of audiovisual programs, particularly films and video cassettes.

Summer College Prep Week

Anderson College provides an intensive one-week summer program for students who plan to enter the College in the fall semester. The program consists of an orientation to the staff and services provided by the College; an examination of the College's academic and social expectations of students; and instruction in time management, learning skills, and developing effective interpersonal relationships. Participation in this program may be required of students who are conditionally admitted.

STUDENT LIFE

The Student Development program at Anderson College is concerned with a student's education and development. While the faculty is primarily concerned with the student's education in the classroom, the student development staff is primarily concerned with the student's education outside the classroom. Anderson College faculty and staff are committed to the total development of the student and wish to help students grow intellectually, physically, socially, morally and spiritually.

Anderson College provides a comprehensive program of student development staffed by a team of professionals. These persons are equipped to help students have positive and rewarding personal growth experiences while at Anderson College. The areas within the Student Development Division are: Admissions, Athletics, Campus Ministries, Counseling Services, Financial Aid, Health Services, Intramurals, Residence Life, Security, and Student Activities.

Resident Students

The Residence Life staff makes every effort to ensure harmonious and enjoyable living conditions conducive to study and comfort within the residence halls. Anderson College housing includes conventional single sex residence halls as well as small living units accommodating as few as four and as many as ten residents. All housing is within 1½ blocks of the campus. Approximately 70 percent of the students live in campus housing.

Residence halls are staffed with adult supervisors and student resident assistants in each living unit. The resident assistants are paid student leaders who are available to help guide their peers in developing good community living. Students are encouraged to take leadership roles in the residence halls to help maintain a quality environment.

Students who wish to reside in a residence hall must maintain an academic load of 12 semester hours. All students except those who are either a) married; b) veterans of more than 120 days of consecutive military duty; c) living with a parent or guardian; d) 21 years of age or older; or e) have lived in Anderson College housing for two consecutive semesters are required to live in Anderson College housing. Only in special and exceptional cases can these requirements be waived. Exceptions must be granted by the Associate Dean for Student Development. Students who violate these guidelines will be subject to suspension from Anderson College. Resident students are responsible for all rules and regulations pertaining to residence life found in the Student Handbook.

Commuting Students

The City of Anderson has a population of over 34,000 and there are many small towns adjoining the city. Anderson College is fortunate in this sense because many students desire to live at home and become commuting students at the College. Approximately 30 percent of the total student enrollment consists of commuting students. With this in mind, a conscious and concentrated effort is made to involve commuters so that they feel they are an integral part of student life. The Student Government Constitution calls for commuters to be appointed to student committees. There are commuting student intramural teams, and a Commuting Student Committee has as its primary function to devise and implement plans to involve commuting students. A commuting student lounge is located in the Student Center.

Student Activities

Because all of one's time is not spent in classes and studying, Anderson College provides a comprehensive program of supervised activities. A Student Activities Director coordinates campus activities with the help of student organizations that are designed to provide wholesome activities. Some of the many campus events are movies, dances, tournaments, short courses and travel.

Athletics

Students may participate in a wide range of intercollegiate sports at Anderson College. Women may participate in basketball, soccer, volleyball, tennis, and fast-pitch softball. Men's teams compete in basketball, baseball, soccer, tennis, and golf. Anderson College is a member of the National Junior College Athletic Association, the Western Carolina Junior College Conference, and NJCAA Region X.

Intramural Sports

The Intramural-Recreational Sports Program provides various opportunities for individuals and groups seeking to participate in both competitive and recreational activities on an organized and/or "free play" basis. These opportunities, which give balance to the college, academic, and occupational life, include leadership roles in organizing, administering, and experiencing these programs, as well as active and spectator participation. The diversified Intramural-Recreational Sports Program provides opportunities for every individual to participate, regardless of sex, age, interest in sports, or skill level. Some activities offered are basketball, flag football, racquetball softball, table tennis, tennis, volleyball, bowling, and golf.

Counseling Center

A comprehensive program of counseling services is available for all students in the Counseling Center at Anderson College. These student services are directed toward the personal, social, educational, and vocational development of every Anderson College student.

Counseling. Counseling is a process of assessing both academic and personal growth, discovering one's potential, dealing with adjustment problems and developing plans that will create a more satisfying lifestyle. This process is carried out through individual counseling seminars, structured groups and workshops. All counseling sessions are confidential.

Career Planning: Career planning is an important part of a liberal arts education. The Counseling Center provides specific career information, group and personal counseling, testing services, and career related workshops designed to help a student understand his or her career options. The Office provides a library of vocational materials and information to help the student become familiar with the world of work.

Transfer Placement: Anderson College placement services offer assistance to students in transferring to senior institutions and planning for careers. These services are implemented through individual sessions, Senior College Day, and special seminars and workshops designed for development of the student's interests, skills, and abilities for life/work.

There is no charge for these services and the highest ethical standards associated with the profession are maintained.

Services for Handicapped Students: Counseling services for handicapped students are provided by the Counseling Center. Personal, academic, transfer, career and group counseling services are available and in no way discriminate against a person because of his/her handicap. Students with handicaps who need special assistance in classrooms are requested to contact the Director of the Counseling Center for assistance.

Religious Life

Because Anderson College is a Christian institution sponsored by South Carolina Baptists, religious activities are an important facet of campus life. Students are encouraged to become involved in a local church during their stay at Anderson College. Religious activities are varied; and all students, regardless of denominational affiliation, or religious faith, can find some means of expressing their faith under the Campus Ministries program. The Campus Ministries Department also provides the following opportunities: residence hall Bible study, state B.S.U. conventions, Christian Emphasis Week, work with the local Boys' Club, large group Bible study, B.Y.W., Church Related Vocations Association, Anderson College Athletes for Christ, fellowships, work with foster and nursing homes, and a unit at Patrick B. Harris Psychiatric Hospital ministry team working with the children and adolescents.

Campus Ministries also plans mission trips. Past trips have taken students to work in Bermuda with missionaries as well as to cook meals in Atlanta in a soup kitchen.

The college Chaplain also oversees Life Enrichment Experience, which includes chapel programs. These programs are designed to help the student grow spiritually, academically, and culturally. Some of the special events of the LEE programs are Christian Emphasis Week, Christmas First Night, the Staley Lecture Series, and the Student Led Revival. The Chaplain also has an open door for students who have special needs and problems.

Campus Organizations

Being recognized as a student organizations at Anderson College means that a group has the right to have a faculty or staff member as an advisor, to meet on campus, to publish the organization's picture in the yearbook, to use college facilities, to raise funds, and to represent Anderson College. Opportunities for service and fellowship are offered by membership in the following: Music Ensembles, Phi Theta Kappa, Gamma Beta Phi, Science Club, O.I.K. (Fashion Merchandising), Student Alumni Association, Student Government Association, Social Board, Cheerleaders, Trojettes, Spanish Club, Phi Beta Lambda, Columns, Echoes, Ivy Leaves, A.C. Ambassadors, and Campus Ministries.

Health Service

On-campus health care is provided. A doctor visits the campus for an hour Monday-Thursday, and a nurse maintains hours Monday-Friday to take care of student health needs. All students, residential and commuters, may receive services at the Health Center provided that they have on file at the center a medical history and physical form.

Post Office

A campus post office is located in the Student Center building. All resident students are furnished a mail box. One's college address is provided prior to arrival on campus. The post office is open Monday through Friday from 10 a.m. until 4 p.m. Stamps may

be purchased and packages picked up during these hours. The campus post office is not equipped to handle the mailing of large packages, selling of money orders, sending certified letters, etc. These services may be obtained at the U.S. Post Office located one mile from campus. It is the students' responsibility to provide the Anderson College Post Office with a forwarding address each time they are away from the campus for an extended time. All unforwardable mail will be processed in accordance with United States Post Office regulations.

Security

Anderson College employs a Director of Security to coordinate security services. A private security firm is under contract to protect the lives and property of the students and the college.

Security officers are trained professionals. In addition to patrolling the campus and securing buildings, the campus security is responsible for traffic control, making I.D.s, conducting investigations, and presenting special programs.

The security officers are also available after dark to transport students from various parking areas to their residence halls or from one campus building to another.

Student Publications

Student publications include "Ivy Leaves," a literary journal published once a year; the "Columns," a yearbook; and the "Echoes," a newspaper published twice a month. "Ivy Leaves" is sponsored by the English Department, and short stories, poetry, drama, and art are solicited from students. Major staff positions for the "Echoes" and the "Columns" are filled in the spring of each year. However, staff positions are always open for students who wish to serve on either publication.

Student Government

Every student enrolled at Anderson College is automatically a member of the Student Government Association. The object of the SGA is "to foster student interests and activities, to maintain high standards of scholarship and honor among students, to aid in administering regulations, and to transact business pertaining to the student body." The Administration and the Board of Trustees of Anderson College believe that the welfare of the College will be advanced by the development of an efficient system of self government among the students. Students have been entrusted to share in matters relating to student conduct, loyalty and honor. It is the duty of each student to uphold the highest standards of conduct, loyalty and honor in all phases of college life.

The Student Government Association has three branches: Executive, Legislative, and Judicial. The Executive Branch is composed of a President, Vice-President, and Secretary. The Legislative Branch is composed of eight Senators from each class. The Vice-President of the SGA serves as the President of the Senate. The Judicial Branch is composed of a Disciplinary Committee consisting of six students and three faculty and/or staff members. The purpose of the Disciplinary Committee is to deal with charges brought against a student for engaging in prohibited behavior.

Every student who wants to become involved in the Student Government Association has ample opportunity. The President of the SGA appoints members to committees under the jurisdiction of the SGA. Some of the committees are Elections Board, Social Board, and Commuting Students Committee. Every student has an opportunity to serve whether a commuter or resident, sophomore or freshman.

Summer Orientation

The College offers summer orientation sessions for all new students and their parents. Students may select from four two-day sessions. Orientation involves placement testing, get-acquainted activities with peers, faculty, and administrators, orientation to academic majors, academic advising, and course selections for the Fall Semester. Each orientation session is limited to 150 students plus their parents. Attendance at and completion of an orientation session is required of all new students.

Prohibited Behavior Code

Anderson College expects its students to be honest, to respect the property and rights of others, and to obey city, state, and federal laws. In addition, students are expected to live within the regulations of Anderson College. A majority of students live within the expectations. Nonetheless, all students have the right to know behavior which is prohibited.

In the Spring of 1975, the Student Senate, Student Affairs Committee, and the President of the College joined together in establishing a prohibited conduct code for Anderson College students. Reasonable people who established the code felt that the prohibitions were not unreasonable for Anderson College students. A student who finds the code unreasonable will probably be unhappy at Anderson College.

One will be charged with participation in prohibited behavior for:

1. Knowingly furnishing false information to the College with the intention of deceiving.
2. Misusing college records and identification cards.
3. Disorderly, obscene, or indecent conduct on the Anderson College campus or at college-sponsored events. This is extended to events in which Anderson College is officially represented.
4. Physically abusing students, guests of Anderson College or physical abuse of persons in off-campus events in which Anderson College is officially involved.
5. Mentally antagonizing a person and/or placing him/her under threat of physical harm.
6. Using fireworks on campus unless permission is received from the Vice President for Student Development for use in special events.
7. Possessing weapons which includes, but is not limited to, shotguns, handguns, Possessing weapons which includes, but is not limited to, shotguns, handguns, ammunition, and knives.
8. The possession of, consumption of, being under the influence of, and selling of alcoholic beverages on campus or at college-sponsored functions or at events in which Anderson College is officially represented.
9. The illegal manufacturing, selling, possessing, or using of narcotics, marijuana, hypnotics, sedatives, tranquilizers, stimulants, hallucinogens, or other similar known harmful or habit-forming drugs and/or chemicals on the Anderson College campus.
10. Damage to, theft of, misuse or selling of college-owned property or property of others or being in possession of stolen property.
11. Gambling on campus.
12. Violating disciplinary regulations as handed down by the proper disciplinary body.
13. Failing to respond to a request by college personnel for a meeting, for identification, efforts to control a group situation, or a request in which the official feels, if unheeded, will jeopardize the student and/or the College.
14. The gathering of groups of students which poses a threat to college or private property, the disruption of the normal flow of traffic, causing injuries to persons, or involving indecent, obscene or disorderly conduct.
15. Knowingly and willfully abusing a position of trust.
16. Setting off a false alarm.

17. Being in or having someone in the Residence Hall of the opposite sex other than in the parlors and lounge during regular visiting hours, Open House, and at the beginning and end of school and vacation times when it is customary to help with transporting luggage.
18. Breaking into, or entering, a building that has been secured.
19. Entering into an illicit sexual relationship with a person of the opposite or same sex.
20. Arson.
21. Hazing.
22. Failing to respond to a request by college personnel or student personnel to vacate a building when a fire alarm is sounded.

Interim Suspension

In the event a student's actions on campus result in a clear and present danger to the student, faculty or staff or the property of students and/or the institution, the student may be placed on immediate suspension until there is a disposition of the disciplinary charge.

Presidential Right of Dismissal

The President of the College is authorized by the Board of Trustees to request the withdrawal of any student whose presence in the College, for reasons of health, conduct, or scholarship, does not meet with the approval of the administration, or whose influence, whether by word or deed, is injurious to other students or to the welfare of the institution.

Off-Campus Conduct

The College firmly believes that a part of achieving responsible adulthood is accepting responsibility for one's actions. Therefore, a student on the campus is under the jurisdiction of Anderson College's rules and regulations, as well as applicable city, state, and federal laws.

Anderson College does not harbor any person who may commit a crime while off campus. However, a person charged and convicted of a crime will not be subject to disciplinary action by the college unless the offense is of such a nature that the person's continuing relationship with the institution presents a clear and present danger to the other members of the college community, or the community of Anderson, or impedes the academic process. In this case, the person will be subject to suspension on an interim basis until a hearing is held with the proper authorities.

A person found guilty of a crime may be requested to come before the Disciplinary Committee to present evidence as to why he/she is not a danger to the members of the college community, the community of Anderson, or an impediment to the academic process. If there is any possibility that the proceedings at an Anderson College hearing may be subject to subpoena in an outside court, the College disciplinary hearings may be postponed to give the student his or her right to a fair determination in the court case.

The Student's Responsibility

Attendance at Anderson College is a privilege, not a right. The privilege granted a student carries with it certain expectations which are necessary for living in a community with others, attaining educational instruction, growing responsibly and maturely, and developing one's personhood. Anderson College expects each student who voluntarily registers at the institution to be in fact saying that he/she will cooperate with the expectations and regulations as found in the Student Handbook, the College Catalog, and the Residence Hall handbooks. Furthermore, students are responsible for knowing the information in the campus newspaper, the weekly campus news, and on bulletin boards.

ADMISSIONS

Anderson College attempts to select for admission those students who show promise of being academically successful at this type of institution. Each applicant's record is examined for evidence reflecting potential for intellectual and social growth, strength of character, and seriousness of purpose.

The major factors considered in admission decisions are as follows: graduation from a high school or submission of proof of having passed a high school equivalency test, the high school grade-point average computed on the basis of grades earned in college preparatory courses, the curriculum taken in high school as it relates to the applicant's further educational or career objectives, scores on the Scholastic Aptitude Test (SAT) or the American College Testing Program (ACT), and references. In addition to these considerations, the College may choose to examine further any applicant by the use of psychological, achievement or aptitude tests, and a personal interview.

Anderson College admits students without regard to race, age, creed, color, gender, physical handicap, or national or ethnic origin.

Anderson College will consider applications from students who have verified or verifiable learning disabilities. Such applicants are not required to identify themselves as learning disabled, but they must do so if they wish to be given any special consideration or assistance that the College is prepared to provide. The College does not employ any faculty specifically trained and professionally qualified to work with learning disabled students, nor does it offer any academic programs or courses designed especially for such students. However, these students have available to them counseling, advising, and tutoring services offered to all Anderson College students. Learning disabled students who wish special consideration in such matters as untimed or oral testing must present, along with their application, an assessment of their specific learning disability or disabilities, conducted by a licensed clinical or school psychologist within three years prior to the date of their application.

Prospective applicants are encouraged to visit the campus and to talk with an Admissions Counselor. The Admissions Office will make arrangements for campus visits between the hours of 9:00 a.m. and 4:30 p.m., Monday through Friday, and 9:00 a.m. and 12:00 noon on Saturday. Saturday hours are by appointment only.

APPLICATION PROCEDURES

Applicants who are high school graduates, under the age of 25, United States citizens, and applying for admission to college for the first time as full or part-time degree seeking students must provide the Admissions Office with the following:

1. A completed Personal Information Form (application). This form can be obtained from the Admissions Office.
2. A high school transcript of all work completed or in progress. The applicant is responsible for requesting that a copy of the high school transcript be sent to the Admissions Office. All transcripts must be official ones bearing the official seal of the institution and/or the signature of the appropriate officer of the school.
3. The official scores earned on the Scholastic Aptitude Test or the American College Testing Program. Information regarding these testing programs is usually available through high school guidance counselors.
4. A non-refundable processing fee of \$15.00.

TYPES OF ADMISSION

Regular Admission is normally granted to students who have an average of at least 2.0 (a C average) on college preparatory courses and satisfactory scores on the SAT or ACT.

Conditional Admission may be granted an applicant who has less than a C average on college preparatory courses or who does not have SAT or ACT scores judged to be satisfactory. The conditions for admission may include the following requirements: limited academic load, enrollment in developmental courses as determined by placement tests, a prescribed curriculum, participation in tutoring and other learning assistance programs, attendance at a summer preparatory program, or other activities designed to insure greater academic success for the applicant. In order to enroll and continue at Anderson College, conditionally admitted students are required to meet whatever conditions are prescribed for them.

ADMISSION PROCEDURES FOR OTHER CATEGORIES OF APPLICANTS

Transfer Students

Applicants wishing to transfer to Anderson College from another college must submit all items required in the admissions procedures listed above. If the transfer applicant has earned 16 or more semester hours of credit at another institution, the high school transcript need not be submitted. Applicants must submit official transcripts of all previous college work attempted and must be eligible to return to the college in which they were last enrolled. The college transcript of the transfer student will be evaluated, and a statement of transferability of courses will be made available to the applicant by the Registrar's Office. Students who are academically suspended from another college will not be considered for admission to Anderson College during the period of their suspension.

Adult Students

Any student over 25 years of age applying to Anderson College is required to submit the completed Personal Information Form, proof of high school graduation or successful completion of a high school equivalency program (G.E.D.), transcripts from previous college work, and the \$15.00 processing fee.

International Students

International students are required to submit the Personal Information Form, high school and/or college transcripts, SAT or ACT scores (if available), the score earned on the Test of English as a Foreign Language (TOEFL), and the \$15.00 processing fee. The minimum acceptable TOEFL score at Anderson College is 500. International students who are accepted must provide full payment of room, board, tuition, and fees for the academic year before being registered for classes and assigned a room in the residence halls. They are also responsible for making their own housing arrangements during times when the College is closed for the holidays and during the summer months.

Former Students

Students who have previously attended Anderson College and have not attended another college since, must submit the Personal Information Form. An additional processing fee is not required. Students who have attended another college since leaving Anderson

College must apply as transfer students. Former students whose enrollment at Anderson College has been interrupted for one or more semesters are eligible for admission under the provisions of the college catalog in effect at the time of their readmission.

Transient Students

Applicants who have been attending or are currently attending another college or university and desire to enroll in a course(s) at Anderson College must submit the Transient Student Application Form available from the Admissions Office and a statement from the appropriate official at the institution they are attending, indicating that they have approval to take a course(s) at Anderson College.

Advanced High School Students

Any high school student who has completed the tenth or the eleventh grade but who is not yet a high school graduate may apply to take courses for college credit during the regular or summer terms. Applicants must submit a Transient Student Application Form for fall or spring semesters or a Summer School Registration Form for a summer term, a transcript of all high school work completed or in progress, and a statement of approval from the high school principal or counselor.

Summer School Students

Students in any of the above categories may apply for admission to one or more summer terms at Anderson College by submitting a Summer Registration Form, available through the Registrar's Office.

Auditors

Persons desiring to audit classes may do so with the approval of the Registrar. The College reserves the right to refuse to allow an individual to register as an auditor in courses in which the predominant mode of instruction makes them inappropriate courses for auditors. Auditors are "listeners" in the class. They do not take examinations and do not receive credit. The fee for auditing a course is one-half the normal tuition for the course and any special fees that may be required for registering for that course.

NOTIFICATION OF APPLICANTS

Applications may be completed at any time prior to the beginning of the term for which the applicant plans to enroll. Lead time of at least one week before registration is necessary for proper completion of the application process. As soon as the application is complete, the file will be reviewed and the applicant notified of the decision.

The *Commuting Applicant* approved for admission will be sent a form called Confirmation of Intention to Enroll, which the applicant should complete and return immediately with a reservation fee of \$25.00.

The *Resident Applicant* approved for admission will be sent a housing contract which should be completed and returned with a fee of \$50.00. This fee is applied to tuition and fees and reserves for the student a place in the student body for the next semester. Resident students must also submit a completed health form. Early response by the applicant is important to be assured of being assigned a room in a college residence hall.

CONTINUATION OF ENROLLMENT

Once admitted to the College, a student is assured of the privilege of enrolling for successive terms, provided the student maintains satisfactory academic, social, and financial standing. A student will not be considered to be in good standing with the College after six semesters of full-time enrollment. There is no limit to the number of terms of enrollment for part-time students. Students who have been academically suspended from the College and have completed the period of their suspension may apply for readmission by following the procedures prescribed above for former students.

FINANCES

No student, whether at a public college or a private college, pays the full cost of his education. Students at public institutions receive the benefit of a tax subsidy and students at denominationally sponsored colleges receive the benefit of the annual gifts from the denomination, gifts from friends, and the income from endowment provided by friends of the college. The costs listed below represent a major part, but not all, of the actual cost of the education of the students.

Charges

(Effective August 1, 1990)

All charges subject to change upon suitable notice.

Full-time student (12 to 18 semester hours)	\$ 2405 per semester
Part-time student (fewer than 12 semester hours)	\$ 130 per semester hour
Overload (more than 18 semester hours in any one semester)	\$ 130 per semester hour
Note: Overloads created by ROTC, Theatre 101, Music Ensembles (Choir, bands, etc.), Music 120, 121, 122, 123, 124, 125, 126, Art 241, and CRE/LEE will not require an overload charge.	
Independent/Directed Study	\$ 130 per semester hour
Audit (no credit given)	\$ 65 per semester hour
Evening Division	\$ 130 per semester hour
Summer School 1990	\$ 90 per semester hour
Room	\$ 870 per semester
15- Meal Plan	\$ 820 per semester
21- Meal Plan	\$ 895 per semester
Student Service Fee	\$ 345 per semester

Cost per year for full-time non-resident

Tuition and Student Services Fee \$5500

Cost per year for full-time resident student

Tuition, Student Services Fee, Room, 21 Meal Plan..... \$9080

These totals do not include books, supplies, applied music fees and personal expenses.

Special Fees

Application Fee	\$ 15
Music Instruction Fee (for applied music instruction in class or private lessons)	\$ 130 per semester hour
Lab Fee for Laboratory	
Sciences and Computer Science	\$ 10
Adding a class after registration	\$ 5
Dropping a class after Drop/Add period	\$ 5
Automobile Registration	\$ 5
Resident Student Security Deposit	\$ 60 per year

Graduation Fee	\$ 25
Transcript Fee (First one at no charge)	\$ 3
Private Pilot Lessons	\$ 1,100 per semester
Multi-Engine Rating Lessons	\$ 1,850 one semester
Instrument Rating Lessons	\$ 2,300 one semester

The following sources of financial aid are available:

Pell Grant (formerly Basic Grant)	Financial Aid Office Award
South Carolina Tuition Grant	Departmental Scholarships
Ministerial Scholarships	Family Grants
Commuter Scholarships	Athletic Grants
Academic Scholarships	Publication Scholarships
Acteen & Royal Ambassador Scholarships	Endowed Scholarships
Leadership Scholarships	Valedictorian Scholarships
Perkins Loan	Commuter Guarantee Scholarship
Stafford Loan	

Explanation of Charges

Tuition

The tuition charge is the basic cost of the student's education and covers the cost of instruction. It does not include textbooks and supplies which the student purchases. A full-time student is one who, whether resident or non-resident, is taking from 12 to 18 semester hours of work. The student who takes fewer than 12 semester hours is charged on a semester-hour basis. The student who has permission to take additional hours above 18 is charged for each additional semester hour.

Rooms and Meals for Resident Students

The resident student pays \$3290 per year or \$1645 per semester for room and 21 meals. The resident student selecting the 15 meal plan pays \$3150 per year or \$1575 per semester for room and meals. There is no difference in charge for residents in different residence halls on-campus. Changes in meal plan are permitted within a two-week period beginning with the first meal available each semester. Changes should be requested through the Business Office. The boarding student is entitled to meals for each week the school is in session. This does not include holidays when classes are suspended, the residence halls are closed, and the food service is suspended. No refund or cost adjustment is made for meals which the student does not eat.

Student Services Fee

The student services fee covers a major portion of the total cost of many services and activities offered in the student life program. These are the college newspaper and year-book, athletics, campus ministries, health services, Student Government Association, and intramurals. Even though the student services fee covers most social and recreational costs to the student, there are occasional extra expenses in this area.

Insurance

All Full time students are eligible to purchase health insurance coverage. The insurance is a group accident and sickness policy and covers the 12 months of the school year. The student purchases this insurance for the full amount at the beginning of his/her enrollment directly from the agency through which the coverage is written. Application for coverage may be obtained through the Business Office.

Special Fees

The *application fee* covers the clerical costs of processing the student application. This fee is non-refundable and is paid only once at the time of initial application to this college. The fee is not paid a second time for students who continue enrollment from one year to the next and is not paid by students who interrupt their enrollment for any period of time.

The *music instruction fee* covers the cost of instruction in applied music in small classes and individual instruction and the maintenance of instruments for student use in music practice.

The lab fee for laboratory science courses and computer science courses covers the cost of special materials and supplies necessary for instruction.

All students, whether resident or commuting, who drive a vehicle onto the Anderson College Campus and use the college parking facilities must register their car with the college. The *registration fee* covers the vehicle from August 1 through July 31. Those who register a vehicle in the spring or summer terms register them again for the fall semester. If a student occasionally drives a vehicle other than the one registered (such as a parent's car) an additional bumper sticker must be purchased for this car to avoid the penalty of parking an unregistered vehicle on campus. The student handbook contains details concerning parking regulations.

All boarding students make a \$60.00 *security deposit* at the beginning of their first semester of enrollment at Anderson College. At the end of the year, they receive a 100 percent refund unless campus property damages are charged against them or unless there is an outstanding debt owed to the College. If the student fails to return the room key, \$15.00 will be deducted from this deposit, and if he or she fails to return his or her post office box key, \$5.00 will be deducted. The student will be responsible for any damages in excess of the security deposit.

The fees for private pilot lessons, multi-engine rating lessons, and instrument rating lessons cover the cost of instruction in these areas for students who wish to register for certain courses in the Aviation Management Program. The College must contract with licensed specialists to provide this instruction.

The graduation fee covers the cost of diplomas and diploma covers. The transcript fee covers the cost of duplicating and mailing the student's official academic record to any person to whom, or institution to which, the student requests that the record be sent. There is no cost for the first transcript request.

Some physical education classes require the use of off-campus facilities and students in these classes pay a *physical education facilities use fee* for the use of the facilities and/or equipment.

The college offers several programs of study/travel. These courses usually last from one to three weeks. The student who enrolls in these courses pays the *course tuition* as well as all *travel expenses* which is usually a package tour.

Financial Policies

Reservation Fee and Terms of Payment

The applicant who is notified of acceptance must send within two weeks a prepayment of \$50.00 for the resident student to reserve a residence hall room or \$25.00 for the commuting student to hold a place in the student body. This prepayment is for one semester.

All expenses for the fall semester are due August 1, and no student will be permitted to register for classes until all fees for the semester are paid. For the second semester, payments are due December 15. For the summer terms and evening division, the payments are due at the time of registration. A statement of fees is provided by the business office so that the student can see in detail the costs. The payment of tuition and other basic charges is required in advance. After registration, the business office will assess fee charges which apply to special courses such as music instruction fees, fees for overloads or independent study, and audit fees. Checks and drafts should be drawn to the order of Anderson College.

Refund Policies

All refunds to students will be reduced by any outstanding debt owed to the College. No refund is made of the application fee. A full refund of the \$25 (commuter) or \$50 (resident) prepayment of fees is made only if requested prior to June 1. A student who does not enroll for the second semester may receive a full refund of the second semester prepayment only if requested before November 1.

Students who officially withdraw within the first four weeks of a regular semester will receive refunds on charges of tuition and activity fees as follows:

During the first week	90%
During the second week.....	75%
During the third week	50%
During the fourth week.....	25%
After the fourth week.....	no refund

The first day classes meet will be considered the first day of the term for purposes of computing refunds. The official withdrawal date will be the last day a student has attended classes. Students must request a refund within five days of withdrawal. There is no refund of residence hall room rent. The refund for meals is prorated for the unused meals less ten percent for four weeks; then full charges are due.

All refunds will be made within forty-five days of the official withdrawal of the student and will be mailed to the student's permanent address. Refunds involving financial aid may be delayed for a longer period because of processing requirements.

Summer School and Evening Division Refund Policy

After 1 class day.....	75% refund
After 2 class days	50% refund
After 3 class days	25% refund
After 4 class days	No refund

To be eligible for a refund of tuition and activity fees for summer school and evening division, a student must complete the official withdrawal process before the fourth class day.

Overpayments will be refunded upon written request. Refund requests must be approved by the financial aid office and are subject to being reduced by any outstanding debt owed to the College.

Financial Penalties

The College always regrets the circumstances which make it necessary for the student to pay any fine or penalty fee. Parking regulations are enforced, and a student who does not follow these regulations will be charged a fine as described in the student handbook. The library charges fines for students who keep books beyond the assigned period of time. The resident students are held responsible for property damage in the dormitory, and make a deposit toward any assigned damages. As explained above, a portion of this fee is returned less assignable damages and if there is no outstanding debt owed to the College.

The student signs an application stating that he or she understands the rules and regulations of the College. The student is held responsible for meeting these requirements and paying any fines which, regrettably, may be incurred. Students with unpaid balances, whether for regular charges, fees, or fines, are subject to being withdrawn from classes at a time determined by the College if all accounts are not settled in a timely manner. The College does not release transcripts of credits to a student, or to any other college, if the student has unpaid charges or fines.

Student Bank

The College operates a student bank for resident students. Resident students may deposit funds into the bank and withdraw them as needed. There is no fee for this service. All students are encouraged to open checking accounts at local banks and use their services for cashing checks. All campus services, such as at the bookstore, post office, and canteen, require cash payments.

Academic and Financial Responsibility For Classes

A student who withdraws officially from the College will receive the grade of "W" for all courses in which he or she is enrolled at the time of withdrawal. The official withdrawal date will be the last day a student has attended classes.

The following statements do not apply to summer sessions or to special programs. (See the Summer School Bulletin for policies pertaining to summer school.)

If a student withdraws from one or more classes during the first two weeks (but does not withdraw officially from the college), those classes from which he has withdrawn will not appear on the student's record for the semester. The student is academically responsible for all classes in which he or she is enrolled at the end of the second week of the semester, and is financially responsible for all courses for which he or she is enrolled at the end of the second week of classes.

Financial Aid

General Information

It is the intent of Anderson College to provide financial assistance to all accepted students who, without such aid, would be unable to attend. There are many different sources of financial aid available to qualified students. It is best to complete and mail all required forms as soon as possible since most aid is awarded on a first come, first served basis for qualified applicants. The Financial Aid Office awards aid to qualified applicants regardless of race, religious creed, gender, place of national origin, or ethnic group.

There is a publication available from most high school guidance offices and college financial aid offices, listing well over one hundred sources of financial aid.

If the funding for any financial aid program is reduced or eliminated, it will be the student's responsibility to make up the loss of aid. This will apply if such reduction in aid comes before or during a school year.

Forms

Applicant's who wish to apply for financial aid must fill out and mail the Financial Aid Form. The "FAF" is a needs-analysis system that ultimately determines how much the parents are expected to contribute to the educational costs of the student. It is a fair and equitable system of establishing how much aid each student needs. By completing the proper items on the "FAF" a student can also apply for the Pell Grant. This is a government gift aid program also based on need. It is the *base* of most all financial aid. If the student is a resident of South Carolina he or she must fill out and mail a State Tuition grant application to Columbia. This is also a gift aid program to help students from South Carolina who have selected certain private South Carolina colleges to attend.

All aid applicants are strongly urged to check with local service clubs, churches, or employers, about scholarships they might offer. These types of scholarships often go unused. If the student's full need is not met by the government, or by state or local programs, Anderson College will try to supplement the aid package with various college aid programs attempting to meet the full need of the student.

Satisfactory Academic Progress

In order to be eligible for Federal Financial Aid, a student must maintain satisfactory academic progress. Satisfactory progress is explained in the "Academic Regulations" section of this catalog.

Anderson College Financial Aid Funds

Presidential Academic Scholarship—Students with a 1000 SAT and a 3.7 (on a 4.0 scale) in college preparatory courses may receive up to \$2,000.

Honor Scholarships—Students with above a 3.0 average in college preparatory courses and good SAT scores are considered.

Valedictorian Scholarships—Valedictorians are granted \$100 honorary scholarships the first year they attend Anderson College.

Leadership Scholarships—The Student Government Association awards scholarships up to \$500 to selected student leaders. Applicants must have a 2.5 GPA in college preparatory courses and have shown ability in a leadership role.

Music Scholarships—Scholarships in piano, voice, organ, band, and orchestra instruments are offered on a competitive basis to students of talent and achievement. These awards are open to students who plan to major in music. Auditions for these scholarships will be held by appointment once a year.

Art Scholarships—Students who plan to major in art may apply for an art department scholarship. Awards are made to students who are recognized as having the potential to contribute to the department based on their creativity, scholarship, or commitment to art. Interviews and portfolio reviews are scheduled in conjunction with Open House programs.

Ministerial Scholarships—These are for students who plan to go into church related fields as well as children and wives of ministers. (Those going into Church - Related Vocations must agree to certain stipulations to receive scholarships.)

Acteen and Royal Ambassador Scholarships—Anderson College will give scholarships of \$1000 or more to admitted freshmen who have either earned the Queen Regent in Service level of achievement in Acteens or a Royal Ambassador Service Aid Award, the amount of each scholarship to be based upon available scholarship funds. Scholarships are subject to renewal upon satisfactory academic achievement and exercised Christian leadership on campus. Such students will also be considered for loans and part-time work when justified by financial aid.

Alumni Board Scholarship—A \$300.00 scholarship is awarded to an alumni descendent each year. Applicants are to contact the Alumni Board Scholarship Committee Chairperson.

Family Grants—When two students come from the same home (brothers or sisters), a grant is awarded up to 10% of tuition.

Out-of-State Equity Grant—To establish some equity for out-of-state students who wish to attend Anderson College, all traditional students who apply for financial aid will be eligible for up to \$900 a year.

AC Commuter Guarantee—Anderson County Residents who commute from home will be eligible for \$1,000.00 per academic year in free gift aid, provided that the student applies for Federal and State Aid before May 1st and receives no gift aid from grants or scholarships. If the student receives less than \$1,000.00 in gift aid from grants and scholarships, the difference will be made up by the commuter guarantee.

Adult learner discount—Commuting students who are age 25 or above may apply for a scholarship equal to 25% of the tuition charge for the fall and spring academic term. Application for the scholarship must be made before the beginning of the term for which it applies.

Athletic Grants—The Athletic Department awards full or partial scholarships each year in intercollegiate sports.

Optional Monthly Payment Plan—Anderson College offers a service that spreads out the cost of college over a ten month period. This plan enables parents to pay these costs in the same manner in which they pay their other monthly bills. It works quite simply. Any financial aid (except work-study) received by the student is subtracted from the basic charges to determine the balance due for the year. The balance due is then divided by nine to establish the amount of the monthly payments. Those who use the plan make nine monthly payments beginning June 1, 1990. Each subsequent payment is due on the first day of each month thereafter through March 1st, 1991. A one-time processing fee will be added to the first payment, due June 1. Please contact the Business Office for additional information.

Limitation of Institutional Funds—Institutional aid in combination with State, Federal, or other gift aid is not to exceed direct cost plus an allowance for books and supplies. Institutional aid must be requested prior to the start of the academic term(s). Factors such as need, talent, academic or athletic ability, and individual circumstances are taken into account in the awarding of institutional funds.

Government Funds

These funds are provided by the federal government and are assigned to students by the financial aid office: Perkins Loan is a government loan program handled by the College. These loans are awarded based on the student's need. The 5% interest rate and repayment do not begin until nine months after the student is no longer enrolled in college. Work/Study Grants—There is a limited number of on- and off-campus jobs, which will usually be assigned to students who have need. Anyone can request a job application from the

Financial Aid Office. Supplementary Educational Opportunity Grant—This is a federal program specifically designed for students with exceptional financial need.

Other Resources

Veteran Benefits—Veterans and their dependents may receive benefits to which they are entitled. The program is administered through the Office of the Registrar. Information may be obtained there. **Vocational Rehabilitation**—Persons with physical disabilities which are vocational handicaps are eligible for financial aid from state departments of vocational rehabilitation. Information may be obtained from the vocational rehabilitation department in the student's home state. **South Carolina Loan Corporation**—This is a private, non-profit service corporation which endorses low-cost, long-term loans to needy college students.

Consumer Information Index

The staff of the Financial Aid Office consists of the Director, two Assistant Directors, a Job Placement Officer, and a Receptionist. Information on financial aid is available by calling (803) 231-2070. One may write the Financial Aid Office at Anderson College, 316 Boulevard, Anderson, S. C. 29621. Various parts of this catalog and the office staff can supply answers to questions concerning: refund policies; all aspects of the academic program; data regarding student retention and the number and percentage of students completing a specific program of study. Details on this information are available to any student from the Registrar, Business Office Supervisor, or Financial Aid Director.

Additional information available upon request from the staff and from the catalog and handbooks of the college consists of: description of all financial aid programs available to students who enroll in Anderson College; procedures and forms for applying for such aid; rights and responsibilities of students receiving such aid; criteria for continued eligibility; criteria for determining good standing and maintaining satisfactory progress; means and frequency of payment of awards; terms of loans; general conditions and terms of student employment; and cost of attending the institution, including direct and indirect costs.

Endowed Scholarships

(Note: Endowed Scholarships are awarded through the Financial Aid Office, usually in conjunction with other aid received. To be considered, most students are expected to apply for Federal and State aid, if applicable.)

Gaines Scholarship—Full tuition for Anderson County residents who are financially unable to attend college.

Rouse-Garrett Scholarship—Full tuition for men currently serving as pastors of South Carolina Baptist churches.

Pete Stathakis Scholarship—For Anderson County residents who need financial assistance.

Ed and Zana Rouse Scholarship—For students needing financial assistance.

Saluda Association Women's Missionary Association Scholarship—Two scholarships of \$150 each. Application should be made to the Saluda Baptist Association, 1901 South Murray Avenue, Anderson.

Charles S. Sullivan Scholarship—To assist worthy students.

Thrift Brothers Scholarship—For students planning to enter church-related vocations.

Eliza C. Vandiver Scholarship—To assist worthy and needy students.

Ernest F. and Virginia L. Cochran Scholarship—For deserving persons from Anderson County.

Joseph Newton Brown Scholarship—For needy students preparing for careers in Christian service.

Henry Harper Scholarship—To assist worthy students.

Carolyn Geer Hester Scholarship—For a student who is completely committed to foreign service under the Southern Baptist Convention.

M. B. Nannie Leopard Scholarship—For worthy students.

Willie Sue Boleman Webb Scholarship—To assist worthy students.

Hazel Meeks Loan Fund—A loan to be repaid without interest in four years after leaving Anderson College. Provided to assist a young woman pay tuition expenses. Preference will be given to Anderson County residents and to Baptists.

M.E. Clement Endowed Scholarship—For deserving students who need financial assistance.

Charles & Dorothy Fant Scholarship—For deserving students who need financial assistance.

Cowherd Endowed Scholarship—For deserving students who need financial assistance.

Carol Griffin Endowed Scholarship—For deserving students who need financial assistance.

Margaret Woodham Endowed Scholarship—Recipient chosen on scholastic ability and financial need and is required to be a rising sophomore and have maintained a 2.5 GPA.

Anderson Rotary Scholarship—For Anderson County resident who displays excellent character, academic achievement, and leadership qualities. The student selected should maintain at least a 2.5 GPA in high school and maintain a 2.5 GPA while at Anderson College. Selections also based on financial needs.

Helen Anderson Endowed Scholarship—For deserving students who need financial assistance.

Jeanne F. MacDonald Endowed Chair of Art

Jeanne F. MacDonald Endowed Scholarship—For deserving students based on academic merit and financial need.

Charles E. Daniels Endowed Scholarship—For deserving students who need financial assistance.

C. Henry Branyon Endowed Scholarship—For needy students preparing for careers in Christian service.

Lila Terry Endowed Scholarship—Should be the most needy of students. A minimum grade point of B in either high school or college is required and should maintain a 2.0 in subsequent years.

Evelyn Henderson Endowed Scholarship—For deserving students who need financial assistance.

C.F. Reames Endowed Scholarship—For deserving students who need financial assistance.

J.B. Hall Endowed Scholarship—For deserving students who need financial assistance.

Todd Fant Tennis Scholarship—For members of Anderson College Tennis Team based on academic merit.

E. Jablonski Music Endowed Scholarship—For deserving music students.

C.P. Swetenburg Endowed Scholarship—For deserving students who need financial assistance.

Virginia Evans Hammond Music Endowed Scholarship—For deserving music students.

Vickery Endowed Scholarship—For deserving students who need financial assistance.

Louise Williams Endowed Scholarship—For deserving students who need financial assistance.

Brissey Endowed Scholarship—For deserving students who need financial assistance.

Anderson Community Foundation—For deserving students who need financial assistance.

DEGREE AND CERTIFICATE PROGRAMS

Anderson College offers the following degrees and certificates:

- Associate in Arts
- Associate in Arts in Business Administration
- Associate in Fine Arts
- Associate in Arts in Fashion Merchandising
- Associate in Arts in Interior Design
- Associate in Arts in Retail Merchandising
- Associate in Business Education
- Associate in Arts in Hotel, Restaurant, and Tourism
- One-year Secretarial Science Certificate
- One-year Information Processing Certificate
- One-year Management Certificate

Requirements for Degree Programs:

1. Complete all General Education Requirements, totaling 33-35 hours.
2. Earn additional semester hours to bring the total to 64, which includes the special requirements for individual degree programs described in the section on "Academic Program Curricula."
3. Meet the Competency Requirements in Reading, Writing, Mathematics, and Speaking.
4. Achieve an overall grade-point average of 2.0 on all work completed at Anderson College.

Requirements for Certificate Programs:

1. Complete the following General Education Requirements:
English 101 and 102, Religion (6 semester hours), Mathematics 151, Life Enrichment Experience (1 semester hour).
2. Earn additional semester hours to bring the total to 32-35 semester hours, depending on the specific requirements of the certificate program being pursued.
3. Meet the Competency Requirements in Reading, Writing, Mathematics, and Speaking.
4. Achieve an overall grade-point average of 2.0 on all work completed at Anderson College.

General Education Requirements for all Degrees

- | | | |
|------|---|--------------------|
| I. | English | |
| | Composition - English 101 & 102 | 6 semester hours |
| | Literature | 3 semester hours |
| II. | Religion | 6 semester hours |
| III. | Social Science | 3 semester hours |
| | One course from the following areas:
History, Psychology, Sociology,
Economics, or Political Science | |
| IV. | Humanities | 3-4 semester hours |
| | One course from the following areas:
English Literature, French, Spanish, or Philosophy | |
| V. | Mathematics (except for MAT 090, 099, and 100),
Natural Science or Computer Science
(except for CS 120) | 6-8 semester hours |

VI.	Fine Arts	3 semester hours
	One course to be selected from the following courses:	
	Art 103, 223, 224	
	Speech 102, Theatre 211	
	Music 110, 112	
VII.	Health/Physical Education or ROTC	1 semester hour
VIII.	Life Enrichment Experience (LEE)	2 semester hours
	One half hour credit for each semester of full-time enrollment up to four semesters	

TOTAL 33-36 semester hours

Substitution and/or Exemption for General Education Requirements

The college has no provisions for exemption from the graduation requirements of 6 semester hours of Religion. Veterans of military service may be exempt from the requirements of one course in Health and Physical Education. Business Education and Fashion Merchandising students may substitute Business 125 for the Humanities requirement.

Competencies Required for Graduation

Reading — To meet the reading competency requirement, a student must score 65 or above on the Nelson Denny Reading Test or earn a passing grade in Reading 100. A student may repeat the test three times. If the competency is not demonstrated through a re-test, the student will be required to register for Reading 100 or 101.

Writing — A student who has met the basic requirements for English 101 (English Composition) will have met the competency requirements for writing. A student who has received credit for English Composition by Advanced Placement or by examination will be certified as having met the writing competency. A student who transfers English 101 from another institution will be required to submit a satisfactory writing sample before he or she will be approved for graduation.

Mathematics — A student must meet mathematics competency requirement at two levels.
Level I: The Basic Mathematics Level—In order to achieve Level I competency, the student must score at least 80% on the Basic Mathematics Test. This test is given during orientation and is offered several other times during the school year. Study guides can be purchased in the bookstore, but students who need a formal review for the test should enroll in Math 090.

Level II: The Math Course Level—The Level II mathematics competency can be met by passing any mathematics course numbered 101 or above. If a student's major requires no mathematics, he or she can attempt to meet competency at Level II by scoring at least 70% on a test equivalent to a final examination in Math 101 (College Algebra). Students who wish to take this examination are advised to do so no later than the semester prior to the semester in which they plan to graduate, but they must do so no later than 30 days prior to graduation.

Speaking — A student must demonstrate competency in speaking in one of the following ways: (A) receiving a passing grade in either Speech 102 (Public Speaking) or Journalism 221 (Television Production), each of which requires demonstration of a basic grasp of

spoken standard English and clarity of thought both in informal conversation and in organized presentation, or (B) performing satisfactorily before a faculty-staff jury on designated dates, which will be announced for each semester.

Life Enrichment Experience

As noted earlier, LEE is required for graduation. A student must earn this credit for each semester of full-time enrollment at Anderson College, up to four semesters, to graduate. LEE includes the chapel program of the college and is described in the course description section of this catalog.

Full-time students may be exempted from the LEE requirement in a given semester under any of the following conditions: (a) the student's classes are all in the evening classes; (b) the student commutes to college and has no classes on Wednesdays; (c) the student's employment requires work at the chapel hour on Wednesdays, as certified in writing by the employer. Exemptions from LEE for any semester must be approved by the college Chaplain. Exemption forms are available in the registrar's office.

Second Degree Awards

In the event a student wants to earn two or more different degrees from the College, that student must first earn one degree and then earn a minimum of nine to twelve additional semester hours credit at Anderson College, to include all applicable degree requirements, in order to earn each subsequent degree. A student who wishes to earn both a degree and a certificate must complete all requirements for each of the two programs.

ACADEMIC POLICIES AND REGULATIONS

Application for Graduation

Students are advised to file an Application for Graduation with the Registrar's Office during early registration the semester prior to graduation. The final deadline for filing each semester and summer session is published in the Academic Catalog. Failure to meet the stated deadline will result in a delay in time of graduation.

All students are expected to attend the ceremony. Those students having a valid reason to graduate in absentia should so indicate on the graduation application.

Transferring Credits to Anderson College

Candidates for graduation need not earn all their credits at Anderson College. Students may attend another accredited college and transfer work to Anderson to apply for graduation. Of the last 34 hours presented for graduation at least 24 must be earned at Anderson College. Students who attend Anderson College, enroll in another college, and then subsequently return to Anderson College are exempted from the above provided they have a majority of their credits presented for graduation earned at Anderson College. No more than four semester hours of credit in physical education, physical education activity courses, or Theatre 101 may be presented for graduation.

A maximum of forty (40) semester hours of credit will be accepted in transfer. If a student presents more than 40 hours from another institution, the Registrar will exercise the option of listing courses with best grades and/or Anderson College degree requirements.

Students may transfer credits to Anderson College from any college or university which is accredited by its regional accrediting agency. Anderson College will accept transfer work with "D" grades to the extent the student presents matching higher grades to accumulate a 2.0 average or better on courses transferred. The Registrar will provide the student a written evaluation of transfer work which will include the status of each course. When a student applies for graduation, he or she may transfer additional courses with "D" grades provided he or she has equivalent Anderson College credit which will accumulate an overall average of 2.0 or better. All courses transferred to Anderson College will be entered on the academic transcript as credit earned (CR). Grades on transfer work will not be computed in grade point average. The grade point average for graduation is based on all courses attempted at Anderson College.

Transferring CLEP and ACE Credits

Credit earned in non-accredited colleges, in technical schools, and through non-traditional means will be evaluated individually and transfer credit awarded as deemed appropriate by the academic administration of Anderson College. A maximum of 24 semester hours credit is given for formal education in the armed services using the recommendations of the American Council on Education. Credit earned through correspondence studies offered by an accredited college or university may be transferred to Anderson College. Credit will be given for College Level Examination Program (CLEP) subject examinations to those who earn scores of 50 or better. A maximum of 24 semester hours of CLEP credit may be applied toward a degree at the College. No credit is awarded for CLEP general examinations.

Advanced Placement

Advanced Placement examinations on which a score of 3 or higher is earned will be accepted provided that an official copy of the score is received by the Registrar's office before the student's initial registration at Anderson College. A student will receive credit earned (CR) on his or her transcript after the Registrar's Office receives an official score from CEEB. A student may receive a credit that is equivalent to a full year's study in a specific subject.

Registration

Registration is the process of enrolling in classes for a new term of study. Returning students will pre-register for classes at the end of each semester, working with their faculty advisors. New students will pre-register for classes during Summer Orientation or at other times set by the Registrar. Late registration will be completed during the Drop/Add period at the beginning of each term. The student must be in good financial standing before the beginning of each semester.

Academic and Financial Responsibility For Classes

A student who withdraws officially from the College will receive the grade of "W" for all courses in which he or she is enrolled at the time of withdrawal.

The following statements do not apply to summer sessions or to special programs.

If a student withdraws from one or more classes during the first two weeks (but does not withdraw officially from the College), those classes from which he or she has withdrawn will not appear on the student's record for the semester. The student is financially responsible for all classes in which he or she is enrolled at the end of the second week of the semester.

Academic Load

The academic load of college students is measured in terms of "semester hours." The student normally takes 16 semester hours each semester. This usually consists of five to six different subjects. One tuition fee is charged to all full-time students. The student who takes more than 18 semester hours excluding LEE, ROTC, Theatre 101 and Music Ensemble is charged additional tuition.

A student with a D average will be advised by his faculty advisor to limit his semester load to 12 to 15 hours per semester. A student with a C average will be advised to take from 16 to 18 semester hours. Students with a strong B average may receive special permission from the Associate Academic Dean to enroll for as many as 19 or more semester hours. In all cases, written permission must be granted for the student to take 19 semester hours. Written permission for 19 or more hours may be given by the student's academic adviser.

College Opportunity Program Courses

Students who need to improve their academic skills in order to succeed in college level courses are provided special classes in English, Mathematics, and Reading. These classes provide the information and skills necessary to meet the competency requirements in English, Mathematics, and Reading as well as to perform satisfactorily in college level courses in these subjects. Placement tests in each of these subjects are used to identify

students needing the special courses. Students who are placed in one or more of these courses may require more than four semesters in order to complete the academic program at Anderson College.

Tests and Examinations

All students who enter Anderson College are given placement tests in Mathematics, English, and Reading. Students who wish to enroll in Chemistry or foreign language must take placement tests in those subjects. Students who have studied French or Spanish in high school and who make a satisfactory score on the placement tests in those subjects are allowed to enroll in intermediate rather than beginning courses. These tests are used to determine if the student is in need of remedial instruction in these subjects. Special students and transfer students who have completed these courses are not given the placement tests.

Students stand periodic tests in all classes and stand a final examination at the end of the semester. The examinations are scheduled for all classes, and the examinations are given as scheduled. When a student is absent from a test or examination, the instructor for the course determines whether the student is to be allowed to make up the test or exam missed. Before a student takes final examinations all financial obligations to the college must be paid. Students who have an overall average of A for the course may be exempt from a final examination at the discretion of the instructor. The semester's work for a course ends when the final examination has been given.

Grading System

The grades appearing on the transcripts of students at this college are as follows:

Letter Grade	Value	Grade Point
A	Excellent	4
B	Good	3
C	Average	2
D	Passing	1
CR	Credit	0
NC	No Credit	0
F	Failing	0
I	Incomplete - A student-requested grade	0
W	Withdrew - A student-requested grade	0
NR	No report by instructor	0
X	Audit, no credit	0

Once a grade is reported to the Registrar's Office it may not be changed except to correct an error made by the instructor or as the result of extenuating circumstances. Any change of grade to correct an error must be approved by the Associate Academic Dean. Both I and NR are temporary grades. The grade designation I is a student-requested grade and is not assigned otherwise. NR is a designation which may appear in the event a grade is not reported by the instructor. This is a temporary grade and will be changed to a permanent grade by the instructor at his earliest opportunity. Grades of I and NR are not computed in the grade point average.

Each student is responsible for keeping a personal record of grade reports and total credits earned. The Registrar's Office will make, without charge, a copy of the student's record to consult. If a grade report is not received through the mail within a month of the end of a semester, the student should contact the Registrar's Office.

Grade Point Average

The grade point average is computed by dividing the total number of grade points earned by the total number of semester hours attempted, excluding repeats of D and F. Grades are reported to students regularly. At the middle of the semester, the student receives a written grade report. The mid-semester grade report is a progress report to the student and it does not become a part of the student's permanent record. At the end of the semester, grade reports are mailed to the student's address on file in the Registrar's Office. Any changes in name, address, or other information should be reported to the Registrar's Office.

Incomplete Grades

The grade of incomplete must be requested by the student when some circumstance beyond the student's control prevents the completion of all course requirements on time. The student makes the request, in writing, to the faculty member, and the request must be approved by the faculty member and the Associate Academic Dean. A student may not "take" an incomplete grade simply because he or she has not completed the requirements for a course where there are no extenuating circumstances. The course work must be completed, and the final grade reported, within thirty days following the end of the academic term in which the "I" was requested.

If the student requests an extension of this time, he may, upon payment of a \$10 fee, receive an extension depending upon the approval of the faculty member and the dean.

Incomplete is a temporary grade and will be changed to a failing grade if the work for the course is not completed within thirty days.

Repetition of Courses

Students may repeat a course in which they previously made a grade of D or F. Courses can be repeated only at Anderson College. A course may not be repeated more than three times.

In order to assure that academic records will accurately reflect the effects of repeating a course, students are required to give the Registrar written notification of their enrollment in a course which they are repeating. This notification must be presented by mid-semester of the term during which the course is being repeated.

Even though a student may repeat a course to improve a grade point average, all grades earned remain on the transcript. However, only one grade earned for a course will be used in computing the grade point average.

Classification of Students

Anderson College students are classified in several different ways. Students who live on the campus are classified as resident, or boarding, students. Those who do not live on the campus are referred to as commuting students, or sometimes as day students. Those who are taking fewer than 12 semester hours are called part-time students, while those taking 12 or more hours are full-time students. Resident students must register for at least 12 semester hours work at the beginning of the semester as the residence halls are for full-time students only. At any time that a student's academic load drops below 12 semester hours, credit and non-credit courses, the student will be allowed to remain in the residence hall only by special permission of the Housing Committee. There is no minimum number of semester hours or courses a student may take to be a commuting

student or evening division student. A student who has earned as many as 24 semester hours is classified as a sophomore.

Satisfactory Academic Progress—Academic Probation

Students must meet the following minimum requirements in order to avoid being placed on academic probation:

For each semester in which the number of semester hours attempted are:	The minimum grade-point average earned must be:
1 through 14	1.45
15 through 31	1.55
32 through 49	1.67
50 through 63	1.82
64 or above	2.00

Academic Suspension for Unsatisfactory Progress

If a student fails to meet the above minimum requirement for two consecutive semesters, he/she will be suspended from Anderson College for a period of one semester. (Calculations to determine the status of students with regard to probation and suspension are done only at the conclusion of fall and spring semesters and not following summer sessions.)

A student who, in two consecutive semesters, does not complete with passing grades at least 60 percent of the course work for which he/she registered, will be placed on probation regardless of his/her grade-point average. If he/she fails during a third consecutive semester to pass at least 60 percent of the course work for which he/she is registered, he/she will be suspended.

Suspension Appeals

Any student who has been suspended may appeal in writing to the Associate Academic Dean to have the suspension set aside. The appeal must be submitted within two weeks from the date on the letter notifying the student of the suspension. To have an appeal seriously considered, a student must present some pertinent information to justify granting the appeal.

In order to remain eligible for financial aid, students must be judged to be in good academic standing. Students who successfully appeal an academic suspension and are allowed to enroll the following semester will not be considered as being in good standing and will not have their eligibility for financial aid reinstated.

Readmission following Suspension

Students are suspended for one semester. If a student wishes to enroll at Anderson College following the period of suspension, he/she must apply for readmission through the Admissions Office. Decisions regarding readmission will be based on evidence supporting the probability that the readmitted student will be able to complete the academic program at Anderson College. Students readmitted following suspension will be admitted on academic probation and will not be eligible for financial aid.

If a student has had an academic suspension set aside through a successful appeal or has been readmitted after being suspended, he/she will continue on academic probation during the subsequent semester. At the end of this semester of probation, a student must achieve a grade-point average that will allow him/her to be removed from probation or be suspended for a second time. Readmission following a second suspension would be granted only under unusual circumstances.

Continuing Enrollment

Students who intend to re-enroll in the college in the next academic year are required to file with the Admissions Office a Confirmation of Intention to Enroll. If the student is in good academic standing with the college, his or her continued enrollment is approved.

Interruption of Enrollment

Students whose enrollment at Anderson College is interrupted for one or more semesters must apply for readmission. If readmitted, they come under the curriculum and regulations stated in the catalog in effect at the time of their readmission.

Academic Honesty and Dishonesty

Students at Anderson College are expected to conduct themselves with integrity and to be honest and forthright in their academic endeavors. Just as academic *honesty* is vitally important to the value of a college education, academic *dishonesty* is a serious offense because it diminishes the quality of academic scholarship at Anderson College and defrauds society, the institution, faculty and other students. Additionally, academic dishonesty undermines the efforts of those who may eventually depend upon our knowledge and integrity.

Anderson College encourages the imposition of strict penalties for academic dishonesty and does so in order to protect the integrity of the grading system and to affirm the importance of honesty, integrity and accountability in the College community. The forms of academic dishonesty addressed by this policy include plagiarism, fabrication, cheating, and academic misconduct. The policy on Academic Dishonesty is described in its entirety under the section of the *Student Handbook* dealing with academic regulations and policies.

Class Attendance Regulations

Enrollment in a course obligates the student not only for prompt completion of all work assigned but also for punctual and regular attendance. It is the student's responsibility to keep informed concerning all assignments made. Absences, whether excused or unexcused, do not absolve him or her from this responsibility.

Absence from more than three (3) times the number of scheduled class sessions per week, WHETHER EXCUSED OR UNEXCUSED as judged by the instructor, is excessive and the student will receive a grade of "F" unless the student requests a withdrawal or an incomplete, according to the policies stated in this catalog and the Student Handbook.

The individual instructor may choose to require higher standards than the maximum number of absences. Each instructor's attendance policy will be published at the beginning of each semester as a part of the course syllabus. It is of particular importance that a student be aware of scheduled college events that will require class absence and plan accordingly.

The College issues an official leave of absence to students who represent the college in college-sponsored activities which make it necessary for them to be absent from class. Sponsors of such activities must have prior administrative approval for each anticipated absence of students. The leave of absence does not permit a student to miss more classes than are allowed by an instructor. It merely allows him or her to make up the work missed.

If a student thinks that the faculty member's attendance record is in error or if there are extenuating circumstances that warrant a reconsideration of the instructor's decision, then an appeal may be made. To appeal a decision by a faculty member, a student should contact her/his advisor and the chairman of the department. If one of these is the faculty member who made the decision, then the division chairman is the next level of appeal.

The appeal will be handled by the student's advisor, the department or division chairman, and the Associate Academic Dean.

Withdrawing from College

Students may withdraw from all courses by contacting the Counseling Center and following the procedures for official withdrawal from college. The official withdrawal date will be the last day a student attends classes.

Students who officially withdraw from individual classes or all classes, through the twelfth week of the semester receive a grade of "W". After the twelfth week withdrawal from a class or all classes, will be noted by a grade of "F" unless the student can prove highly extenuating circumstances and receive approval of the Associate Academic Dean to receive some grade other than "F". If a student stops attending and does not follow the withdrawal policy, then all grades are recorded as "F".

A refund is made for students who withdraw from college within the first four weeks, but no refund is made for withdrawal from individual courses. Students are financially responsible for all courses in which they are enrolled at the end of the second week of classes. See "Refund Policies" in FINANCES section.

Dropping and Adding Courses

At the beginning of the semester there is a drop/add period. Any course dropped during the first two calendar weeks does not appear on the student record, and the student is not charged for it. There is a fee for dropping or adding any course after registration. No course can be added after the third class day for classes that meet three times weekly, or after the second class day for classes that meet once or twice weekly.

If a student does not attend class at all during the first two weeks of the academic term without prior agreement with the instructor, the student will be withdrawn by the instructor during the third week. The instructor will not withdraw a student from class under any other circumstances. It is the student's responsibility to withdraw from a class; therefore, the student who has previously attended class but is no longer attending will receive an "F" and will receive no refund unless he or she officially withdraws from the class before the deadline for withdrawing from courses.

Dean's List

Students of outstanding academic achievement are recognized each term by inclusion on the Dean's List. These are full-time students who have a term grade point average of 3.5 or better. The college holds a scholarship recognition program annually to recognize the students who are placed on the dean's list at the end of the first semester.

Graduation Honors

Anderson College follows the practice of graduating students with honors and conferring suitable awards to graduates of high accomplishment. During the commencement exercises, three categories of awards are made to outstanding students. The President's Award—This award will be presented to a member of the graduating class who best exemplifies a balance between campus leadership, citizenship, scholastic aptitude, Christian commitment, and concern for fellow students. Denmark Society—During the awarding of diplomas members of the graduating class are named to membership in the Denmark Society which bears the name of a former President of the College, Dr. Annie Dove Denmark. Students named to this honor represent the highest Anderson College tradition in leadership, campus citizenship, scholarship and Christian character. The graduation program and diploma designate honor graduates of high academic attainment. The Latin phrases identify three levels of achievement based on an academic grade average with 4.0 representing a perfect record. Cum Laude—with praise—3.5 to 3.74; Magna Cum Laude—with great praise—3.75 to 3.94; Summa Cum Laude—with highest praise—3.95 to 4.00.

Graduation Information

Students must file an application for graduation by the dates listed below. The application, which must be accompanied by a non-refundable graduation fee of \$25.00, may be obtained in the Registrar's Office. Orders for caps and gowns must be submitted to the College Bookstore.

Date of Graduation:	Application Deadline:
August 1990 (No ceremony)	August 10, 1990
December 1990 (No ceremony)	December 14, 1990
May 1991 (Ceremony on May 11)	September 14, 1990

NOTE: Transfers for spring semester 1991 must apply by February 7, 1991.

Student Records

Anderson College maintains the following records. (a) Academic records are maintained in the Registrar's Office. (b) Admissions records are transferred from the Admissions Office to the Counseling Center upon a student's enrollment. Confidential reference materials are destroyed prior to the student's enrollment. (c) Advising records are maintained by the Associate Academic Dean. (d) Alumni records are maintained in the Alumni Office. (e) Financial records are maintained in the Business Office. (f) Financial Aid records are maintained in the Financial Aid Office. Financial statements of parents are not accessible to students. (g) Medical records are maintained by the college nurse. These are not accessible to the student. (h) Personal counseling records are maintained by the Counseling Office. These are not accessible to the student. (i) Disciplinary records are maintained in the Student Development Office and kept for 5 years beyond the student's initial enrollment at Anderson College.

The records listed above, except those specified as inaccessible, may be reviewed by the student. In some instances a written request may be required, but in no instance will the College wait longer than forty-five days to provide access to the record. The student may be charged a maximum of ten cents per sheet for photocopies of the records. If there is a disagreement between the student and the custodian of the records that cannot be

resolved in informal discussion, a hearing will be scheduled within forty-five days of receipt of the student's written request. The hearing will be conducted by a person who is appointed by the Chairman of the Faculty and approved by the student. The results of the hearing will be transmitted in writing to the student and mailed to his or her campus and home address.

In keeping with provisions of the Federal Education Rights and Privacy Act of 1974, the College will not issue transcripts or other personally identifiable records of a student without the student's express written consent, except as indicated below:

- (a) Anderson College officials will have access to the records.
- (b) Grade reports may be mailed to parents of dependent children if the Registrar is instructed to do so by the student.
- (c) Records may be released in connection with a student's application for or receipt of financial aid.
- (d) Certain state and federal officials have legal access to the records.

Certain items are considered to be public information and may be released by the College without written consent unless the College is instructed to withhold College without written consent unless the College is instructed to withhold such information from the public. Items of public information are: name, address, telephone listing, parents' names, date of birth, denomination, field of study, participation in officially recognized activities and sports, weight and height of varsity athletes, dates of attendance, degrees and awards received, and previous educational institutions attended. Any student who does not want this information released by the college must communicate this in writing to the Registrar by the end of the first week of classes each semester.

Special Policy for Students Receiving VA Benefits

Students who receive VA benefits are subject to special rules with regard to academic probation and course withdrawal. These rules are imposed by the governmental agency. Recipients of VA benefits may not be certified for such benefits for more than one semester of academic probation. In some instances the student may be eligible to continue as a student of the college without the VA benefits. Recipients of VA benefits who withdraw from a course after mid-semester will receive a grade of "F" for the course unless the withdrawal was made necessary by extenuating circumstances. The VA Benefits Program is administered by the Registrar's Office.

Independent and Directed Studies

Students may take by independent study some courses in the College curriculum with approval of the instructor, advisor, department chairman and Associate Academic Dean. The student meets with the instructor individually and completes most of the course work through independent activities. Directed study is offered when one or more students request a course which is not included in the curriculum of the College but which is appropriate to the mission and scope of the College.

Course requirements for independent study are equal to the requirements and learning objectives of the same course taught in structured classes. Independent study is approved only for students of high ability and motivation, inasmuch as it requires more time, concentration, and initiative for successful completion. Tuition for independent and directed studies is separate and distinct from any other obligations the student may have to the college.

Faculty, staff, and their dependents must pay the full amount of tuition charged for independent study courses.

ACADEMIC PROGRAM CURRICULA

The following curricula outline the general requirements for graduation in the field specified. The curricula in business administration, business education, fashion merchandising, retail merchandising, interior design, and the AFA in music include courses *required* for those degrees beyond the basic Anderson College general education requirements. All other curricula described in this section of the catalog are *recommended only*, except where Anderson College's general education requirements are listed.

In some of the recommended curricula listed in this section, specific courses in Social Science, Fine Arts, and Math and Natural Science are recommended because of special needs of the curricula or transfer requirements. In these cases, the specified course will meet the graduation requirements in the Social Science, Fine Arts, or Math and Natural Science areas as outlined below. This flexibility of curriculum is intended to make it possible for students to select those courses at Anderson College which most closely parallel the lower division program at the senior college of their choice in preparation for the major of their choice. The majority of Anderson College students plan to transfer to a senior college or a university, and therefore, the curriculum at this institution is flexible enough to allow students to prepare to enter the junior class, having all the correct courses in the first two years.

Choosing a Curriculum

This catalog lists 40 different curricula offered at this College. In addition to these, the student, with the help of an academic adviser, may combine any of the 240 courses in this catalog to meet the general education and introductory course requirements leading to almost any academic major. The student accepts responsibility for the final selection of courses not the advisor.

The student who is undecided about a major or career should follow the liberal arts curriculum because it most nearly approximates the general education requirements for most majors.

Administrative Office Management

RECOMMENDED FIRST SEMESTER COURSE SELECTIONS:

English 101	Composition	3 hrs.
Religion		3 hrs.
PS 101	American Government	3 hrs.
BUS 111 or 115	Typing	2 hrs.
BUS 121	Machines and Records	3 hrs.
BUS 125	Business Communication	3 hrs.
CRE/LEE 100		.5 hrs.
Total		17.5 hrs.

A TYPICAL FOUR-SEMESTER COURSE SEQUENCE: ADMIN OFFICE MANAGEMENT

FALL SEMESTER		SPRING SEMESTER	
English 101*	3	English 102*	3
Religion*	3	Religion*	3
BUS 111 or 115	2	BUS 116	2
Political Science 101*	3	Fine Arts*	3
BUS 121	3	Math 131*	3
BUS 125	3	Psychology 101*	3
CRE 100/LEE*	.5	CRE 100*	.5
	17.5		17.5

*Indicates courses which meet basic graduation requirements.

FALL SEMESTER		SPRING SEMESTER	
Literature*	3	Humanities*	3
BUS 127	1	BUS 226	3
BUS 123	3	ACC 201	3
CS 102*	3	Economics 202	3
BUS 228	2	BUS 226	2
BUS 221	3	HPE*	1
CRE 100/LEE*	.5	CRE 100/LEE*	.5
	15.5		15.5

Agriculture - Business (AG Business)

The Agriculture Business Curriculum is the foundation for careers in Agriculture Education, Animal Science, Plant Science, Horticulture, Agriculture Mechanization, Agriculture Engineering, and Agronomy. This curriculum is designed to meet the requirements of the first two years of senior agricultural colleges.

RECOMMENDED FIRST SEMESTER COURSE SELECTIONS:

English 101	Composition	3 hrs.
Economics 201	Principles of Economics	3 hrs.
Math 121	Math Analysis	3 hrs.
Agriculture 103	Intro to Animal Industries	3 hrs.
Biology 101	General Biology	4 hrs.
CRE 100/LEE		.5 hrs.

A TYPICAL FOUR-SEMESTER COURSE SEQUENCE: AGRICULTURE

FALL SEMESTER		SPRING SEMESTER	
English 101*	3	English 102*	3
Economics 201*	3	Agriculture 104	3
Agriculture 103	3	Religion*	3
Math 121*	3	Math 122	3
Biology 101*	4	Biology 102	4
CRE 100/LEE*	.5	CRE 100/LEE*	.5
	16.5		16.5

FALL SEMESTER		SPRING SEMESTER	
Literature*	3	AG Econ 202*	3
Accounting 201	3	Accounting 202	3
Chemistry 111	4	Chemistry 112	4
Agriculture 200	3	Speech 102*	3
HPE*	1	Religion*	3
CRE/LEE 100*	.5	CRE/LEE 100*	.5
	14.5		16.5

TOTAL = 64 Hours

*Indicates courses which meet basic graduation requirements.

Allied Health

The following curricula are recommended for the Associate of Arts degree to transfer to the Medical University of South Carolina or university where the Bachelor of Science degree in these fields is to be completed. All students entering these allied health fields should take six semester hours of Math, eight semester hours of Biology and eight semester hours of General Chemistry. Other courses are recommended for specific majors as follows:

Cyto-technology — Social Science Elective, 12 hours; Free Electives, 10 hours.
 Dental Hygiene — Science Elective, 8 hours; General Psychology, 3 hours;
 Introductory Sociology, 3 hours; Speech, 3 hours; Free Electives, 5 hours.
 Medical Record Administration — Social Science Electives, 12 hours; Free Electives, 10 hours.

RECOMMENDED FIRST SEMESTER COURSE SELECTIONS:

English 101	Composition	3 hrs.
Biology 101	General Biology	4 hrs.
Chemistry 111/113	General Chemistry	4 hrs.
History 101	Western Civilization	3 hrs.
Math 221	Calculus	4 hrs.
CRE/LEE 100		.5 hrs.
Total		18.5 hrs.

A TYPICAL FOUR-SEMESTER COURSE SEQUENCE: ALLIED HEALTH — PHYS THERAPY

FALL SEMESTER		SPRING SEMESTER	
English 101*		English 102*	3
Chemistry 111/113*	4	Chemistry 112/114	4
History 101*	3	History 102*	3
Math 221	4	Math 222	4
Biology 101*	4	Biology 102	4
CRE/LEE 100*	.5	CRE/LEE 100*	.5
	18.5		18.5
FALL SEMESTER		SPRING SEMESTER	
Literature*	3	Humanities*	3
Physics 201	4	Physics 202	4
Fine Arts*	3	Psychology 211	3
Religion*	3	Religion*	3
Psychology 101	3	Biology 201	4
HPE*	1	CRE/LEE 100*	.5
CRE/LEE 100*	.5		17.5
	17.5		

NOTE: Students who plan to pursue Allied Health programs other than Physical Therapy should modify this curriculum as needed to meet the curricular needs of the desired program of study.

*Indicates courses which meet basic graduation requirements.

Art (General)

The Art Department has a strong commitment to the establishment of basic visual skills and the development of a visual vocabulary. The curriculum has been correlated with the general requirements for the BA/BFA degree for the student who wishes to complete a four-year degree. This program would be of interest to students who want to pursue a career in the fine arts, art education, or many of the applied arts. Students should check programs at transfer institutions for art and foreign language requirements.

RECOMMENDED FIRST SEMESTER COURSE SELECTIONS:

English 101	Composition	3 hrs.
Religion		3 hrs.
Art 101	Basic Drawing/Composition	3 hrs.
Art 103	Design Fundamentals	3 hrs.
Biology 101	General Biology	4 hrs.
CRE/LEE 100		.5 hrs.
Total		16.5 hrs.

OPTIONAL COURSES FOR FIRST SEMESTER:

French or Spanish 101	4 hrs.
Economics 201	3 hrs.
Math (course to be determined by test)	3 hrs.
History 101	3 hrs.
HPE (to be chosen from courses offered)	1 hr.
ROTC	1 hr.

A TYPICAL FOUR-SEMESTER COURSE SEQUENCE: ART

FALL SEMESTER		SPRING SEMESTER	
English 101*	3	English 102*	3
Religion*	3	Religion*	3
Art 101	3	Art 104	3
Art 103*	3	Art 203	3
Biology 101*	4	Math 101	3
Art 241	.5	Art 241	.5
CRE/LEE 100*	.5	CRE/LEE 100*	.5
	17		16

FALL SEMESTER		SPRING SEMESTER	
Literature*	3	Humanities*	3
Art 230	3	Art 231	3
Art 223	3	Art 224	3
Art 210	3	Art 241	.5
History 101*	3	Psychology 101	3
HPE*	1	CS 120	3
Art 241	.5	CRE/LEE 100*	.5
CRE/LEE 100*	.5		16
	17		

*Indicates courses which meet basic graduation requirements.

Art (Communication Design)

The Communication Design curriculum is directed towards those individuals desiring to work in the commercial art area. The course work is designed to build a working portfolio. Freshmen will take a combination of core and studio work. Sophomores will continue with advised electives and core work, along with a concentration of Communication Design sequences. The recommended curriculum is designed to meet recommended requirements for four-year institutions for transfer.

RECOMMENDED FIRST SEMESTER COURSE SELECTIONS:

English 101	Composition	3 hrs.
Religion		3 hrs.
Religion		3 hrs.
Art 101	Basic Drawing/Composition	3 hrs.
Art 103	Design Fundamentals I	3 hrs.
Art 241	Seminar	.5 hrs.
Biology 101	General Biology	4 hrs.
CRE/LEE 100		.5 hrs.
Total		17 hrs.

OPTIONAL COURSES FOR FIRST SEMESTER:

French or Spanish 101	4 hrs.
Economics 201	3 hrs.
Math (course to be determined by test)	3 hrs.
History 101	3 hrs.
HPE (to be chosen from courses offered)	1 hr.
ROTC	1 hr.

A TYPICAL FOUR-SEMESTER COURSE SEQUENCE: COMMUNICATION DESIGN

FALL SEMESTER		SPRING SEMESTER	
English 101*	3	English 102*	3
Religion*	3	Religion*	3
Art 101	3	Art 104	3
Art 103*	3	Art 203	3
Biology 101*	4	Math 101	3
CRE/LEE 100*	.5	CRE/LEE 100*	.5
Art 241	.5	Art 241	.5
	17		16
FALL SEMESTER		SPRING SEMESTER	
Literature*	3	Humanities*	3
Art 230	3	Art 231	3
Art 223	3	Art 224	3
Art 210	3	Art 241	.5
History 101*	3	Psychology 101	3
HPE*	1	Art 220	3
CRE/LEE 100*	.5	CRE/LEE 100*	.5
Art 241	.5		16
	17		

*Indicates courses which meet basic graduation requirements.

Aviation Management and Administration

The Aviation Management and Administration curriculum is designed for the student who transfers to a senior institution and majors in aviation-related career fields. Students who plan to pursue careers such as Federal Aviation Administration inspectors, commercial pilots, airport managers, flight instructors, military aviators, and FAA flight controllers should enroll in this course of study. This curriculum is also basic for other aerospace career fields.

RECOMMENDED FIRST SEMESTER COURSE SELECTIONS:

English 101	Composition	3 hrs.
Religion		3 hrs.
Math 221	Calculus	4 hrs.
AMA 102	Theory of Flight	3 hrs.
Physics 201	College Physics I	4 hrs.
CRE/LEE 100		.5 hrs.
Total		17.5 hrs.

A TYPICAL FOUR-SEMESTER COURSE SEQUENCE: AVIATION MGT & ADMIN

FALL SEMESTER		SPRING SEMESTER	
English 101*	3	English 102*	3
Religion*	3	Religion*	3
AMA 102	3	AMA 103	3
Math 221*	4	Math 222	4
AMA 203 or 205	4	AMA 204 or 205 or 206	3
CRE/LEE 100*	.5	CRE/LEE 100*	.5
	16.5		16.5

FALL SEMESTER		SPRING SEMESTER	
Literature*	3	Humanities*	3
AMA 201	3	AMA 202	3
Economics 201*	3	Psychology 101	3
Physics 201	4	Physics 202	4
Speech 102*	3	History 202	3
CRE/LEE 100*	.5	HPE*	1
	16.5	CRE 100*	.5
			17.5

BUSINESS

Business Administration

This curriculum is designed for the student who plans to transfer to a senior institution to major in any of the many fields related to business administration. Students interested in preparing for careers in accounting, economics, insurance, real estate, finance, banking, marketing, industry, and management should pursue this course of study.

*Indicates courses which meet basic graduation requirements.

RECOMMENDED FIRST SEMESTER COURSE SELECTIONS:

English 101	Composition	3 hrs.
Economics 201	Principles of Economics	3 hrs.
Math 121	Math Analysis	3 hrs.
History 101	Western Civilization	3 hrs.
Biology 101	General Biology	4 hrs.
or		
Chemistry 111	General Chemistry	.5 hrs.
CRE/LEE 100		16.5 hrs.
Total		

OPTIONAL COURSES FOR FIRST SEMESTER:

Psychology 101	3 hrs.
Sociology 201	3 hrs.
Music 110	3 hrs.
Religion	3 hrs.
Political Science 101	3 hrs.
HPE (to be chosen from courses offered)	1 hr .
ROTC	1 hr .
Art 223	3 hrs.

A TYPICAL FOUR-SEMESTER COURSE SEQUENCE: BUSINESS ADMINISTRATION

FALL SEMESTER		SPRING SEMESTER	
English 101*	3	English 102*	3
Economics 201*	3	Economics 202	3
History 101*	3	PSY 101	3
Math 121*	3	Math 122	3
Biology 101*	4	Biology 102	4
CRE/LEE 100*	.5	CRE/LEE 100*	.5
	16.5		16.5
FALL SEMESTER		SPRING SEMESTER	
Literature*	3	Humanities*	3
Accounting 201	3	Accounting 202	3
Fine Arts*	3	Political Science 101	3
Religion*	3	Religion*	3
CS 120	3	Sociology 201	3
HPE*	1	CRE/LEE 100*	.5
CRE/LEE 100*	.5		15.5
	16.5		

Business Administration (2 Year)

This curriculum is designed for the student who will earn the Associate in Business Administration degree. To earn this degree students must complete the Basic Graduation Requirements plus Acct 201, 202, Econ 201, 202, and Bus 241. It is not recommended for the student who plans to transfer to a senior college.

*Indicates courses which meet basic graduation requirements.

RECOMMENDED FIRST SEMESTER COURSE SELECTIONS:

English 101	Composition	3 hrs.
Economics 201	Principles of Economics	3 hrs.
HPE		1 hr.
Math 121 OR	Math Analysis	3 hrs.
Math 131	Retail and Consumer Math	
Religion		3 hrs.
Psychology 101	General Psychology	3 hrs.
CRE/LEE 100		.5 hrs.
Total		16.5 hrs.

A TYPICAL FOUR-SEMESTER COURSE SEQUENCE: BUSINESS ADMINISTRATION

FALL SEMESTER		SPRING SEMESTER	
English 101*	3	English 102*	3
Economics 201**	3	Economics 202**	3
Religion*	3	Religion*	3
Math 121* OR Math 131	3	MER 202	3
Psychology 101*	3	BUS 125	3
HPE*	1	BUS 127	1
CRE/LEE 100*	.5	CRE/LEE 100*	.5
	16.5		15.5
FALL SEMESTER		SPRING SEMESTER	
Literature*	3	Humanities*	3
Accounting 201**	3	Accounting 202**	3
Fine Arts*	3	BUS 226	3
BUS 241**	3	BUS 230 or CS 120	3
MER Elective	3	BUS 210	3
CRE/LEE 100*	.5	CRE/LEE 100*	.5
	15.5		15.5

Business Education

This curriculum prepares students to transfer to programs in business education at senior colleges and to perform in a variety of secretarial and office management positions in business and industry.

RECOMMENDED FIRST SEMESTER COURSE SELECTIONS:

English 101	Composition	3 hrs.
Religion		3 hrs.
BUS 101	Shorthand	3 hrs.
BUS 111 or 115	Typing	2 hrs.
BUS 121	Machines and Records	3 hrs.
BUS 125	Business Communication	3 hrs.
CRE/LEE 100		.5 hrs.
Total		17.5 hrs.

*Indicates courses which meet basic graduation requirements.

**Indicates courses which meet ABA graduation requirements.

A TYPICAL FOUR-SEMESTER COURSE SEQUENCE: BUSINESS EDUCATION

FALL SEMESTER		SPRING SEMESTER	
English 101*	3	English 102*	3
Religion*	3	Religion*	3
BUS 101**	3	BUS 102**	3
BUS 111* or 115*	2	BUS 116*	2
BUS 121**	3	Math 131**	3
BUS 125**	3	Psychology 101**	3
CRE/LEE 100*	.5	CRE/LEE 100*	.5
	17.5		17.5
FALL SEMESTER		SPRING SEMESTER	
Literature*	3	Humanities*	3
Accounting 201**	3	BUS 230	3
BUS 228*	3	BUS 226*	3
Mathematics or Natural Science	3	Fine Arts*	3
BUS 221**	3	BUS 123*	3
CRE/LEE 100*	.5	HPE*	1
	15.5	CRE/LEE 100*	.5
			16.5

Communications (See Journalism)

Computer Science

This is a suggested curriculum for two years of study at Anderson College. This curriculum is designed for transfer to a four-year institution. Students should consult the transfer institution for specific course requirements.

RECOMMENDED FIRST SEMESTER COURSE SELECTIONS:

English 101	Composition	3 hrs.
Religion		3 hrs.
Math 221	Calculus	4 hrs.
CS 102	Computer Science I	4 hrs.
Biology 101	General Biology	4 hrs.
CRE/LEE 100		.5 hrs.
Total		18.5 hrs.

Optional for first semester: HPE

A TYPICAL FOUR-SEMESTER COURSE SEQUENCE: COMPUTER SCIENCE

FALL SEMESTER		SPRING SEMESTER	
English 201*	3	English 102*	3
CS 102	4	CS 103	4
Religion*	3	Religion*	3
Math 221*	4	Math 222	4
Biology 101*	4	Biology 102	4
CRE/LEE 100*	.5	CRE/LEE 100*	.5
	18.5		18.5

*Indicates courses which meet basic graduation requirements.

**Indicates courses which meet ABA graduation requirements.

FALL SEMESTER

Literature*	3
Economics 201*	3
CS 110	4
CS 240	3
Math 241	3
HPE*	1
CRE/LEE 100*	.5
	17.5

SPRING SEMESTER

Humanities*	3
Economics 202*	3
Psychology 101	3
CS 210	3
Fine Arts*	3
BE 230	3
CRE/LEE 100*	.5
	18.5

Education

These curricula are for the students who plan to major in education in a senior college in preparation for a career in public school teaching or administration. The student should consult the official teacher education and certification requirements of the state in which he plans to teach to be certain of meeting appropriate educational requirements.

The following is taken from the description of teacher certification requirements for the State of South Carolina. The content of the General Education Courses for each area of initial certification shall be as follows:

English

Literature, composition and rhetoric are the usual courses in English. These include courses involving the satisfactory use of oral and written language and a background of general literature.

Biological and Physical Science

Both biological and physical sciences are required. Laboratory or non-laboratory courses in each field may be included. Any combination of hours in these sciences may be made provided the total amounts to twelve.

Social Studies

The social studies, for certification, include history, political science, economics, sociology, religion, and philosophy. Geography, anthropology and psychology are included when taught as social subjects. At least two fields must be represented, with six but not more than six, semester hours in one field. The remaining six hours may be in any one or any combination of the remaining fields.

Health

The course should include either personal or community health or both.

Art and Music

Appreciation or history of both art and music must be included, with not less than two semester hours in each.

*Indicates courses which meet basic graduation requirements.

Mathematics

The mathematics courses should include the structure of the real number system and subsystem and an informal introduction to number theory, probability and statistics. (This requirement applies to Middle School Education only.)

Elementary Education

RECOMMENDED FIRST SEMESTER COURSE SELECTIONS:

English 101	Composition	3 hrs.
French 101 or	Spanish 101	4 hrs.
Math 111	Math for Elementary Teachers	3 hrs.
History 101	Western Civilization	3 hrs.
Biology 101	General Biology	4 hrs.
Education 100	Education Orientation	1 hr.
CRE/LEE 100		.5 hrs.
Total		18.5 hrs.

OPTIONAL COURSES FOR FIRST SEMESTER

Psychology 101	3 hrs.
Education 100	1 hr.
Music 110	3 hrs.
Religion	3 hrs.
HPE (to be chosen from courses offered)	1 hr.

A TYPICAL FOUR-SEMESTER COURSE SEQUENCE: ELEMENTARY EDUCATION

FALL SEMESTER

English 101*	3
French/Spanish 101	4
History 101*	3
Math 111*	3
Biology 101*	4
Education 100	1
CRE/LEE 100*	.5
	18.5

SPRING SEMESTER

English 102*	3
French/Spanish 102	4
History 102*	3
Math 112	3
Biology 102	4
CRE/LEE 100*	.5
	17.5

FALL SEMESTER

Literature*	3
French/Spanish 201	3
Fine Arts*	3
Religion*	3
Physics 101	4
CRE/LEE 100*	.5
	16.5

SPRING SEMESTER

English 205*	3
French/Spanish 202	3
Math 211	3
Religion*	3
Psychology 101	3
HPE*	1
CRE/LEE 100*	.5
	16.5

*Indicates courses which meet basic graduation requirements.

Secondary Education
Physical Education

RECOMMENDED FIRST SEMESTER COURSE SELECTIONS:

English 101	Composition	3 hrs.
French 101 or	Spanish 101	4 hrs.
Math 121	Math Analysis	3 hrs.
History 101	Western Civilization	3 hrs.
Biology 101	General Biology	4 hrs.
Education 100	Education Orientation	1 hr.
CRE/LEE 100		.5 hrs.
Total		18.5 hrs

OPTIONAL COURSES FOR FIRST SEMESTER:

Psychology 101	3 hrs.
Music 110	3 hrs.
Religion	3 hrs.
Political Science 101	3 hrs.
HPE (to be chosen from courses offered)	1 hr.
Art 223	3 hrs.

A TYPICAL FOUR-SEMESTER COURSE SEQUENCE: SECONDARY EDUCATION

FALL SEMESTER		SPRING SEMESTER	
English 101*	3	English 102*	3
French/Spanish 101	4	French/Spanish 102	4
History 101*	3	History 102*	3
Math 121*	3	Math 201	3
Biology 101*	4	Biology 102	4
Education 100	.5	CRE/LEE 100*	.5
CRE/LEE 100*	.5		17.5
	18.5		

FALL SEMESTER		SPRING SEMESTER	
Literature*	3	English 205*	3
French/Spanish 201	3	French/Spanish 202	3
Fine Arts*	3	Political Science 101	3
Religion*	3	Religion*	3
Physics 201	4	Psychology 101	3
HPE*	1	CRE/LEE 100*	.5
CRE/LEE 100*	.5		15.5
	17.5		

Engineering

The pre-engineering curriculum at this college provides one to two years of pre-engineering studies for the student who begins his math studies with calculus. For the student who must begin with algebra, two full years of study are recommended before transferring.

*Indicates courses which meet basic graduation requirements.

RECOMMENDED FIRST SEMESTER COURSE SELECTIONS:

English 101	Composition	3 hrs.
Religion		3 hrs.
Engineering 180		3 hrs.
Math 221	Calculus	4 hrs.
Chemistry 111	General Chemistry	4 hrs.
CRE/LEE 100		.5 hrs.
Total		17.5 hrs.

A TYPICAL FOUR-SEMESTER COURSE SEQUENCE: ENGINEERING

FALL SEMESTER

English 101*	3
Religion*	3
Engineering 101	1
Math 221*	4
Economics 202	3
Chemistry 111*	4
CRE/LEE 100*	.5
	18.5

SPRING SEMESTER

English 102*	3
Religion*	3
Engineering 180	3
Math 222	4
Chemistry 112	4
CRE/LEE 100*	.5
	17.5

FALL SEMESTER

Literature*	3
Physics 201	4
Econ 201	3
History 101*	3
HPE 221*	3
CRE/LEE 100*	.5
	16.5

SPRING SEMESTER

Humanities*	3
Physics 202	4
Math 223	4
History 102	3
CRE 100*	.5
Music 110*	3
	17.5

Fashion Coordination

RECOMMENDED FIRST SEMESTER COURSE SELECTIONS:

English 101	Composition	3 hrs.
Religion		3 hrs.
Math 131	Retail and Consumer Math	3 hrs.
ID 121	Survey of Interior Design	3 hrs.
Merchand 101	Principles of Merchandising	3 hrs.
CRE/LEE 100		.5 hrs.
Total		15.5 hrs.

OPTIONAL COURSES FOR FIRST SEMESTER:

Psychology 101	3 hrs.
Sociology 201	3 hrs.
Music 110	3 hrs.
FOODS 101	3 hrs.
CS 120	3 hrs.
HPE (to be chosen from courses offered)	1 hr.
ROTC	1 hr.

*Indicates courses which meet basic graduation requirements.

A TYPICAL FOUR-SEMESTER COURSE SEQUENCE: FASHION COORDINATION

FALL SEMESTER		SPRING SEMESTER	
English 101*	3	English 102*	3
Religion*	3	Religion*	3
ID 121	3	Foods 101	3
Math 131*	3	Merchandising 131	3
Merchandising 101*	3	Merchandising 102	3
CRE/LEE 100*	.5	CRE/LEE 100*	.5
	15.5		15.5
FALL SEMESTER		SPRING SEMESTER	
Literature*	3	Humanities*	3
Psychology 101*	3	CS 120	3
Music 110*	3	Merchandising 202	3
Merchandising 201	3	Merchandising 211	3
Speech 102	3	Home Economics 112	3
HPE*	1	Art 224	3
CRE/LEE 100*	.5	CRE/LEE 100*	.5
	16.5		18.5

Fashion Merchandising

To earn the Associate of Arts degree in Fashion Merchandising students must complete the basic graduation requirements, and the five courses in Fashion Merchandising (FM 101, 102, 201, 202, and 211).

RECOMMENDED FIRST SEMESTER COURSE SELECTIONS:

English 101	Composition	3 hrs.
Religion		3 hrs.
Math 131	Retail and Consumer Math	3 hrs.
ID 121	Survey of Interior Design	3 hrs.
Merchand 101	Principles of Merchandising	3 hrs.
CRE/LEE 100		.5 hrs.
Total		15.5 hrs.

OPTIONAL COURSES FOR FIRST SEMESTER:

Psychology 101	3 hrs.
Art 223	3 hrs.
Foods 100	3 hrs.
HPE (to be chosen from courses offered)	1 hr.
ROTC	1 hr.

*Indicates courses which meet basic graduation requirements.

A TYPICAL FOUR-SEMESTER COURSE SEQUENCE: FASHION MERCHANDISING

FALL SEMESTER		SPRING SEMESTER	
English 101*	3	English 102*	3
Religion*	3	Religion*	3
ID 121	3	Foods 101	3
Math 131*	3	Merchandising 131	3
Merchandising 101**	3	Merchandising 102**	3
CRE/LEE 100*	.5	CRE/LEE 100*	.5
	15.5		15.5
FALL SEMESTER		SPRING SEMESTER	
Literature*	3	Humanities*	3
Economics 201*	3	CS 120	3
Merchandising 201**	3	Merchandising 202**	3
Speech 102*	3	Merchandising 211**	3
Psychology 101*	3	Sociology 201	3
HPE*	1	BE 111	2
CRE/LEE 100*	.5	CRE/LEE 100*	.5
	16.5		15.5

Home Economics

RECOMMENDED FIRST SEMESTER COURSE SELECTIONS:

English 101	Composition	3 hrs.
Religion		3 hrs.
Foods 100	Foods and Nutrition	3 hrs.
ID 121	Survey of Interior Design	3 hrs.
Merchand 101	Principles of Merchandising	3 hrs.
CRE/LEE 100		.5 hrs.
Total		15.5 hrs.

OPTIONAL COURSES FOR FIRST SEMESTER:

Psychology 101	3 hrs.
Music 110	3 hrs.
HPE (to be chosen from courses offered)	1 hr.
ROTC	1 hr.

A TYPICAL FOUR-SEMESTER COURSE SEQUENCE: HOME ECONOMICS

FALL SEMESTER		SPRING SEMESTER	
English 101*	3	English 102*	3
Religion*	3	Religion*	3
ID 121	3	Math 131*	3
Foods 100	3	Home Economics 112	3
Merchandising 101	3	Merchandising 102	3
CRE/LEE 100*	.5	CRE/LEE 100*	.5
	15.5		15.5

*Indicates courses which meet basic graduation requirements.

**Indicates courses which meet ABA graduation requirements.

FALL SEMESTER		SPRING SEMESTER	
Literature*	3	Humanities*	3
Economics 201*	3	Speech 102	3
Biology 101*	3	Home Economics 212	3
Fine Arts*	3	Biology 102	3
Psychology 101*	3	CS 120	3
HPE*	1	CRE/LEE 100*	.5
CRE/LEE 100*	.5		15.5
	16.5		

Hotel, Restaurant and Tourism

Students following this curriculum may enter the field of hospitality management upon completion of their Anderson College degree or may transfer these course credits to a senior college and earn a bachelor's degree in Hotel, Restaurant, and Tourism Administration.

To earn a degree in Hotel, Restaurant and Tourism students must complete the basic graduation requirements, and the five courses in Hotel, Restaurant, and Tourism (HRT 101, 210, 211, 214, and 215).

RECOMMENDED FIRST SEMESTER COURSE SELECTIONS:

English 101	Composition	3 hrs.
Religion		3 hrs.
Math 131	Retail and Consumer Math	3 hrs.
HRT 101	Food Preparation	3 hrs.
Merchand 201	Promotion Management	3 hrs.
CRE/LEE 100		.5 hrs.
Total		15.5 hrs.

OPTIONAL COURSES FOR FIRST SEMESTER:

Psychology 101	3 hrs.
Sociology 201	3 hrs.
Music 110	3 hrs.
CS 120	3 hrs.
HPE (to be chosen from courses offered)	1 hr.
ROTC	1 hr.
Art 223	3 hrs.

A TYPICAL FOUR-SEMESTER COURSE SEQUENCE:

FALL SEMESTER		SPRING SEMESTER	
English 101*	3	English 102*	3
Religion*	3	Religion*	3
HRT 101**	3	HRT 210**	3
Math 131*	3	HRT 214	3
Merchandising 201	3	Merchandising 202	3
CRE/LEE 100*	.5	CRE/LEE 100*	.5
	15.5		15.5

*Indicates courses which meet basic graduation requirements.

FALL SEMESTER		SPRING SEMESTER	
Literature*	3	Humanities*	3
Economics 201*	3	CS 102	3
HRT 211**	3	HRT 215**	3
French or Spanish 101	4	Fine Arts*	3
Psychology 101*	3	French or Spanish 102	4
HPE*	1	CRE/LEE 100*	.5
CRE/LEE 100*	.5		16.5
	17.5		

Information Processing

This curriculum is designed for the student who plans to begin a career after two years at Anderson College.

RECOMMENDED FIRST SEMESTER COURSE SELECTIONS:

English 101	Composition	3 hrs.
Religion		3 hrs.
BUS 101	Shorthand	3 hrs.
BUS 111 or 115	Typing	2 hrs.
BUS 121	Machines and Records	3 hrs.
BUS 125	Business Communication	3 hrs.
CRE/LEE 100		.5 hrs.
Total		17.5

A TYPICAL FOUR-SEMESTER COURSE SEQUENCE: INFORMATION PROCESSING

FALL SEMESTER		SPRING SEMESTER	
English 101*	3	English 102*	3
Religion*	3	Religion *	3
BUS 101*	3	BUS 102*	3
BUS 111* or 115*	2	BUS 116*	2
BUS 121*	3	Math 131*	3
BUS 125*	3	CS 120	3
CRE/LEE 100*	.5	CRE/LEE 100*	.5
	17.5		17.5

FALL SEMESTER		SPRING SEMESTER	
Literature*	3	Humanities*	3
Accounting 201**	3	Psychology 101*	3
BUS 123*	3	BUS 226	3
BUS 228	3	Economics 202*	3
BUS 230	3	Directed elective	3
CRE/LEE 100*	.5	HPE*	1
	15.5	BUS 127	1
		CRE/LEE 100*	.5
			17.5

*Indicates courses which meet basic graduation requirements.

Information Processing — Certificate

This one-year curriculum is for the student who wants a background in office machines, information processing, and related subjects in business and liberal arts as a basis for a career in business. These courses can be used to apply to the first year of an associate degree.

RECOMMENDED FIRST SEMESTER COURSE SELECTIONS:

English 101	Composition	3 hrs.
Religion		3 hrs.
Accounting 201	Principles of Accounting	3 hrs.
BUS 111 or 115	Typing	2 hrs.
BUS 228	Information Systems	3 hrs.
BUS 125	Business Communications	3 hrs.
Total		17 hrs.

STUDENTS MUST TAKE ALL COURSES LISTED TO OBTAIN CERTIFICATE:

FALL SEMESTER

English 101	3
Religion	3
BUS 111 or 115	2
Accounting 201	3
BUS 228	3
BUS 125	3
CRE/LEE	.5
	17.5

SPRING SEMESTER

English 102	3
Math 131	3
BUS 116	2
BUS 230	3
BUS 121	3
BUS 127	1
CRE/LEE	.5
	15.5

Interior Design

Students who earn the Associate of Arts degree in Interior Design must complete the basic graduation requirements; ID 121, ID 211, ID 221, 222, and 223; and additional related courses to complete the 64 semester hours.

RECOMMENDED FIRST SEMESTER COURSE SELECTIONS:

English 101	Composition	3 hrs.
Religion		3 hrs.
ID 121	Survey of Interior Design	3 hrs.
Art 103	Design Fundamentals	3 hrs.
Merchand 101	Principles of Merchandising	3 hrs.
CRE/LEE 100		.5 hrs.
Total		15.5 hrs.

OPTIONAL COURSES FOR FIRST SEMESTER

Psychology 101	3 hrs.
Sociology 201	3 hrs.
Art 223	3 hrs.
Math 131	3 hrs.
CS 120	3 hrs.
HPE (to be chosen from courses offered)	1 hr.
ROTC	1 hr.

*Indicates courses which meet basic graduation requirements.

A TYPICAL FOUR-SEMESTER COURSE SEQUENCE: INTERIOR DESIGN

FALL SEMESTER

English 101*	3
Religion*	3
ID 121**	3
Elective	3
Merchandising 101	3
CRE/LEE 100*	.5
	15.5

SPRING SEMESTER

English 102*	3
Religion*	3
ID 221**	3
Elective	3
Merchandising 102	3
CRE/LEE 100*	.5
ID 222**	3
	18.5

FALL SEMESTER

Literature*	3
ID 223**	3
Elective	3
Math 131*	3
Merchandising 201	3
HPE*	1
CRE/LEE 100*	.5
	16.5

SPRING SEMESTER

Humanities*	3
Economics 201*	3
ID 211**	3
CS 120*	3
Merchandising 202	3
CRE/LEE 100*	.5
	15.5

Journalism

This curriculum is for students interested in newspaper, broadcasting, or public relations. It is designed as a transfer program, with students continuing their studies at a university or senior college.

Students who plan to go into broadcasting may substitute Television Programming and Production (JOU 221, 222) for Copyediting (JOU 223, 234). Broadcasting majors should also take Voice and Diction (THE 210).

RECOMMENDED FIRST SEMESTER COURSE SELECTIONS:

English 101	Composition	3 hrs.
French 101 or	Spanish 101	4 hrs.
Journalism 201	Survey of Mass Communications and	
	Newsriting Laboratory	3 hrs.
History 101	Western Civilization	3 hrs.
Biology 101	General Biology	4 hrs.
CRE/LEE 100		.5 hrs.
Total		17.5 hrs

OPTIONAL COURSES FOR FIRST SEMESTER:

BE 111 (Required for those who cannot type)	2 hrs.
Psychology 101	3 hrs.
Sociology 201	3 hrs.
Music 110	3 hrs.
Religion	3 hrs.
Political Science 101	3 hrs.
HPE (to be chosen from courses offered)	1 hr.
Art 223	3 hrs.

*Indicates courses which meet basic graduation requirements.

**Indicates courses which meet AAID graduation requirements.

A TYPICAL FOUR-SEMESTER COURSE SEQUENCE: JOURNALISM

FALL SEMESTER		SPRING SEMESTER	
English 101*	3	English 102*	3
French/Spanish 101	4	French/Spanish 102	4
History 101*	3	History 102*	3
Journalism 201	3	Journalism 212	3
Biology 101*	4	Biology 102*	4
CRE/LEE 100*	.5	CRE/LEE 100*	.5
	17.5		17.5
FALL SEMESTER		SPRING SEMESTER	
Literature*	3	Humanities*	3
French/Spanish 201	3	French/Spanish 202	3
Fine Arts*	3	Political Science 101	3
Religion*	3	Religion*	3
Journalism 221	3	Journalism 235	3
HPE*	1	CRE/LEE 100*	.5
CRE/LEE 100*	.5		15.5
	16.5		

Liberal Arts

This curriculum is designed to be flexible enough to meet the basic general education requirements of the first two years of most senior colleges and universities in the broad range of liberal arts programs. It is also intended for those students who are undecided about a major field of study and/or the senior institution to which he/she will transfer. The student will receive major assistance from a faculty adviser in building a program of study relevant to the particular needs of the individual.

RECOMMENDED FIRST SEMESTER COURSE SELECTIONS:

English 101	Composition	3 hrs.
Religion		3 hrs.
History 101	Western Civilization	3 hrs.
Psychology 101	General Psychology	
or		3 hrs.
Sociology 201	Introductory Sociology	
Biology 101	General Biology	
or		4 hrs.
Chemistry 111	General Chemistry	
CRE/LEE 100		.5 hrs.
Total		16.5 hrs.

OPTIONAL COURSES FOR FIRST SEMESTER:

French or Spanish 101	4 hrs.
Economics 201	3 hrs.
Music 110	3 hrs.
Math (course to be determined by placement test)	3 hrs.
Political Science 101	3 hrs.
HPE (to be chosen from courses offered)	1 hr.
ROT	1 hr.
Art 223	3 hrs.

*Indicates courses which meet basic graduation requirements.

A TYPICAL FOUR-SEMESTER COURSE SEQUENCE: LIBERAL ARTS

FALL SEMESTER

English 101*	3
Religion*	3
History 101*	3
Psychology 101*	3
Biology 101*	4
CRE/LEE 100*	.5
	16.5

SPRING SEMESTER

English 102*	3
Religion*	3
History 102	3
Sociology 201	3
Biology 102*	4
CRE/LEE 100*	.5
	16.5

FALL SEMESTER

Literature*	3
Math 121	3
Fine Arts*	3
Political Science 101	3
CS 120	3
HPE*	1
CRE/LEE 100*	.5
	16.5

SPRING SEMESTER

Humanities*	3
Math 201	3
Philosophy 101	3
Speech 102	3
Sociology 202	3
CRE/LEE 100*	.5
	15.5

Management Certificate

This curriculum is designed to prepare persons to fill a variety of entry level management positions.

RECOMMENDED FIRST SEMESTER COURSE SELECTIONS:

English 101	Composition	3 hrs.
Religion		3 hrs.
Accounting 201	Principles of Accounting	3 hrs.
Math 131	Consumer and Retail Math	3 hrs.
BUS 241	Business Law	3 hrs.
BUS 125	Business Communication	3 hrs.
Total		18 hrs.

COURSES REQUIRED FOR MANAGEMENT CERTIFICATE:

FALL SEMESTER

English 101	3
Religion	3
Math 131	3
Accounting 201	3
BUS 125	3
BUS 241 or BUS 226	3
CRE/LEE	.5
	18.5

SPRING SEMESTER

English 102	3
BUS 230 or CS 120	3
Merchandising 202	3
Accounting 202	3
Economics 202	3
CRE/LEE	.5
	15.5

*Indicates courses which meet basic graduation requirements.

Medical Technology

This is a curriculum for students transferring to the Medical University of South Carolina. Students who plan to transfer to other institutions should consult their academic advisors for possible changes.

RECOMMENDED FIRST SEMESTER COURSE SELECTIONS:

English 101	Composition
Math 121	Mathematical Analysis
Chemistry 111/113	General Chemistry
Biology 101	General Biology
Religion	

A TYPICAL FOUR-SEMESTER SEQUENCE:

FALL SEMESTER		SPRING SEMESTER	
English 101*	3	English 102*	3
Math 121*	3	Math 122	3
Chemistry 111/113*	4	Chemistry 112/114	4
Biology 101	4	Biology 102	4
CRE/LEE 100	.5	CRE/LEE 100*	.5
	14.5		14.5
SUMMER			
Chemistry 201	4		
FALL SEMESTER		SPRING SEMESTER	
Literature*	3	Humanities*	3
Psychology 101*	3	Psychology 205	3
Political Science 101	3	Biology 201	4
Religion*	3	Religion*	3
Speech 102*	3	Music 110	3
HPE*	1	CRE/LEE 100*	4
CRE/LEE 100*	.5		16.5
	16.5		

Ministry and Church-Related Vocations

RECOMMENDED FIRST SEMESTER COURSE SELECTIONS:

English 101	Composition	3 hrs.
Religion		3 hrs.
History 101	Western Civilization	3 hrs.
French or	Spanish 101	4 hrs.
Biology 101	General Biology	
or		4 hrs.
Chemistry 111	General Chemistry	
CRE/LEE 100		.5 hrs.
Total		17.5 hrs.

*Indicates courses which meet basic graduation requirements.

OPTIONAL COURSES FOR FIRST SEMESTER:

French or Spanish 101	4 hrs.
Economics 201	3 hrs.
Music 110	3 hrs.
Math (course to be determined by placement test)	3 hrs.
Political Science 101	3 hrs.
HPE (to be chosen from courses offered)	1 hr.
ROTC	1 hr.
Art 223	3 hrs.

A TYPICAL FOUR-SEMESTER COURSE SEQUENCE: MINISTRY/CRV

FALL SEMESTER

English 101*	3
Religion*	3
History 101*	3
French or Spanish 101	4
Biology 101*	4
Religion (In-Service Guidance)	1
CRE/LEE 100*	.5
	18.5

SPRING SEMESTER

English 102*	3
Religion*	3
History 102*	3
French or Spanish 102	4
Biology 102*	4
Religion (In-Service Guidance)	1
CRE/LEE 100*	.5
	18.5

FALL SEMESTER

Literature*	3
French or Spanish 201	3
Religion	3
Political Science 101	3
Psychology 101	3
Religion(In-Service Guidance)	1
HPE*	1
CRE/LEE 100*	.5
	17.5

SPRING SEMESTER

Humanities*	3
French or Spanish 202	3
Philosophy 101	3
Speech 102*	3
Sociology 201	3
Religion (In-Service Guidance)	1
CRE/LEE 100*	.5
	16.5

*Indicates courses which meet basic graduation requirements.

Music

Anderson College offers four curricula in music. One leads to the Associate of Fine Arts degree and two lead to the Associate of Arts. The fourth curriculum is a non-degree continuing education program in church music.

The department is a member of the National Association of Schools of Music. The AFA and AA degrees are university parallel transfer programs in either voice, keyboard, or instrumental music. The continuing education program is a non-transfer program for church musicians. The music student will be advised by a member of the music faculty who will develop a course of study for the student depending upon the senior college choice and the major field of study.

The music department's activities are open to all qualified students in the College. The Anderson College Choir, Wind Ensemble, Jazz Ensemble, AC Ensemble, Radiance, Anderson Symphony Orchestra, and the Iris Walker Handbell Choir, are open to any student wishing to audition for membership. Student concerts, guest and faculty recitals, seasonal music programs, and Centre Stage all provide opportunities for musical enjoyment, growth, and education for students, faculty, staff, and guests of the college.

ADMISSION REQUIREMENTS: In addition to meeting the general requirements of the college for admission, students must complete the following requirements: (1) Audition in their principal applied area at either the scheduled audition dates (same as Open House dates), freshman orientation, or by appointment with the department chairman. (2) Take a music theory placement examination during freshman orientation.

APPLIED MUSIC STUDY: The Music Department offers applied lessons in four levels of difficulty; performance, principal, pre-principal, and secondary. The performance level is reserved for students who seek a performance degree. The requirements for this program are of the highest level, and admission is granted only after an extensive audition. The principal level is for those planning to major in music education, church music, theory, composition, music therapy, or commercial music. The pre-principal level is for those who have not reached the freshman level of competency, advanced secondary music majors, and advanced non-music majors. The secondary level is for those music majors working in their secondary applied area and for non-music majors.

MUSIC RECITAL: All music majors taking applied lessons are required to maintain 80% attendance at all student, faculty, and guest recitals. A list of concerts will be given to the student at the beginning of each semester. Non-music majors are not required to attend recital hour. However, individual teachers may require a certain percentage attendance as a part of their course syllabus.

STUDENT RECITAL PERFORMANCE: All students on the performance and principal levels of competency, and others selected by their teachers, will perform twice each semester during the student recital hour.

KEYBOARD PROFICIENCY EXAMINATION: Music majors enrolled in the AFA program are required to study applied piano until they pass the keyboard proficiency exam. Once the student has reached the proper level, he/she should inform the music secretary, who will schedule a time for the exam. Students may re-take exam until they pass it. The exam will consist of all major and minor scales, (hands together one octave), the primary chord progressions in all major and minor tonalities, simple folk songs with harmonizations, sight-reading of hymns, selected art song accompaniments, and repertoire to the level of Clementi sonatas.

FRESHMAN AND SOPHOMORE RECITALS: Although it is not a requirement, a sophomore music major may give a recital upon the recommendation of the applied teacher. The length of the recital will vary between fifteen and twenty-five minutes.

Music, AFA Degree

This is a curriculum for students transferring to senior colleges and universities who wish to study either vocal, instrumental, or keyboard music. Students may major in one of several areas including music education, church music, theory, composition, performance, and music therapy.

RECOMMENDED FIRST SEMESTER COURSE SELECTIONS:

English 101	Composition	3 hrs.
Biology 101		4 hrs.
Music 101/102	Music Theory	4 hrs.
Music 116	Brass Methods	1 hr.
Music 001	Music Recital Hour	n/c
Ensemble		.5
Applied Major	Primary Instrument	2
Applied Minor	Secondary Instrument	1
LEE	Life Enrichment Experience	.5
Total		16 hrs.

A TYPICAL FOUR-SEMESTER COURSE SEQUENCE: MUSIC

FALL SEMESTER		SPRING SEMESTER	
English 101*	3	English 102*	3
Biology 101*	4	Math 101*	3
Music 101**	3	Psychology 101	3
Music 102**	1	Music 103**	3
Music 116**	1	Music 104**	1
Music 001**	n/c	Music 115**	1
Ensemble**	.5	Music 001**	n/c
Applied Major**	2	Ensemble**	.5
Applied Minor***	1	Applied Major**	2
CRE/LEE 100*	.5	Applied Minor***	1
	16	CRE/LEE 100*	.5
			18
FALL SEMESTER		SPRING SEMESTER	
Literature*	3	Humanities*	3
Religion*	3	Religion*	3
Music 201**	3	Music 112**	3
Music 202**	1	Music 203**	3
Music 001**	n/c	Music 204**	1
Ensemble**	.5	Music 001**	n/c
Applied Major**	2	Ensemble**	.5
Applied Minor***	1	Applied Major**	2
Elective	3	Applied Minor***	1
CRE/LEE 100*	.5	CRE/LEE 100*	.5
	17		17

*Indicates courses which meet basic graduation requirements.

**Indicates courses which meet AFA graduation requirements.

***Students who have passed the piano proficiency exam are not required to enroll in a second applied area.

The AFA music major must attain an advanced level of competence in applied music equal to the sophomore 2-3 level as described under applied music courses. This is usually done through taking the applied music sequence in the principal area. The music major must earn four semester hours in a secondary applied area. The music major must enroll in applied piano until the proficiency levels are achieved.

Music Business

The following is the recommended curriculum for the AA degree in music business. This is a curriculum for students who wish to pursue careers in the field of music business as managers, salesmen, engineers, agents, and other jobs which require musicianship.

RECOMMENDED FIRST SEMESTER COURSE SELECTIONS:

English 101	Composition	3 hrs.
Physics 207	Physics of Sound	3 hrs.
Religion		3 hrs.
Biology 101		4 hrs.
Music 101/102	Music Theory	4 hrs.
Ensemble		.5
LEE		.5
Total		18 hrs.

A TYPICAL FOUR-SEMESTER COURSE SEQUENCE: MUSIC BUSINESS

FALL SEMESTER		SPRING SEMESTER	
English 101*	3	English 102*	3
Physics 207**	3	Math 101*	3
Religion*	3	History 101	3
Biology 101*	4	Music 103**	3
Music 101**	3	Music 104**	1
Music 102**	1	Music 205**	3
Ensemble**	.5	Ensemble**	.5
CRE/LEE 100*	.5	CRE/LEE 100*	.5
	18		17
FALL SEMESTER		SPRING SEMESTER	
Literature*	3	Humanities*	3
Economics 201**	3	Religion*	3
Business 123**	3	BA 241**	3
Music 105**	3	Economics 202**	3
Music 206**	3	Music 112**	3
HPE*	1	Music 208**	1
Ensemble**	.5	Ensemble**	.5
CRE/LEE*	.5	CRE/LEE 100*	.5
	17		17

*Indicates courses which meet basic graduation requirements.

**Indicates courses which meet AFA graduation requirements.

Church Music

The following is a non-transfer curriculum for continuing education credits in church music. This program is designed to teach individuals how to direct church music. It is designed for part-time ministers of music, church organists, pianists, etc. Musicians who started but did not complete a degree may follow this curriculum if time does not permit them pursuing a traditional degree. Focus is on facility, exposure to church needs, broad variety of repertoire, and interpretation of a score. The material is designed to be taught in two semesters meeting one night per week for 30 weeks. The class time involved is two and one-half hours per week. Students completing this program will receive a document indicating completion.

Courses

Church Music Administration

Music Theory I

Music Theory II

Hymnology

Class Voice

Song Leading and Conducting

Graded Choir Materials and Methods I: Children

Graded Choir Materials and Methods II: Youth and Adults

Piano/Organ Church Playing

Physical Education

RECOMMENDED FIRST SEMESTER COURSE SELECTIONS:

English 101	Composition	3 hrs.
Math 121	Math Analysis	3 hrs.
History 101	Western Civilization	3 hrs.
Biology 101	General Biology	4 hrs.
CRE/LEE 100		.5 hrs.
HPE 221	Health Education	3 hrs.
HPE	(To be chosen)	1 hr.
Total		17.5 hrs.

OPTIONAL COURSES FOR FIRST SEMESTER:

Psychology 101	3 hrs.
Education 100	1 hr.
Music 110	3 hrs.
Religion	3 hrs.
Political Science 101	3 hrs.
Art 223	3 hrs.

*Indicates courses which meet basic graduation requirements.

**Indicates courses which meet degree requirements.

A TYPICAL FOUR-SEMESTER COURSE SEQUENCE: PHYSICAL EDUCATION

FALL SEMESTER		SPRING SEMESTER	
English 101*	3	English 102*	3
History 101*	3	History 102*	3
Math 121*	3	Math 122	3
Biology 101*	4	Biology 102	4
HPE 221	3	Psychology 101	3
HPE*	.5	Education 100	1
CRE/LEE 100*	.5	CRE/LEE 100*	.5
	17.5		17.5
FALL SEMESTER		SPRING SEMESTER	
Literature*	3	Humanities*	3
French/Spanish 101	4	French/Spanish 102	4
Fine Arts*	3	Chemistry/Physics	4
Religion*	3	Religion*	3
Chemistry/Physics	4	Psychology 101	3
HPE	1	HPE	.5
CRE/LEE 100	.5	CRE/LEE 100*	.5
	18.5		18.5

Photography

The major purpose of this program is to provide the fundamentals of art and photography to the student who wishes to pursue a career as a highly creative fine art photographer.

Course work in art and photography will emphasize visual perception and communication as well as technical expertise. These basic fundamentals will enable students to branch off into a study of any number of photographic careers, and are intended to meet all requirements of 4-year institutions for transfer.

RECOMMENDED FIRST SEMESTER COURSE SELECTIONS:

English 101	Composition	3 hrs.
Religion		3 hrs.
Art 101	Basic Drawing/Composition	3 hrs.
Art 241	Seminar	.5 hrs.
Chemistry 111	General Chemistry	4 hrs.
CRE/LEE 100		.5 hrs.
Total		17 hrs.

OPTIONAL COURSES FOR FIRST SEMESTER:

French or Spanish 101	4 hrs.
Economics 201	3 hrs.
Biology 101	4 hrs.
Math (course to be determined by placement test)	3 hrs.
History 101	3 hrs.
HPE (to be chosen from courses offered)	1 hr.
ROTC	1 hr.

*Indicates courses which meet basic graduation requirements.

A TYPICAL FOUR-SEMESTER COURSE SEQUENCE: PHOTOGRAPHY

FALL SEMESTER

English 101*	3
Religion*	3
Art 101	3
Art 103*	3
Math 101*	3
CRE/LEE 100*	.5
Art 241	.5
	16

SPRING SEMESTER

English 102*	3
Religion*	3
Art 231	3
Art 104	3
Art 241	.5
Psychology 101*	3
CRE/LEE 100*	.5
HPE*	1
	17

FALL SEMESTER

Literature*	3
Chemistry 111/113*	4
Art 223	3
Art 210	3
History 101*	3
CRE/LEE 100*	.5
Art 241	.5
	17

SPRING SEMESTER

Humanities*	3
Art 251	3
Art 224	3
Art 241	.5
Art 203	3
History 102	3
CRE/LEE 100*	.5
	16

Pre-Dentistry

RECOMMENDED FIRST SEMESTER COURSE SELECTIONS:

English 101	Composition	3 hrs.
Religion		3 hrs.
Math 221	Calculus	4 hrs.
History 101	Western Civilization	3 hrs.
Biology 101	General Biology	4 hrs.
CRE/LEE 100		.5 hrs.
Total		17.5 hrs.

OPTIONAL COURSES FOR FIRST SEMESTER:

French or Spanish 101	4 hrs.
Psychology 101	3 hrs.
Sociology 201	3 hrs.
Music 110	3 hrs.
Health 221	3 hrs.
Political Science 101	3 hrs.
HPE (to be chosen from courses offered)	1 hr.
ROTC	1 hr.
Art 223	3 hrs.

*Indicates courses which meet basic graduation requirements.

A TYPICAL FOUR-SEMESTER COURSE SEQUENCE: PRE-DENTISTRY

FALL SEMESTER		SPRING SEMESTER	
English 101*	3	English 102*	3
Religion*	3	Religion*	3
History 101*	3	History 102*	3
Math 221*	4	Math 222	4
Biology 101*	4	Biology 102	4
CRE/LEE 100*	.5	CRE/LEE 100*	.5
	17.5		17.5
FALL SEMESTER		SPRING SEMESTER	
Literature*	3	Humanities*	3
Chemistry 111/113	4	Chemistry 112/114	4
Fine Arts*	3	Psychology 101	3
Economics 201	3	Economics 202	3
CS 120	3	Biology 201	4
HPE*	1	CRE/LEE 100*	.5
CRE/LEE 100*	.5		17.5
	17.5		

Pre-Forestry

RECOMMENDED FIRST SEMESTER COURSE SELECTIONS:

English 101	Composition	3 hrs.
Economics 201	Principles of Economics	3 hrs.
Math 121	Math Analysis	3 hrs.
Religion		3 hrs.
Biology 101	General Biology	4 hrs.
CRE/LEE 100		.5 hrs.
Total		16.5 hrs.

A TYPICAL FOUR-SEMESTER COURSE SEQUENCE: PRE-FORESTRY

FALL SEMESTER		SPRING SEMESTER	
English 101*	3	English 102*	3
Economics 201*	3	Economics 202	3
Religion*	3	Religion*	3
Math 121*	3	Math 122	3
Biology 101*	4	CS 120	3
HPE*	1	CRE/LEE 100*	.5
CRE/LEE 100*	.5		15.5
	16.5		
FALL SEMESTER		SPRING SEMESTER	
Literature*	3	Humanities*	3
Accounting 201	3	Accounting 202	3
Fine Arts*	3	Political Science 101	3
Chemistry 111/113	4	Chemistry 112/114	4
Physics 201	4	Physics 202	4
CRE/LEE 100*	.5	CRE/LEE 100*	.5
	17.5		17.5

*Indicates courses which meet basic graduation requirements.

Pre-Law

RECOMMENDED FIRST SEMESTER COURSE SELECTIONS:

English 101	Composition	3 hrs.
Religion		3 hrs.
History 101	Western Civilization	3 hrs.
Economics 201	Principles of Economics	3 hrs.
Biology 101	General Biology	
or		4 hrs.
Chemistry 111	General Chemistry	
CRE/LEE 100*		.5 hrs.
Total		16.5 hrs.

OPTIONAL COURSES FOR FIRST SEMESTER:

French or Spanish 101	4 hrs.
Economics 201	3 hrs.
Music 110	3 hrs.
Math (course to be determined by placement test)	3 hrs.
Political Science 101	3 hrs.
HPE (to be chosen from courses offered)	1 hr.
ROTC	1 hr.
Art 223	3 hrs.

A TYPICAL FOUR-SEMESTER COURSE SEQUENCE: PRE-LAW

FALL SEMESTER		SPRING SEMESTER	
English 101*	3	English 102*	3
Religion*	3	Religion*	3
History 101*	3	History 102	3
Economics 201*	3	Economics 202	3
Biology 101*	4	Biology 102*	4
CRE/LEE 100*	.5	CRE/LEE 100*	.5
	16.5		16.5
FALL SEMESTER		SPRING SEMESTER	
Literature*	3	Humanities*	3
Math 201	3	Math 121	3
History 201	3	History 202	3
Political Science 101	3	Fine Arts*	3
Accounting 201	3	Accounting 202	3
HPE*	1	CRE/LEE 100*	.5
CRE/LEE 100*	.5		15.5
	16.5		

*Indicates courses which meet basic graduation requirements.

Pre-Medicine

RECOMMENDED FIRST SEMESTER COURSE SELECTIONS:

English 101	Composition	3 hrs.
Religion		3 hrs.
Math 221	Calculus	4 hrs.
History 101	Western Civilization	3 hrs.
Biology 101	General Biology	4 hrs.
CRE/LEE 100		.5 hrs.
Total		17.5 hrs.

OPTIONAL COURSES FOR FIRST SEMESTER:

French or Spanish 101	4 hrs.
Psychology 101	3 hrs.
Sociology 201	3 hrs.
Music 110	3 hrs.
Health 221	3 hrs.
Political Science 101	3 hrs.
HPE (to be chosen from courses offered)	1 hr.
ROTC	1 hr.
Art 223	3 hrs.

A TYPICAL FOUR-SEMESTER COURSE SEQUENCE: PRE-MEDICINE

FALL SEMESTER		SPRING SEMESTER	
English 101*	3	English 102*	3
Religion*	3	Religion*	3
History 101*	3	History 102*	3
Math 221*	4	Math 222	4
Biology 101*	4	Biology 102	4
CRE/LEE 100*	.5	CRE/LEE 100*	.5
	17.5		17.5
FALL SEMESTER		SPRING SEMESTER	
Literature*	3	Humanities*	3
Chemistry 111/113	4	Chemistry 112/114	4
Fine Arts*	3	Psychology 101	3
Economics 201	3	Economics 202	3
CS 120	3	Biology 201	4
HPE*	1	CRE 100*	.5
CRE/LEE 100*	.5		17.5
	17.5		

Pre-Nursing

Due to the wide variations in curriculum requirements of the various schools of nursing in colleges and universities, all pre-nursing students, with the aid of an adviser, will structure their programs of study at Anderson College to meet the specific requirements of the senior institutions to which they plan to transfer. It is important that these students make an early choice of a senior institution, and they should plan to transfer to that institution at the end of the second or third semester of study.

*Indicates courses which meet basic graduation requirements.

RECOMMENDED FIRST SEMESTER COURSE SELECTIONS:

English 101	Composition	3 hrs.
Psychology 101	General Psychology	3 hrs.
Chemistry 111	General Chemistry	4 hrs.
Math 101	College Algebra	3 hrs.
Biology 101	General Biology	4 hrs.
CRE/LEE 100		.5 hrs.
Total		17.5 hrs.

A TYPICAL TWO-SEMESTER COURSE SEQUENCE: PRE-NURSING

FALL SEMESTER		SPRING SEMESTER	
English 101	3	English 102	3
Psychology 101	3	Sociology 201	3
Chemistry 111	4	Chemistry 112	4
Math 101	3	Math 201	3
Biology 101	4	Biology 102	4
CRE/LEE 100	.5	CRE/LEE 100	.5
	17.5		17.5

NOTE: Math 202 available upon demand.

NOTE: Anderson College does not offer a full two-year curriculum for the Nursing major. Those seeking a degree in Nursing should plan to transfer to the bachelor's degree granting institution at the end of one year of study at AC.

Pre-Pharmacy

RECOMMENDED FIRST SEMESTER COURSE SELECTIONS:

English 101	Composition	3 hrs.
Biology 101	General Biology	4 hrs.
Chemistry 111	General Chemistry	4 hrs.
History 101	Western Civilization	3 hrs.
Math 101	College Algebra	3 hrs.
CRE/LEE 100		.5 hrs.
Total		17.5 hrs.

A TYPICAL FOUR-SEMESTER COURSE SEQUENCE: PRE-PHARMACY

FALL SEMESTER		SPRING SEMESTER	
English 101*	3	English 102*	3
Chemistry 111/113*	4	Chemistry 112/114	4
History 101*	3	History 102*	3
Math 101	3	Math 107	3
Biology 101*	4	Biology 102	4
CRE/LEE 100*	.5	CRE/LEE 100*	.5
	17.5		17.5

*Indicates courses which meet basic graduation requirements.

FALL SEMESTER		SPRING SEMESTER	
Literature*	3	Humanities*	3
Physics 201	4	Physics 202	4
Fine Arts*	3	Psychology 101	3
Religion*	3	Religion*	3
CS 120	3	Biology 201	4
HPE*	1	CRE/LEE 100*	.5
CRE/LEE 100*	.5		17.5
	17.5		

Pre-Social Service

RECOMMENDED FIRST SEMESTER COURSE SELECTIONS:

English 101	Composition	3 hrs.
Religion		3 hrs.
History 101	Western Civilization	3 hrs.
Psychology 101	General Psychology	
or		3 hrs.
Sociology 201	Introductory Sociology	
French or Spanish 101		4 hrs.
CRE/LEE 100		.5 hrs.
Total		16.5 hrs.

OPTIONAL COURSES FOR FIRST SEMESTER:

Economics 201	3 hrs.
Music 110	3 hrs.
Math (course to be determined by placement test)	3 hrs.
Political Science 101	3 hrs.
HPE (to be chosen from courses offered)	1 hr.
ROTC	1 hr.
Art 223	3 hrs.

A TYPICAL FOUR-SEMESTER COURSE SEQUENCE: PRE-SOCIAL SERVICE

FALL SEMESTER		SPRING SEMESTER	
English 101*	3	English 102*	3
Religion*	3	Religion*	3
History 101*	3	History 102	3
Psychology 101*	3	Psychology 201	3
French or Spanish 101	4	French or Spanish 102	4
CRE/LEE 100*	.5	CRE/LEE 100*	.5
	16.5		16.5

FALL SEMESTER		SPRING SEMESTER	
Literature*	3	Humanities*	3
French or Spanish 201	3	French or Spanish 202	3
Fine Arts*	3	Philosophy 101	3
Biology 101*	4	Biology 102*	4
Sociology 201	3	Sociology 202	3
HPE*	1	CRE/LEE 100*	.5
CRE/LEE 100*	.5		16.5
	17.5		

*Indicates courses which meet basic graduation requirements.

Retail Merchandising

Students who earn the Associate of Arts in Retail Merchandising must meet Basic Graduation Requirements plus MER 101, 102, 201, 202, and 211.

RECOMMENDED FIRST SEMESTER COURSE SELECTIONS:

English 101	Composition	3 hrs.
Religion		3 hrs.
ECO 201	Principles of Economics	3 hrs.
Merchandising 101	Principles of Merchandising	3 hrs.
CRE/LEE 100		.5 hrs.
Total		15.5 hrs.

A TYPICAL FOUR-SEMESTER COURSE SEQUENCE: RETAIL MERCHANDISING

FALL SEMESTER		SPRING SEMESTER	
English 101*	3	English 102*	3
Religion*	3	Religion*	3
Economics 201*	3	Business 230	3
Biology 101*	3	Biology 102*	3
Merchandising 101**	3	Merchandising 102**	3
CRE/LEE 100*	.5	CRE/LEE 100*	.5
	15.5		15.5
FALL SEMESTER		SPRING SEMESTER	
Literature*	3	Humanities*	3
Accounting 201	3	Accounting 202	3
Merchandising 201**	3	Merchandising 202**	3
Fine Arts*	3	Merchandising 211**	3
Math	3	BE 226	3
Psychology 101	3	CRE/LEE 100*	.5
HPE*	1		15.5
CRE/LEE 100*	.5		
	18.5		

Secretarial Science Certificate

The one-year curriculum is planned for those who expect to work after the one year in college. Through intensive training students acquire accuracy and speed and are prepared for responsible positions of many types. Anderson College certificates are awarded at commencement to those who meet the requirements for the certificate and have earned thirty-five semester hours with seventy quality points.

*Indicates courses which meet basic graduation requirements.

**Indicates courses which meet AARM graduation requirements.

RECOMMENDED FIRST SEMESTER COURSE SELECTIONS:

English 101	Composition	3 hrs.
Religion		3 hrs.
BUS 101	Shorthand	3 hrs.
BUS 111 or 115	Typing	2 hrs.
Math 131	Retailer and Consumer Math	3 hrs.
BUS 125	Business Communication	3 hrs.
CRE/LEE 100		.5 hrs.
Total		17.5 hrs.

REQUIRED COURSES FOR SECRETARIAL SCIENCE CERTIFICATE:

FALL SEMESTER		SPRING SEMESTER	
English 101	3	English 102	3
Religion	3	BUS 123	3
BUS 101	3	BUS 102	3
BUS 111 or 115	2	BUS 116	2
Math 131	3	BUS 121	3
BUS 125	3	ACC 201	3
CRE/LEE 100	.5	CRE/LEE 100	.5
	17.5		17.5

Speech and Theatre

RECOMMENDED FIRST SEMESTER COURSE SELECTIONS:

English 101	Composition	3 hrs.
Biology 101	General Biology	4 hrs.
Speech 102	Public Speaking	
French 101	Elementary French	
or		4 hrs.
Spanish 101	Elementary Spanish	
Theatre 101	Theatre Production	1 hr.
Theatre 211	Intro to Theatre	3 hrs.
CRE/LEE 100		.5 hrs.
Total		16.5 hrs.

OPTIONAL COURSES FOR FIRST SEMESTER:

Psychology 100 or 101	3 hrs.
Sociology 201	3 hrs.
History 101	3 hrs.
Art 101, 121, 223, 224	3 hrs.
Music 110, 206	3 hrs.
Interior Design	3 hrs.
HPE	1 hr.

A TYPICAL FOUR-SEMESTER COURSE SEQUENCE: SPEECH/THEATRE

FALL SEMESTER		SPRING SEMESTER	
English 101*	3	English 102*	3
Biology 101*	4	Biology 102*	4
Speech 102* or 210*	3	History 102*	3
French or Spanish 101	4	Speech 210 or 102	3
Theatre 101	1	French or Spanish 102	4
Theatre 211 or 213	3	Theatre 101	1
CRE/LEE 100*	.5	CRE/LEE 100*	.5
	18.5		18.5
FALL SEMESTER		SPRING SEMESTER	
Literature*	3	Humanities*	3
French or Spanish 201 (Optional)	3	French or Spanish 202	3
Religion*	3	Religion*	3
Theatre 212	3	Theatre 213	3
Theatre 101	1	Philosophy 101	3
HPE*	1	Theatre 101	1
CRE/LEE 100*	.5	CRE/LEE 100*	.5
	17.5		16.5

Supervisory Management

RECOMMENDED FIRST SEMESTER COURSE SELECTIONS:

English 101	Composition	3 hrs.
Economics 201	Principles of Economics	3 hrs.
Math 121	Math Analysis	3 hrs.
BUS 125	Business Communication	3 hrs.
Psychology 101	General Psychology	3 hrs.
CRE/LEE 100		.5 hrs.
Total		15.5

OPTIONAL COURSES FOR FIRST SEMESTER:

Sociology 201	3 hrs.
Music 110	3 hrs.
Religion	3 hrs.
Political Science 101	3 hrs.
HPE (to be chosen from courses offered)	1 hr.
ROTC	1 hr.
Art 223	3 hrs.

A TYPICAL FOUR-SEMESTER COURSE SEQUENCE: SUPERVISORY MANAGEMENT

FALL SEMESTER		SPRING SEMESTER	
English 101*	3	English 102*	3
Economics 201*	3	Economics 202	3
Psychology 101*	3	Political Science 101	3
Math 121*	3	CS 120	3
BUS 125	3	BUS 210	3
CRE/LEE 100*	.5	CRE/LEE 100*	.5
	15.5		15.5

*Indicates courses which meet basic graduation requirements.

FALL SEMESTER

Literature*	3
Accounting 201	3
BUS 228	3
Religion*	3
BUS 241	3
HPE*	1
CRE/LEE 100*	.5
	16.5

SPRING SEMESTER

Humanities*	3
Accounting 202	3
BUS 226	3
Religion*	3
Speech 102*	3
BUS 127	1
CRE/LEE 100*	.5
	16.5

*Indicates courses which meet basic graduation requirements.

Course Descriptions

Accounting (ACC)

200. Basic Accounting

3 semester hours

A general survey of accounting with emphasis on the preparation and interpretation of financial reports and other data. A non-technical approach is taken in the study of accounting and standards underlying financial reporting and their relevance to public, private, and governmental segments of society. Not offered to business majors.

201. Principles of Accounting

3 semester hours

This sophomore level course covers the accounting cycle; accounting for a merchandising enterprise; receivables and payables; deferrals and accruals; plant, assets; and accounting systems. Preparation, interpretation, and use of accounting statements are included. Prerequisites: Sophomore standing or permission of instructor.

202. Principles of Accounting

3 semester hours

This sophomore level course is a continuation of Accounting 201. Areas covered include accounting principles, partnerships and corporations, control accounting, decision making, managerial accounting, and financial statement analysis. Prerequisite: ACC 201.

Aerospace Studies (Air Force ROTC) (AS)

101. Air Force Today I

1 semester hour

The Air Force in the contemporary world through a study of the total force structure: strategic offensive and defensive, general purpose, and aerospace support. Leadership laboratory activities include drill fundamentals, customs, and courtesies of the service.

102. Air Force Today II

1 semester hour

Continuation of AS 101. Leadership laboratory includes drill, ceremonies, and an introduction to Air Force career opportunities.

201. Development of Air Power I

1 semester hour

The study of the development of air power from balloons and dirigibles through the peaceful employment of U.S. air power in relief missions and civic action programs in the late 1960s, and also the air war in Southeast Asia. Leadership laboratory provides experience in guiding, directing, and controlling an Air Force unit.

202. Development of Air Power II

1 semester hour

Continuation of AS 201.

Agriculture (Ag)

103. Introduction to Animal Industries

3 semester hours

Fundamental and descriptive aspects of the animal industries as applied biology and major segments of food production and distribution systems.(Fall only).

104. Introduction to Plant Science

3 semester hours

A fundamental course in plant sciences, including Agronomic and Horticultural crops of the major agricultural areas of the world, and emphasizing the crops of South Carolina. The course will include application of the basic biological concepts of morphology, heredity, physiology and ecology to the production of food, fiber and ornamentals for our expanding population. (Spring only).

200. Introduction of Computers in Agriculture 3 semester hours

An introduction to the basic hardware and software concepts. An introduction to modern problem solving development and programming methods related to agriculture. Introduction to specific computer application including word processing and data base management.

202. Agricultural Economics and Agribusiness 3 semester hours

An analytical survey of the various subdivisions of agricultural economics, to include farm organization, enterprize analysis, land economics, marketing, farm prices, governmental farm prices and the relation of agriculture to the natural and international economy. (Fall only).

Anderson College Experience (ACE)

101. Anderson College Experience 2 semester hours

A course designed for individuals entering higher education for the first time. This course will assist the student in obtaining skills necessary to reach his/her educational goals. The course will expose the student to learning experiences, personnel and support services that will assist him/her in learning college survival skills. Topics in this course will include study skills, communication skills, career awareness, interpersonal relationships, library usage and personal issues that face many college students.

Aviation Management and Administration (AMA)

102. Theory of Flight 3 semester hours

Basic aerodynamics, with emphasis on forces acting upon an aircraft in flight. Determination of weight and balance factors. Prerequisites: Any college level Physics course.

103. Aviation Law 3 semester hours

A study of certain portions of the Federal Air Regulations, especially as related to airman certification and aircraft operations.

201. Meteorology 3 semester hours

A basic study of the factors involved in causing weather, especially in relationship to air operations. Prerequisites: Any college level Physics course.

202. Navigation 3 semester hours

The general principles of pilotage, dead-reckoning, electronic and inertial methods of navigation, as applied to cross-country flight planning and operations. Prerequisites: Any college level Physics course.

203. Flight Instruction I 3 credit hours

A portion of flight and ground school instruction leading toward the private pilot's license. Training will include soloing, dual flight instruction, and some cross-country hours. Prerequisites: None, but the student must pass the FAA flight medical examination prior to the awarding of the private pilot's license. Special Fee: \$1,100.00

204. Flight Instruction II 3 credit hours

A continuation of flight and ground school instruction leading to the private pilot's license. Training will include the remainder of the hours required for the private pilot's license and the final FAA check ride. Prerequisites: Completion of AMA 203, passing the FAA medical examination, and the FAA check ride. Special Fee \$1,100.00

205. Multi-Engine Rating Instruction 3 credits hours

Instruction is given to the student in multi-engine aircraft leading to the multi-engine rating. Prerequisites: A current private pilot's license and a current FAA medical examination. Special Fee: \$1,850.00

206. Instrument Rating Instruction**3 credit hours**

Instruction is given to the student in flying an aircraft with instruments alone which will lead to the instrument rating. Prerequisites: A current private pilot's license and a current FAA medical examination. Special Fee: \$2,300.00

Art**101. Basic Drawing and Composition*****3 semester hours**

A course in basic technique and media (charcoal, pencil, brush and ink, and pen and ink), developing personal visual perception and technical skills. Pictorial composition and art criticism are also included.

103. Design Fundamentals***3 semester hours**

A basic course to expose the student to the recognition and use of the principles of and elements of design: order, balance, rhythm, emphasis, scale and proportion, line, shape, space, and color. The emphasis will be on two-dimensional design. Prerequisites: None.

104. Design Fundamentals II***3 semester hours**

This course will introduce the student to fundamental design concepts in three-dimensions. Emphasis will be given to the development from line and shape to form and volume. The relationship between objects and the spaces they occupy will also be a primary focus. Color and texture will continue to be explored. Prerequisites: Art 103.

121. Beginning Photography**3 semester hours**

A basic level course in black and white photography designed for the non-photography or non-art major. Students will have the opportunity to learn basic technical skills in camera operation, film development and printing. Assignments will encourage creative vision while visually exploring the world around us. Throughout the course we will discuss both the history of photography and the work of contemporary photographers in order for the student to see his/her work in context. (Not for art majors.)

203. Figure Drawing*

This course will introduce students to the central issues of figure drawing. Special attention will be given to anatomy, composition, and the treatment of space as it relates to the picture plane. Equal attention will be given to the expressive potential of the human figure. Also, varied media will be explored. Prerequisite: Art 101.

210. Communication Design I***3 semester hours**

A basic introduction to the role and activity of the professional designer and to the studio skills related to the creation and production of commercial art through a problem-solving approach. Emphasis is placed on a general introduction to the printed image and to creating design concepts and layouts which communicate effectively. Prerequisites: Art 101, 103, and 104.

220. Communication Design II***3 semester hours**

An introduction to the use of lettering and typography as tools in design. Emphasis will be on design projects, lettering, idea formation, and the continued development of skills needed to produce comprehensive layouts. Prerequisites: Art 210.

223. Art History and Appreciation**3 semester hours**

Chronological sequence of major art styles from prehistoric to the Renaissance, major cultural influences on art production, analysis of individual styles and art works, examination of aesthetic criteria, and recognition of stylistic characteristics.

224. Art History and Appreciation**3 semester hours**

Chronological sequence of major styles from the Renaissance to the Twentieth Century, major cultural influences on art production, analysis of individual styles and art works, examination of aesthetic criteria, and recognition of stylistic characteristics.

230. Basic Painting***3 semester hours**

The goal of this course is to provide students with a foundation in the material and experience in the language of painting. The student will be introduced to the processes of oil painting and assignments will progress from historic issues and methods, to problem solving, to developing the students own concepts. Prerequisite: Art 101 and 103.

231. Introductory Photography***3 semester hours**

An introductory course to provide the beginning student with an opportunity to develop basic photographic skills in black and white while encouraging visual communication, personal expression, and use of basic design elements and creativity. Through these channels the student should become increasingly aware of the camera's existence as a tool for personal vision and exploration. Prerequisite: Art 103 or permission of instructor.

241. Professional Seminar**1/2 semester hour**

A half-hour course designed to offer students a variety of experiences related to the pursuit of art as a vocation. Among the activities scheduled will be guest speakers from the fine or applied arts, field trips, demonstrations of the practices for the conservation and presentation of works of art, preparation for entering the job market, assistance in exhibition planning and development, and attendance at off-campus art exhibits. This course is intended for art majors and may be repeated up to four times.

251. Advanced Photography***3 semester hours**

ART 251 is an accelerated course designed for the photography student who is already proficient in basic camera operation and black and white photographic technique. Emphasis is placed on using photography as a versatile artistic medium and vehicle for self-expression. Students will be presented a number of visual problems to solve photographically, as well as be offered the opportunity to explore and develop their own conceptual concerns. Prerequisite: ART 121 or 231

*These courses meet six hours per week rather than three.

Astronomy**101. Astronomy I****4 semester hours**

A descriptive survey of the universe, with emphasis on basic physical concepts and the objects in the Solar System: light and other electromagnetic radiation, earth, moon, sun, major and minor planets, comets, and meteors. A weekly laboratory is part of this course. In addition, constellations and other phenomena of the night sky will be studied out-of-doors. Prerequisite: none.

102. Astronomy II**4 semester hours**

A descriptive survey of the universe, with emphasis on basic physical concepts and on objects beyond the solar system: light and other electromagnetic radiation, sources of stellar energy, luminosity, mass, multiple star systems, the interstellar medium, nebula, galaxies, and cosmology. A weekly laboratory session is a part of the course. In addition, constellations and other phenomena of the night sky will be studied out-of-doors. Prerequisite: none.

Biology (BIO)**101. General Biology — Botany****4 semester hours**

Deals primarily with the fundamental concepts of biology (cell concept, hierarchy of organization, evolution of structure and function, and the dynamic nature of life processes) and the study of the plant kingdom. Lab required. Prerequisite: none.

102. General Biology — Zoology**4 semester hours**

A continuation of Biology 101, progressing with a study of the major animal phyla and climaxing with a study of man. Lab required. Prerequisite: Biology 101.

201. Human Anatomy and Physiology**4 semester hours**

An intensive study of the human body, its systems, and their functions; dissection will be done with related animals. Lab required. Prerequisites: Biology 101 and 102.

Business (BUS)**101. Elementary Shorthand****3 semester hours**

A course for all beginners of shorthand. It includes the building of a basic foundation in the theory of Gregg Shorthand. It also covers the development of fluency in reading, taking dictation, and transcribing shorthand, with attention given to vocabulary, grammar and punctuation. Dictation begins with writing familiar matter with the book open and progresses to writing new matter at 40-50 words per minute. Transcription begins with writing in longhand. Prerequisites: none.

102. Elementary Shorthand**3 semester hours**

A continuation of Business 101, reinforcing theory. A dictation speed of 50-60 words per minute is expected. Transcription at the typewriter is introduced. Prerequisites: Business 101 or placement test equivalent.

111. Elementary Typing/Keyboarding**2 semester hours**

Designed for the beginner to learn touch typing for personal and computer usage. The keyboard is presented, proper techniques are stressed, and formatting is emphasized. Document production includes a study of manuscripts, outlines, short reports, and personal/business letters. Correct erasing is introduced early.

115. Intermediate Typewriting I**2 semester hours**

A course for freshmen who have had some typewriting in high school. Includes the mastery of the fundamental techniques of typewriting, the care and cleaning of the typewriter, the correct forms of spacing and punctuation, recognizing and correcting type errors, and the development of the ability to type different forms of business letters, manuscripts, tabulations, and business forms.

116. Intermediate Typewriting II**2 semester hours**

Includes further refinement of typing speed and accuracy, development of the ability to type carbon copies, and fluency in typing unarranged problems. Students type problems which would appear in general, technical, accounting, professional, government, and executive offices. Prerequisite: Business 111 or Business 115.

121. Office Machines and Records Management**3 semester hours**

An introductory course in the use of adding machines, calculators and transcribers. Includes a study of alphabetic, geographic, numeric, and subject filing and study of a payroll accounting set. Prerequisite: High school typing or Business 111.

123. Introduction to Business**3 semester hours**

A survey of the terminology used in business activity and in the news media. Business ownership, production problems, marketing, management-labor relationships, business and personal finance, financial statements, statistics, data processing, regulation of industry, business law, and taxation covered.

125. Business Communications**3 semester hours**

Designed to develop the student's ability to write correct and forceful English in the solving of business situations. It includes a review of the fundamentals of grammar, a study of the various types of correspondence used by business and individuals, the application of human relations and the natural psychological approach to the writing of business messages, and the development of a writing style adapted to the reader. Letters or memoranda that order, ask, reply, remit, invite, express appreciation, express sympathy, introduce, apply for positions, sell, adjust, collect bills, and gather data are studied. Prerequisite: High school typewriting or Business 111.

127. Word Processing**1 semester hour**

Introduces the student to the principle of word processing. The instruction will stress following directions and giving accurate commands. The software is WordPerfect.

210. Principles of Marketing**3 semester hours**

A study of the basic principles, methods, and problems in planning, pricing, promotion, and distribution of goods and services. Gives students an understanding of the differing roles that marketing plays in retail, wholesale, service, and manufacturing companies.

221. Office Procedures**3 semester hours**

The student applies the various skills learned and gains practice in problem solving through independent thinking. Practice includes transcribing legal documents and medical records through the use of machines. Rapidity of change in business activity is repeatedly emphasized, and the importance of working as a team is stressed. Prerequisite: Business 121.

222. Applied Office Practice**1 or 3 semester hours**

Offers specialized training and practice for the student preparing for a position as a legal, medical, or congressional office assistant. The student learns to handle telephone calls, make appointments, keep records, prepare forms, handle correspondence, order supplies, type reports, keep financial records, and perform many other typical duties of an assistant in the office of a doctor, lawyer, or congressman. Prerequisites: Permission of instructor and Business 221.

226. Personnel Management**3 semester hours**

Emphasis on supervision of human resources in business. The introduction presents the supervisor as a decision maker in the work environment. Other topics include the process of hiring and training employees and evaluating performance; planning work and managing time; organizing, motivating, and directing workers; maintaining discipline and resolving conflict.

228. Information Systems Management**3 semester hours**

Introduces the student to administrative office management in the "information" age. The functions, principles, and problems of administrative office management are presented. Other areas studied include the office environment, equipment in the physical environment, communication and word processing, telecommunications, micrographic and reprographic services, forms and management, administrative systems analysis, office computer systems, and productivity measurement.

230. Computer Applications**3 semester hours**

Computer Applications is designed to provide basic to advanced hands-on equipment experiences in word processing on the microcomputer. Word processing simulation projects and priority and decision-making projects will help develop skill in using electronic systems. Administrative support functions and general office procedures are included, as well as an introduction to electronic spreadsheets and data base management with hands-on experience.

241. Business Law (Formerly BA 201)

Law and society, government and business, contracts, agency and employment, according to the Uniform Commercial Code. Prerequisites: None.

242. Business Law (Formerly BA 202)

Negotiable instruments, commercial paper, sales, personal property and bailments. Prerequisites: None.

Chemistry (CHE)**011.****No Credit**

For students who place below the minimum for Chemistry 111 on the placement test, this supplemental course is provided, to be taken concurrently with Chemistry 111. In addition to providing an opportunity for going over the the current topics in Chemistry 111, it will provide instruction in problem solving, study techniques, and exercises designed to improve abstract thinking.

111/113. General Chemistry**4 semester hours**

The fundamental concepts of modern chemistry. Chemistry 111 includes: the properties of the gas, liquid and solid states, atomic structure, chemical bonding, and types of substances; the periodic table and properties of elements; chemical formulas, nomenclature; chemical equations and weight relations; thermo-chemistry; solutions; oxidation-reduction and ionic equations. The laboratory work includes an introduction to quantitative analysis. Students registering for CHE 111/113 must also enroll in CHE 011 unless they achieve satisfactory placement test score. Prerequisite: Math 101 or its equivalent, or permission of the instructor. High school chemistry is recommended.

112/114. General Chemistry**4 semester hours**

A continuation of Chemistry 111. Topics dealt with include: chemical equilibria and acid-base theory; chemical kinetics; electrochemistry; nuclear chemistry; descriptive inorganic chemistry of selected elements; introduction to organic chemistry with stress on nomenclature. The laboratory work includes several weeks of qualitative inorganic analysis. Prerequisite: Chemistry 111.

201. Organic Chemistry**3 semester hours**

A comprehensive study of the principles of organic chemistry and the application of these principles to a study of the properties, preparation, and inter-relationships of the important classes of organic compounds. Laboratory required. Prerequisite: Chemistry 112 or permission of instructor. Offered on demand, summer only.

202. Organic Chemistry**3 semester hours**

A continuation of Chemistry 201. Laboratory required. Prerequisite: Chemistry 201 or permission of instructor. Offered on demand, summer only.

203. Organic Chemistry Lab**1 semester hour**

Lab for Chemistry 201. Offered on demand, summer only.

204. Organic Chemistry Lab**1 semester hour**

Lab for Chemistry 202. Offered on demand, summer only.

Computer Science (CS)**102. Computer Science I****4 semester hours**

Introduction to modern problem solving and programming methods. Special emphasis on algorithm development and software life cycle concepts. A general survey of basic hardware and software concepts is included. Intended for students who plan to concentrate in computer science or a related field. Prerequisite: Math 101, consent of instructor or appropriate score on Math Placement Test. 3 lecture hours/week. 2 lab hours/week.

103. Computer Science II**4 semester hours**

Continuation of CS 102, with continued emphasis on problem solving and program development techniques. Typical numerical, nonnumerical and data processing problems will be introduced. Prerequisite: CS 102. 3 lecture hours/week, 2 lab hours/week.

110. Introduction to the FORTRAN Language**3 semester hours**

Introduction to programming using the FORTRAN language. The course will consist of writing programs primarily to solve mathematical and scientific problems. Prerequisite: Math 101 or permission of instructor. A student can not receive credit for both CS 110 and EGR 180.

111. Modula - 2 Programming**3 semester hours**

An introduction to the Modula - 2 programming language with a continued study of programming style, problem solving, file processing, and basic data structures. Intended for students planning to concentrate in computer science or related area. Prerequisite: Knowledge of a computer programming language. Offered only on demand.

120. Introduction to Information Processing Systems **3 semester hours**
Introduction to the techniques, principles, and concepts of modern information processing systems and microcomputers, intended primarily for non-technical majors. Topics include digital computers, programming fundamentals and languages, and an introduction to popular microcomputer applications. Prerequisite: None.

210. Data Processing With COBOL **3 semester hours**
Introduction to data processing techniques and applications. Emphasis is placed on the organization and processing of data files. The COBOL programming language is used. Prerequisite: CS 102, 120, or 110. Offered on demand only.

240. Introduction to Data Structures **3 semester hours**
Basic concepts of data structures such as queues, stacks, and lists. The course includes the study of algorithms for the manipulation of data structures, the implementations of those algorithms in existing programming languages, and applications such as storage allocation and garbage collection. Prerequisite: CS 103, Corequisite: Math 241. Offered on demand only.

CRE (See LEE)

Directed Study

299. Any Department **variable semester hours**
Any course which is not in the college catalog but which is being offered in response to a special request by an individual or group. Subject matter and content may vary and is dependent upon the interests and needs of the student and the resources of the instructor.

Economics (ECO)

101. Consumer Economics **3 semester hours**
A study of the financial problems facing consumers in everyday life. Topics include budgeting, obtaining loans, record keeping, taxes, insurance, and other topics.

200. Economic Concepts **3 semester hours**
Designed to familiarize the student with the basic macroeconomic and microeconomic analyses and economic problems. Some fundamentals of international trade will be considered. Not offered for business majors.

201. Principles of Macroeconomics **3 semester hours**
This course presents macroeconomics, focusing on the totals of output, employment, income, and price, in the economy. Areas covered include basic economic concepts, macroeconomic issues, and international economics.

202. Principles of Microeconomics **3 semester hours**
This course presents microeconomics, focusing on the study of the economic decision making of firms and individuals in a market setting. Areas covered include basic economic concepts, product markets, factor markets, and microeconomic issues.

Education (ED)

100. Orientation to Education **1 semester hour**
This course is designed to give students planning to major in elementary and secondary education an introduction to the field of public school education. Students serve as teacher's aids in local public schools and are supervised and evaluated by school personnel. Class lectures on campus provide a background for an evaluation of the practical experience. Class periods and field work to be arranged.

221. Health Education (See HPE 221)

Engineering (EGR)

101. Introduction to Engineering

1 credit hour

An introduction to engineering. Skills with dimensions, units, calculators, and technical communications are developed, and engineering ethics is emphasized. Career guidance is provided, including surveys of the professional fields of engineering, the engineering curricula, and the engineering departments. 0 hour lecture, 2 hour lab.

180. Computers in Engineering

3 credit hours

An introduction to the use of computers in engineering analysis, design, and communications. A high-level programming language and other software are used on microcomputers. 2 hour lecture, 3 hour lab. Prerequisite: Math 101 or permission of instructor. A student cannot receive credit for both EGR 180 and CS 110.

English (ENG)

099. Writing Laboratory

1 semester hour

Individual and group instruction in basic composition skills. Practice in composing sentences and paragraphs that conform to the conventions of standard English. Laboratory meets two hours each week. Credit does not count toward graduation.

100. Fundamentals of Composition

3 semester hours

Practice in writing paragraphs and short themes. Instruction in grammar, punctuation, spelling, mechanics, and diction, based on problems identified in writing assignments. Corequisite: English 099 unless exempted by placement test. Course does not satisfy any requirement in English or in the general education program.

101. English Composition

3 semester hours

Develops the ability to use clear, correct English in writing and speaking. Subject matter includes exercises in grammar, punctuation, mechanics, diction, and theme writing, as well as the study of expository prose. Training in library methods is included. Prerequisite: English 100 or exemption based on placement test.

102. English Composition

3 semester hours

Develops skills in expository and argumentative writing. Subject matter includes theme writing, vocabulary building, research techniques, the writing of a documented paper. Selected short stories, poetry, and dramas are used as basis for composition and for research assignments. Prerequisite: English 101.

201. British Literature

3 semester hours

A study of British literature, beginning with the Anglo-Saxon period and continuing through the Restoration and Eighteenth Century. Major authors and their works emphasized. Theme work and memory work required. Prerequisites: English 101 and 102.

202. British Literature

3 semester hours

A study of British literature beginning with the Romantic period and continuing through the works of the Twentieth Century. Major authors emphasized. Theme work and memory work required. Prerequisites: English 101 and 102.

205. World Literature I

3 credit hours

World Literature I is a survey of Western and non-Western literature, with emphasis on major works of Classical Greece and Rome, the Middle Ages, and the Renaissance. Its aims are to acquaint students with works of lasting importance and to give them an opportunity to discuss and analyze literature. Prerequisite: English 101 and 102.

211. American Literature to 1865**3 semester hours**

A study of American literature, beginning with the colonial period and British influence, and continuing to the end of the Civil War, 1865. Major authors and their works will be emphasized. Essays, analyses of literature, tests and memory work will be required. Prerequisites: English 101 and 102.

212. American Literature since 1865**3 semester hours**

A study of American literature since the Civil War continuing to the present. Major authors and their works will be emphasized. Essays, analyses of literature, tests and memory work will be required. Prerequisites: English 101 and 102.

220. Introduction to Creative Writing**3 semester hours**

An examination of the craft of writing and the process of critiquing selected works and the works of class members. Assigned writings in short stories, articles, poetry. Credit cannot be used to meet English requirement for graduation. Prerequisites: English 101 and 102.

Fashion Merchandising (See Merchandising)**French (FRE)****101. Elementary French****4 semester hours**

For students with little or no previous study of the language. Emphasis on pronunciation and on the structure patterns of simple French sentences. A student may exempt this course, for credit, by making a satisfactory score on the achievement test and by completing French 102 or 201 with a grade of C or better. Prerequisite: None. Note: Students with prior study in educational institutions in which French is the primary language may not receive credit for this course.

102. Elementary French**4 semester hours**

Continues with the study of the basic sounds and structures of the French language. The sentence becomes more complex, using a variety of tenses and pronouns. A student may exempt this course, for credit, upon making a satisfactory score on the achievement test and by completing French 201 with a grade of C or better. Prerequisite: Credit for French 101. Note: Students with prior study in educational institutions in which French is the primary language may not receive credit for this course.

110. Conversation for Beginners**1 semester hour**

Designed for students with little or no previous study of language. Emphasis on understanding spoken French and on forming simple questions and response. Ideal for traveling, business, or introduction to basic courses. May not be taken for credit if the student has credit for French 101.

201. Intermediate French**3 semester hours**

Designed to give further use of all verb forms and grammatical structures previously learned and to introduce new ones. The emphasis is on varied, complex sentences. Prerequisite: Credit for French 102 or permission of instructor.

202. Intermediate French**3 semester hours**

Designed to help the student improve skills in conversation and reading. Opportunities will be provided for the student to listen to others and to demonstrate understanding by providing suitable oral responses. He will be expected to read moderately difficult French texts on many subjects. Prerequisite: Credit for French 102 or permission of instructor.

203. Survey of French Literature**3 semester hours**

A historical treatment of the main currents of French literature before 1800 with selected readings in each period. This course offered only on demand and as an independent study. Prerequisites: French 202 or permission of instructor.

204. Survey of French Literature

3 semester hours

A historical treatment of the main currents of French literature from 1800, with selected readings in each period. This course offered only on demand and as an independent study. Prerequisites: French 202 or permission of instructor.

Health and Physical Education (HPE)

The objectives of the physical education curriculum is to provide a balanced experience for all students which includes an awareness of personal physical fitness, introduction to a lifetime sport which will enable them to maintain good physical health, and appreciation of and understanding of team sports from the viewpoint of both spectator and participant, and activity which will enrich their experience of living while in college.

To accomplish this objective the requirements in physical education for all students are as follows:

1. All *students* must take one physical education course to meet graduation requirements.
2. A student may elect as many activity courses in H.P.E. as he wishes; however, a *maximum of four semester hours credit* will be accepted for graduation excluding HPE 221. A student may repeat any course, 101 through 206, for a maximum of 2 credit hours.
3. *Exceptions.* Students following one-year certificate programs will not be required to take physical education. Veterans may exempt physical education requirements by presenting a request to the Registrar.
4. ROTC may be substituted for the Physical Education requirement.

Students will receive semester hours and grades in physical education. Grading will be on the basis of attendance, participation, and progress made in skill and understanding.

Physical Education courses numbered 201 through 205 require the use of off-campus facilities. Students in these classes pay a special fee for the use of the facilities and equipment.

101. Basketball

1 semester hour

Lectures regarding interpretation of rules, as well as floor participation in basic fundamentals and advanced systems of play.

102. Volleyball

1 semester hour

A team sport presented to give the student a knowledge, and ability as a player, of a recreational activity that may be used to develop physical and social fitness while a student and throughout adult life. Rules and basic skills will be presented as the students perform in a game situation.

103. Tennis

1 semester hour

Presents tennis in such a way that the student will develop enough skill to perform as a player and will utilize this ability in adult life. Tennis is considered one of the best "carryover" sports and will be presented with this in mind. Singles and doubles will be played by the students.

104. Karate

1 semester hour

In Karate the student will demonstrate the basic fundamental techniques of empty hand combat as performed in International GoJu Karate-Do (Japanese Style).

106. Weight Lifting

1 semester hour

Students will demonstrate values of building muscle strength, endurance, and cardiovascular pulmonary efficiency through weight training.

- 107. Slimnastics** **1 semester hour**
Students will be given a proper insight into weight control through various exercises and nutritional eating habits. The main objective is to lose weight and maintain the loss.
- 109. Aerobics** **1 semester hour**
Objectives for aerobic movement include: Reaching a level of physical fitness through exercise, lowering the level of heart rate, developing personal and social interaction with others while improving skills that are life long.
- 110. Wellness and Aerobic leadership** **1 semester hour**
Wellness will be emphasized through an individual diagnostical approach with medical prescribed exercises. Leadership qualities will be demonstrated to students interested in aerobic leadership.
- 111. Officiating** **1 semester hour**
Students will study rules and techniques in the sports of softball, basketball, volleyball, and football. Students will train in intramural competition. This course will prepare students to become qualified as sanctioned officials in the ASA and high school league. Prerequisite: none.
- 112. Softball** **1 semester hour**
This course will teach coeducational style softball competition. Emphasis will be placed on individual development in hitting and fielding skills. Prerequisite: none.
- 114. Raquetball** **1 semester hour**
Instruction in the fundamental skills will be presented in such a manner so as to facilitate the use of this sport as a recreational outlet throughtout life. The basic rules will be explained and the student will participate in game variations including singles, doubles, and cutthroat.
- 118. Table Tennis** **1 semester hour**
Table Tennis will be offered as a physical education class at different competency levels. Students will develop skills as beginners or train in advanced and competitive techniqueus for tournament play.
- 130. Physical Fitness and Conditioning** **1 semester hour**
An introduction to the principles and mechanics of physical fitness, endurance, and conditioning. Includes activities to develop strength, endurance, and flexibility.
- 201. Bowling** **1 semester hour**
Presented to the student with the carry-over importance stressed. It is a recreational outlet that may be participated in by young people, older adults, invalids, and handicapped people. An overall history, demonstration, student participation at the regulation bowling alley, and instructions in scoring will be given.
- 202. Swimming** **1 semester hour**
Swimming presented as a sport and recreational activity that may be enjoyed by all. The student is given a very thorough demonstration of the dangers and safety procedures involved in water sports. Beginners will be taught swimming for survival. Advanced students will be drilled in strokes and skill development used in the olympic games.
- 203. Roller Skating** **1 semester hour**
Students will develop and maintain a measurable skill in roller skating as a carry-over sport in recreation.
- 204. Snow Skiing** **1 semester hour**
Students in a concentrated course in snow skiing will spend 5 days (usually during winter holidays) at the French-Swiss Ski College in Blowing Rock, N.C. More information may be obtained from the division head of health and physical education.

205. Equitation (Horsemanship)**1 semester hour**

Students may enter this course at three levels: beginner, intermediate, or advanced. Both mounted and unmounted techniques of horsemanship will be demonstrated with about two-thirds of class time mounted and one-third unmounted. There will be groupings of five students in each class.

206. Golf**1 semester hour**

The fundamentals of golf will be taught. Individual attention will be given to skill development.

221. Health Education**3 semester hour**

A study of the systems of the human body and the diseases that affect their functions. Drugs, accidents, pollution and other environmental hazards will be viewed and related to as community and personal health problems. This is not considered an activity course.

227. Introduction to Sports and Basic Athletic Injuries**3 semester hours**

Knowledge and skills related to the prevention, evaluation, management, and rehabilitation of athletic injuries.

Anderson College offers varsity sports with a competitive schedule in the Western Carolina Junior College Conference (WCJCC), Region X, and the NJCAA. Regular "walk on" students are encouraged to try out for the teams.

History (HIS)**100. Western Civilization I****3 semester hours**

A survey of ancient and medieval history from the earliest civilizations of the ancient Near East to the end of the High Middle Ages in Europe, c. 1300. Emphasis is on the Greco-Roman and Judeo-Christian legacies of Antiquity and the institutions, thought, and culture of medieval Christendom.

101. Western Civilization II**3 semester hours**

A survey of late medieval and early modern European history, c. 1300 - 1800. Emphasis is on the movements that marked the transition from medieval Christendom to modern Europe: the Renaissance, the Reformation, the rise of Absolutism, the Scientific Revolution, the Enlightenment, and the French Revolution.

102. Western Civilization III**3 semester hours**

A survey of modern Western history from c. 1800 to the present. Emphasis is on the Industrial Revolution, the origins of modern ideologies, European nationalism and imperialism, totalitarianism and democracy, and the origins of the two world wars of the twentieth century.

201. United States History**3 semester hours**

1500-1877. American political and social development from the colonial period through the Reconstruction Era. Lectures, readings, films and reports. Prerequisites: none (History 101 and 102 are strongly recommended).

202. United States History**3 semester hours**

1877 to the present. Continuation of History 201. Prerequisites: none (History 101 and 102 strongly recommended).

210. Current History**1 semester hour**

A discussion and analysis course, using material highlighted in *Newsweek* and in the news media. Students will be presented indepth reports from various sources and will be expected to participate in discussion of these events, analyzing the material presented in the reports and demonstrating their own knowledge of the subject under discussion.

Home Economics (see HRT) (HE)

112. Basic Clothing and Design

3 semester hours

The psychological approach to the selection of clothing with emphasis upon the cultural growth and perception of the student. Laboratory work will be taught from basic stages for majors and non-majors. Prerequisite: none.

212. Advanced Clothing and Design

3 semester hours

A more advanced study including basic tailoring. Can be elected by the student who has some skill in sewing. Basic patterns for design are used. Prerequisite: Home Economics 112 or permission of instructor.

214. Apparel Design

3 semester hours

The drafting of patterns for industrial purposes or for couture collections. Flat patterns and draping will be included.

Hotel, Restaurant and Tourism (HRT)

100. Foods and Nutrition

3 semester hours

Principles of human nutrition with emphasis on nutrition and related factors in menu planning.

101. Food Preparation

3 semester hours

Theory and practice in menu planning, marketing, preparation and serving of meals. A study of new equipment and appliances, together with a practical approach to meal management. Recommended for majors and non-majors.

210. HRT Management

3 semester hours

General food service system management with emphasis on quantity and quality control. Production, equipment, and energy studies are continued as well as human resources. Standard hotel procedures are emphasized.

211. HRT Internship

3 semester hours

The student makes arrangement for employment in the foods or hospitality industry. This must be done during the academic year rather than in the summer. The student is evaluated by the employer and completes a workbook for the instructor. The student must register for this practicum as for any other course and it is not repeatable for credit. Prerequisite: Permission of instructor.

214. Introduction to the Hospitality Industry

3 semester hours

Introduction to the Hospitality Industry. The survey of the spectrum of the total hospitality industry as well as understanding of placement and how to contact institutions for career development. Prerequisites: none.

215. Purchasing and Control

3 semester hours

The purchasing, mathematical calculation, recording and inventory control methods necessary for adequate operation of an institution.

Interior Design (ID)

121. Survey of Interior Design

3 semester hours

A historical survey of architecture, design concepts of interior space, great periods of furniture design, as a background for contemporary design principles. Includes a survey of the field of Interior Design as a profession and design terminology.

211. Interior Design Internship**3 semester hours**

The student makes arrangements for employment in the interior design business. This must be done during the regular school term rather than in the summer. The student is evaluated by the employer and completes a workbook for the instructor. The student must register for this practicum as for any other course and it is not repeatable for credit. Prerequisite: Permission of Instructor.

221. Interior Design Principles**3 semester hours**

Introduction to design principles and practices including perspective measuring and scaling interior spaces, scale drawing, renderings, use of blue prints, model making, and furniture and accessory selection. Fundamentals of specifications for professional presentation, business and professional standards and ethics. Prerequisite: Home Economics 121 or permission of instructor.

222. Drafting**3 semester hours**

An advanced course to help students develop skills to represent interior design spaces. Taught in a studio setting. Emphasis will be on basic architectural drafting and perspective skills.

223. Residential and Commercial Design**3 semester hours**

The fundamentals of design in residential and commercial applications (including design communication through the use of space planning, scale drawings, floor plans, elevation, and appropriate finish material and furnishings). Investigation of business, legal and ethical aspects of professional practice in residential and commercial design. Prerequisite: I.D. 121, I.D. 221, I.D. 222.

224. Study Tour in Interior Design

An on-location study of residential and commercial interiors and furnishing as found in original and reconstructed areas of New York City. Museums which feature decorative accessories and furniture, design studios, showrooms and/or manufacturing plants to be visited.

Journalism (JOU)**201. Survey of Mass Communications and Newswriting Laboratory****3 semester hours**

Introduction to the principles, philosophies, policies, and practices of the mass media and the allied professions of advertising, photography, and public relations. Laboratory sessions in development of newswriting techniques. Prerequisite: Basic typing proficiency.

212. History and Philosophy of the Mass Media**3 semester hours**

Development of the mass media in the United States from colonial times to the present. The effects of American social, cultural, political, and economic theory on the media.

221. Television Programming and Production with Laboratory**3 semester hours**

Basic techniques and procedures in television production. Prerequisite: Basic typing proficiency.

223. Advanced Television Production and Programming**3 semester hours**

Studio and field production techniques for students with knowledge of television production. Prerequisite: Journalism 221 or permission of instructor.

225. Television Production Practicum**3 semester hours**

The student will participate in at least 100 hours of directed activity as a member of a team which produces programs and/or promotional or commercial messages for public showing on television. The student will participate in various stages of television production, including pre-planning, script writing, taping, post production, and evaluation of the finished production. The student will receive periodic evaluation from the production director and will have regularly scheduled structured conferences with the instructor. The course may be taken only once for credit. Prerequisite: Permission of instructor.

233. Copyediting**3 semester hours**

Skills and techniques required in preparing stories for publication. Laboratory work includes editing various kinds of copy and writing headlines and designing page layouts on computer. Prerequisite: Journalism 201.

235. Reporting**3 semester hours**

Covering specific news assignments and writing under deadline pressure. Prerequisite: Journalism 201 or permission of instructor.

Life Enrichment Experience (LEE/CRE)**CRE 100.****1/2 semester hour**

A series of lectures, musical presentations and worship programs designed to present the spiritual, scholarly and culturally broadening influence of a Christian liberal arts college. Required for graduation.

CRE 200-202.**1/2 semester hour**

Same as CRE 100.

Mathematics (MAT)

All students who take math courses at Anderson College are given a placement test. The student may begin mathematics study at several different levels of difficulty as illustrated below.

Math 100 is a beginning algebra course which prepares the student for Math 101 (College Algebra), Math 105 (Precalculus), Math 111 (Math for Elementary School Teachers), or Math 211 (Geometry for Elementary School Teachers). Math 101 (College Algebra), Math 105 (Precalculus), and Math 107 (College Trigonometry) are basic courses which may or may not transfer to a senior college. Students who enter certain programs of study, such as Engineering, will find that Algebra, Precalculus, and Trigonometry are considered pre-college studies. Math 121 (Mathematical Analysis), Math 122 (Multi-variable Calculus), and Math 201 (Finite Probability) are courses which are required of Business Administration students in many senior institutions. It is recommended that the student who cannot begin at the level of Math 121 or Math 201 take Math 101 (College Algebra) in preparation for these courses. Math 221 and 222 (Analytic Geometry and Calculus) are recommended for students who need a strong math background in preparation for their majors.

090. Mathematics Laboratory**1 semester hour**

Individual and group instruction in arithmetic and practical applications of arithmetic operations. designed to assist students in meeting College competency requirements in basic computational skills. Laboratory meets twice weekly. Credit does not count toward graduation.

099. Algebra Laboratory**1 semester hour**

Individual and group instruction in solving problems in basic algebra. Laboratory meets twice weekly. Credit does not count toward graduation.

100. Fundamentals of Algebra**3 semester hours**

A survey of algebra through quadratic equations. Topics include operations on real numbers, solving linear equations and inequalities, operations on polynomials, factoring rational expressions, graphing linear equations, solving systems of linear equations, simplifying radical expressions, and equations of lines. Corequisite: Mathematics 099 or exemption based on placement test. Course does not satisfy any competency requirement in mathematics or the general education program.

101. College Algebra**3 semester hours**

A basic course covering sets, real numbers, operations, order, inequalities, polynomial factoring, functions, graphs, exponents, first and second degree equations, variation, and systems of equations. Prerequisites: Satisfactory grade on placement test and SAT, or completion of Math 100.

105. Precalculus***3 semester hours**

The basic manipulative techniques from algebra used in calculus will be illustrated by examples and exercises taken from a calculus course. These techniques include simplifying algebraic expressions, solving equations, solving inequalities, and exponents. Other topics include functions, with emphasis on the graphs of functions, operations on functions and word problems. Prerequisite: Satisfactory score on Math placement test and SAT or Math 100. For those students whose algebra score on the math placement test does not place them into Math 121 or Math 221 - Math 105 should be a prerequisite for Math 221 (Calculus), and will be highly recommended for Math 121 (Math Analysis). Credit will not be given for both Math 105 and Math 101 (College Algebra).

107. College Trigonometry***3 semester hours**

An intensive study of the trigonometric functions, radian measure, identities, equations, inverse functions, solutions of right and oblique triangles, and graphs. Prerequisite: Satisfactory score on placement test and SAT or completion of Math 101 or 105.

111. Mathematics for Elementary School Teachers I**3 semester hours**

Sets, numeration systems, arithmetic properties and operation algorithms, elementary number theory, fractions, decimal numbers, percent, problem solving. Prerequisite: Satisfactory score on math placement test and SAT, or completion of Math 100.

112. Mathematics for Elementary School Teachers II**3 semester hours**

A continuation of Math 111. Integers, rational numbers, real numbers, coordinate geometry, statistics, probability. Prerequisite: Math 111 or permission of instructor.

121. Mathematical Analysis**3 semester hours**

An intuitive introduction to the concepts and applications of calculus. Topics include functions and graphing, tangents to a curve, differentiation and integration, maxima, minima, and area under a curve. Problems related to a variety of areas. Prerequisite: Math 101, or Math 105, or satisfactory score on math placement test and SAT.

122. Multivariable Calculus**3 semester hours**

Introduction to the calculus of several variables. Topics include functions of several variables, differential calculus and optimization of several variables, multiple integrals, and an introduction to difference equations. Prerequisite: Math 121 or Math 221.

131. Retailer and Consumer Mathematics**3 semester hours**

A course which acquaints students with applications of mathematics in several areas. Topics include: trade discounts, chain discounts, invoice interpretation, markons, retail pricing, payrolls, commission, inventory methods, savings accounts, loans, simple interest, compound interest, annuities, sinking funds, and amortization.

201. Finite Probability**3 semester hours**

An introduction to probability and statistics. Topics covered will be descriptive statistics, probability, discrete and continuous random variables, the Binomial, and Normal probability distributions. Prerequisite: Satisfactory score on math placement test and SAT or Math 101, or consent of the instructor.

*Students who must take Math 221, Analytic-Geometry and Calculus I, may take Math 105 and Math 107 concurrently.

202. Statistics**3 semester hours**

A survey course in fundamental statistical principles with application to social sciences and other fields. Primarily designed for students who need a working knowledge of statistics. The development of the course will assume a knowledge of finite probability. Major topics include empirical frequency distributions, computation of descriptive statistics, basic statistical inference including estimation and testing of hypotheses, regression and correlation analysis, and contingency tables. Prerequisite: Math 201. Available only on demand.

211. Geometry for Elementary School Teachers**3 semester hours**

An informal treatment of aspects of geometry which are relevant to the elementary school curriculum. Topics include two-dimensional and three-dimensional geometry, linear and abstract measurement, congruence and similarity. Prerequisite: Satisfactory score on math placement test and SAT, or completion of Math 100.

221. Analytic Geometry & Calculus I**4 semester hours**

An introduction to differential and integral calculus. Topics include limits, differentiation and applications, integration and applications, and the calculus of the trigonometric functions. Prerequisites: Math 101 or Math 105 or satisfactory algebra score on math placement test **and** Math 107 or satisfactory trigonometry score on math placement test.

222. Analytic Geometry & Calculus II**4 semester hours**

A continuation of Math 221. Topics include exponential and logarithm functions, inverse trigonometric functions, techniques of integration, improper integrals, indeterminate forms, sequences, and series. Prerequisite: Math 221.

223. Calculus with Several Variables**4 semester hours**

A continuation of the study of the calculus. Topics include real valued functions of several variables, multiple integration, differential calculus of functions of several variables, and vector field theory. Prerequisite: Math 222. Available only upon demand.

241. Introduction to Discrete Methods**3 semester hours**

An introduction to elementary methods of discrete mathematics with applications to computer science. Topics include mathematical logic, methods of proof, program correctness, theory of sets, relations, functions, mathematical induction, closure operations, order relations, equivalence relations, and basic concepts of cardinal arithmetic. Prerequisite: Satisfactory scores on SAT and math placement test or Math 101 or Math 105. Available only upon demand.

Merchandising (MER)**101. Principles of Merchandising****3 semester hours**

An introduction to the fashion cycles and their relationship with industry and economics. Examination of the periods and understanding of the psychology of fashion as well as the socio-economic importance.

102. Textiles**3 semester hours**

Emphasizes characteristic manufacturing processes and properties that affect selection and use of textiles and non-textiles. Field trips will be used to local plants to observe production and product testing as well as laboratory procedure. Fundamental weaves, finishes with emphasis on factors pertaining to quality and performance.

103. Buying

The techniques of buying and procedures of resource selection. The understanding of inventory controls and rapport with resources. Prerequisites - None.

131. Fashion Coordination**3 semester hours**

Clothing selection, coordination, evaluation and application of art principles applied to the buying of clothing for consumers professional buyers.

201. Promotion Management**3 semester hours**

The techniques of selling and procedures of media selection. The understanding of display and advertising as well as survey of the fashion market. Consumer preferences and the use of public opinion and its effect upon sales.

202. Merchandising Management**3 semester hours**

The management of all resources necessary for successful merchandising. Finances, personnel, management as well as decision making are considered. Executive development and management techniques are studied. Prerequisite: Fashion Merchandising 211.

211. Merchandising Internship**3 semester hours**

Includes actual work experience in a cooperating retail establishment. This cannot be completed in the summer and is not repeatable for additional credit. The student makes all arrangements for employment. The student is evaluated by the employer and completes written assignments in a workbook for the instructor. The student must register for this practicum as for any other course and attend required conferences with the instructor. Prerequisite: Permission of instructor.

242. Study Tour in Fashion Merchandising**3 semester hours**

An on-location study of textiles, clothing and fashion merchandising in New York City. Experiences will include lectures by recognized leaders in the field, meetings with designers, manufacturers' advertising agencies, color forecasting consultants, and field trips to designer's showrooms, apparel producers, distribution center, retail stores and museums.

215. Visual Merchandising

Theory of design put into practice in third dimension. Merchandising image is considered in relation to cost.

Military Science (Army ROTC) (MS)**101. Fundamentals (Basic)****1 semester hour**

A study of the evolution, organization and mission of the Reserve Officers' Training Corps, the Department of Defense, and the United States Army. A detailed study of small units and an introduction to first aid. Leadership Laboratory periods provide training in basic drill and marksmanship.

102. National Defense (Basic)**1 semester hour**

An introduction to the causes and principles of war and the evolution of weapons and warfare. Current events seminar, a study of leadership traits, and a preview of special army career opportunities. Leadership Laboratory periods are oriented towards Basic Drill and the army physical training programs.

201. Introduction to Operation and Basic Tactics and Man and Aerial Photographs Reading (Basic)**1 semester hour**

An introduction to the organization, principles, and fundamentals of small unit tactics, emphasizing the importance of fire and maneuver. Interpretation and use of maps and aerial photographs, in study and evaluation of terrain. Leadership Laboratory periods provide a practical application of map reading and leadership.

202. American Military History (Basic)**1 semester hour**

A survey of American military history from the origins of the American Army to the present, with emphasis on the factors which led to the organizational, tactical logistical, operational, strategic, social and similar patterns found in our present-day Army. Leadership Laboratory periods provide a practical application of small units tactics and leadership.

Music (MUS)

001. Recital

no credit

A series of class lessons and recitals held throughout the semester. Student recitals, faculty recitals, and guest recitals will comprise the series. Repeatable.

101. Elementary Written and Keyboard Harmony

3 semester hours

A rapid review of the fundamentals of music, such as key signature, scales, time signatures and intervals. The course is a study of definitions, tonality and its structure, triads in root position with correct doublings, spacing and voice leading, and triads in first and second inversions. Special emphasis is given to keyboard harmony. Prerequisite: Passing score on Music Theory Placement Test.

102. Elementary Sight Singing and Ear Training

1 semester hour

This course is designed for the music major's first course in elementary sight singing and ear training. Emphasis is placed upon melodic, harmonic and rhythmic materials. Prerequisites: none.

103. Elementary Written and Keyboard Harmony

3 semester hours

Continuation of Music Theory 101. Phrase structure and cadences, harmonic progressions, technique of harmonization, non-harmonic tones, dominant seventh chords and elementary modulations. Continued emphasis is placed upon keyboard harmony. Prerequisite: Music 101.

104. Elementary Sight Singing and Ear Training

1 semester hour

Continuation of Music theory 102. Advanced coordination of melodic, harmonic, and rhythmic materials and their application through sight singing and ear training. Prerequisite: Music 102.

105. Survey of Music Business

3 semester hours

A study of the major areas of the Music Business. Attention is given to the practical application as well as the theoretical foundations. Detailed study of organizations, and a general overview of the industry. Guest lectures from the Music Industry are utilized.

106. Black Music Experience

3 semester hours

From African roots through ragtime and the history of jazz, this course deals with black performers and black composers in both popular and classical fields. Attention is also given to music influenced by black musicians and black music. Prerequisite: none.

110. Music Appreciation (For Non-Music Majors)

3 semester hours

Emphasis on perceptive and enjoyable listening to music from various periods of Western Art and popular musics. Representative types and forms are presented through recordings and live concerts. South Carolina teacher's certificate requirement. Prerequisite: none.

112. Introduction to Music Literature

3 semester hours

Historical survey of music history and literature with emphasis on representative forms and composers. This course begins with primitive and ethnic music and goes through the contemporary period.

115. Introduction to Strings

1 semester hour

The class will introduce the student to the string family: violin, viola, cello and string bass. Through hands-on experience, the student will achieve elementary performance abilities. One class session per week.

116. Introduction to Brass

1 semester hour

The Brass Methods class will stress the elementary and fundamental manner of teaching and playing the trumpet, French horn, trombone, baritone, and tuba. Unique problems of each instrument will be studied as it relates to care and repair, tone production, embouchure, fingerings, articulation, intonation and teaching materials. One class session per week.

118. Basic Music Theory**2 semester hours**

Introduction to music reading including notes, scales, keys, intervals, and rhythm. This course is required for music majors who do not pass the theory entrance examination. Also available for non-music majors.

119. Basic Music Theory**2 semester hours**

Continuation of Theory 118. Introduction to basic chordal construction. Prerequisite: Music 118.

201. Advanced Written and Keyboard Harmony**3 semester hours**

Introduction to seventh chords, non-harmonic tones and secondary dominants, modulation to all keys and the use of borrowed chords. Advanced skill in keyboard harmony will be emphasized. Prerequisite: Music 103 or placement test.

202. Advanced Sight Singing and Ear Training**1 semester hour**

A continuation of Music Theory 104. Advanced materials emphasize the application of melodic, harmonic, and rhythmic materials. The difficulty of materials will parallel the level of work done in Music Theory 201. Prerequisite: Music 104 or placement test.

203. Advanced Written and Keyboard Harmony**3 semester hours**

Continuation of Music 201. Augmented sixth, neopolitan sixth, and other altered chords. Chromatic mediant, ninth, eleventh, and thirteenth chords. An introductory study is made of late nineteenth and twentieth century compositional techniques. Advanced skill in keyboard harmony required. Prerequisite: Music 201.

204. Advanced Sight Singing and Ear Training**1 semester hour**

A continuation of skills developed in Music Theory 202. Emphasis is given to an advanced skill in sight singing and ear training through the use of melodic, harmonic, and rhythmic materials. The difficulty of materials will parallel the level of work done in Music Theory 203. Prerequisite: Music 202.

205. Introduction to Studio Recording Techniques**3 semester hours**

This course organizes the areas of technique as related to a recording studio. Areas presented include basic electronics, tape machines, studio set-up, mixing, editing, equipment functions, and engineering fundamentals. The student receives an overall view of the recording studio and its function in the Music Industry.

206. Studio Recording**3 semester hours**

This course is designed to teach the student to prepare music tapes with the use of keyboard synthesizers, 8 track recorder, rhythm machines, computers and other instruments of the recording studio. The student acquires the ability to produce background tapes, synthesized music designed for other instruments, and engineering fundamentals of layering sounds on multi-tracks. Prerequisite: Music 205 or permission of instructor.

207. Physics of Sound**3 semester hours**

Emphasizes the production, transmission and reception of acoustical energy. Topics include frequency, intensity, superposition of waves, harmonic wave structure and the effects of sound on the human ear. Laboratory required.

208. Music Business Internship**1 semester hour**

A program of supervised instruction in a professional working situation. Students gain hands-on experience while working with actual recording sessions, arts management, orchestral management, retail sales and other areas according to students' needs. Prerequisites: Music 205, 206.

Ensemble Courses

A maximum of 2 semester hours credit in a music ensemble will count toward graduation. This is the equivalent of four semesters in any one or a combination of different ensembles.

The ensemble courses involved are: College Choir, Radiance, Wind Ensemble, Symphony Orchestra, and Bell Choir.

Music students must audition for placement in either the choir or symphony orchestra. Instrumental majors must earn two semester hours of credit in an instrumental ensemble. Student may be in more than one ensemble by choosing to take an overload.

120. College Choir

¹/₂ semester hour

Fundamental principles of choral singing, correct enunciation, purity of tone and elasticity of rhythm are stressed. Repertoire includes church music, part songs, popular music, and secular choruses. Membership is open to all who qualify. 3 class periods per week plus special rehearsals, performances, and music department tour. Prerequisite: Audition, Repeatable.

121. Small Vocal Ensemble

¹/₂ semester hour

This small ensemble studies and performs contemporary Christian music and contemporary pop music. 3 class periods per week, special rehearsals, performances and music department tour. Prerequisites: Audition and enrollment in MUS 120. Repeatable.

122. Wind Ensemble

¹/₂ semester hour

Fundamentals of concert band and swing band jazz performance techniques, an increased knowledge of the literature for both concert and swing bands, and the development of individual and group proficiency are the major goals. The Wind Ensemble is open to all Anderson College students. Smaller concert and jazz instrumental groupings can be organized within the large ensemble according to need and availability of personnel. 3 class periods per week, special rehearsals, college, public school, church, and other performances. Prerequisite: A background in instrumental playing. Repeatable.

124. Iris Walker Handbell Choir

¹/₂ semester hour

Fundamentals of handbell ringing are discussed and practiced. A wide variety of handbell repertoire is performed. Concerts in churches and schools.

125. Anderson Symphony Orchestra

¹/₂ semester hour

An area-wide symphony orchestra made up of adults, college-age young people and selected high school students. Students may take this ensemble as an elective, while string and other instrumental players enrolled at Anderson College, may choose this group as their instrumental ensemble. 1 class period from 7:30-9:30 p.m. on Monday evening, special rehearsals and performances through the year. Prerequisite: Audition. Repeatable.

126. AC Ensemble

¹/₂ semester hour

Exploration of contemporary black gospel music. Styles, forms, spirituals, church music. Concerts on campus and in churches. Includes pop and show music in jazz and blues idioms.

Church Music Courses

The following courses are required. Students can complete the courses in any two consecutive semesters, or one semester at a time.

Church Music Administration, Spring Semester

Job descriptions, contracts, duties, pastor-musician problems, promotion and planning, graded choir organization, will all be studied on whatever size and level of ministry the students are involved in at present and in looking for new jobs.

Theory I, Spring or Fall Semesters

Music reading and writing, sight singing, ear training, written and aural harmony. Students will compose simple pieces for their own choirs and congregations. Music analysis.

Theory II, Spring or Fall Semesters

Continuation of Theory I with advanced rhythms, harmonies, melodies. Composition of anthems and hymn arrangements. Analysis of more difficult music.

Hymnology, Spring Semester

How to improve hymn singing, how to teach new hymns. History of hymns from all denominations, writing of original hymns, dramatization of hymn stories, variety in hymn singing.

Piano/Organ Church Playing I and II, Spring and Fall Semesters

Accompaniment, improvisation, duties, preludes, offertories, postludes, service playing, styles of playing.

Class Voice, Spring Semester

How to sing well, interpretation and class singing. Taped and live accompaniments. Selection of music, new and old.

Song Leading and Conducting, Spring Semester

Choral conducting will emphasize areas of concern vital to both the experienced and beginning conductor. Conducting techniques, tone and diction, style and interpretation, and rehearsal techniques.

Graded Choir Materials and Methods I, Fall Semester

Preschool, 6-8 year olds, 9-11 year olds.

Study of age group characteristics and selection of music, Orff, Kodaly, Palcroze approaches. Handbells and recorders. Appropriate for each age group, use of denominational music materials.

Graded Choir Materials and Methods II, Spring Semester

Junior High, Senior High, Adults

Repertoire, vocal and instrumental ensembles, planning of rehearsals and use of choirs in worship services. Handbells and recorders.

Applied Music Courses

Piano

**130. Pre-Principal Music Major, Secondary Music Major
and Non-Music Majors in Piano**

1 semester hour

**131. Pre-Principal Music Major, Advanced Secondary Music
Major and Advanced Non-Music Majors in Piano**

2 semester hours

Scales, arpeggios, technical studies; Bach, Clementi, and Mozart sonatinas; appropriate 19th and 20th century repertoire.

132 and 133. Freshman Piano Principal Majors 2 semester hours
 Bach Two Part Inventions: Haydn, Mozart, Beethoven easier sonatas; appropriate 19th and 20th century repertoire.

134 and 135. Freshman Piano Performance Majors 3 semester hours

232 and 233. Sophomore Piano Principal Majors 2 semester hours
 Bach, Two and Three Part Inventions, Well-Tempered'Clavier, Haydn, Mozart, Beethoven Sonatas, romantic and modern compositions.

234 and 235. Sophomore Piano Performance Majors 3 semester hours

Voice

140. Pre-Principal Music Major, Secondary Music Major and Non-Music Majors in Voice 1 semester hour

141. Pre-Principal Music Major, Advanced Secondary Music Major and Advanced Non-Music Majors in Voice 2 semester hours

142 and 143. Freshman Voice Principal Majors 2 semester hours
 Primary aims are mental and physical coordination in singing, vocal technique, freeing of the voice, placement, support, and flexibility. Song materials such as Passing by Purcell, Caro Mio Ben by Giardani, Sure on this Shining Night by Barber, and Serum ami by Pergolesi are studied.

144 and 145. Freshman Voice Performance Majors 3 semester hours

242 and 243. Sophomore Voice Principal Majors 2 semester hours
 A continuation of vocal techniques is emphasized. Song materials such as The Owl is Abroad by Purcell, Come Unto Him by Handel, Die Lotusblume by Schumann, Beau Sor by Debussy and Silent Noon by Vaughan Williams are studied.

244 and 245. Sophomore Vice Performance Majors 3 semester hours

Organ

150. Pre-Principal Music Majors, Secondary Music Majors and Non-Music Major in organ 1 semester hour

151. Pre-Principal Music Major, Advanced Secondary Music Major and Advanced Non-Music Majors in Organ 2 semester hours

152 and 153. Freshman Organ Principal Majors 2 semester hours
 Gleason: Method of Organ Playing: Bach: Eight Little Preludes and Fugues, Orgelbuchlein, Preludes and Fugue in E Minor (Lesser) Fugue in G Minor,chorale, Herzlich thut mich verlangen; Dupre; Antiphon: hymn-playing.

154 and 155. Freshman Organ Performance Majors 3 semester hours

252 and 253. Sophomore Organ Principal Majors 2 semester hours
 Bach: Schubler Chorales, Trio Sonata No. 1 in E Flat, Orgelbuchlein; Buxtehude: Prelude, Fugue and Chaconne; Frescobaldi: Toccata per l'Elevazione; Brahms: Chorale Preludes; Franck: Cantabile.

254 and 255. Sophomore Organ Performance Majors 3 semester hours

Band Instruments

160. (followed by instrument).

**Pre-Principal Music Major, Secondary Music Major and
Non-Music Majors in Instrumental Music**

1 semester hour

161. (followed by instrument).

**Pre-Principal Music Major, Advanced Secondary Music
Major, Advanced Non-Music Majors in Instrumental
Music**

2 semester hours

162 and 163. (followed by instrument).

Freshman Instrumentalist Principal Majors

2 semester hours

Freshman Flute Principal

2 semester hours

Study of scales and arpeggios. Studies from Anderson, Altes, or Boehm; Handel Sonatas or equivalent.

Freshman Trumpet Principal

2 semester hours

Studies in phrasing, general technical problems, tonguing, scales and transposition. Etudes by Arban, Clarke, and Schlossberg. Solos by Ropartz, Fitzgerald and other pieces of similar difficulty.

Freshman Trombone Principal

2 semester hours

Scales and tonguing problems. Etudes and technical studies from Arban, Cornette, Rochut Melodious Etudes Book I Manita the Trombone Virtuoso. Beginning studies in tenor clef. Solos by Bach, Barat and other pieces of similar difficulty.

164 and 165. (followed by instrument).

Freshman Instrumentalist Performance Majors

3 semester hours

262 and 263. (followed by instrument).

Sophomore Instrumentalist Principal Majors

2 semester hours

Sophomore Flute Principal

2 semester hours

Study of scales and arpeggios in various articulations. Technical studies from Anderson. Bach sonatas and Telemann sonatas or equivalent.

Sophomore Trumpet Principal

2 semester hours

Continuation of technical studies, transposition and scales. Study of excerpts from orchestral literature. Etudes from and by Schlossberg, Clarke and Sachse. Solos by Goeyens, Balay, Clergue and other pieces of similar difficulty.

Sophomore Trombone Principal

2 semester hours

Continuation of scales and tonguing problems. Etudes, technical and legato studies from Cornette, Mantia, Blume, Rochut Book II, and Arban. Continuation of clef studies. Solos by Guilmant, Barat, McKay and other pieces of similar difficulty.

264 and 265. (followed by instrument).

Sophomore Instrumentalist Performance Majors

3 semester hours

Harpsichord

170. Harpsichord

1 semester hour

Pre-principal music major, secondary music major and non-music in harpsichord. This is an introductory course to the harpsichord and harpsichord playing. Subject matter includes articulation, fingering, mechanics, tuning, and care of the instrument. Repertory will include short pieces by: Bach, Telemann, Couperin, Scarlatti, and Rameau. Prerequisite: Same audition as required of organ students. Repeatable.

Guitar

180. Pre-Principal Music Majors, Secondary Music Major and Non-Music Majors in Guitar	1 semester hour
181. Pre-Principal Music Majors, Advanced Secondary Music Major, Advanced Non-Music Majors in Guitar	2 semester hours
182 and 184. Freshman Guitar Principal Majors	2 semester hours
283 and 284. Sophomore Guitar Principal Majors	2 semester hours

String Instruments

190. (followed by instrument). Pre-Principal Music Major, Secondary Music Major and Non-Music Majors in Instrumental Music	1 semester hour
191. (followed by instrument). Pre-Principal Music Major, Advanced Secondary Music Major, Advanced Non-Music Majors in Instrumental Music	2 semester hours
192 and 193. (followed by instrument). Freshman Instrumentalist Principal Majors	2 semester hours
194 and 195. (followed by instrument). Freshman Instrumentalist Performance Majors	3 semester hours
292 and 293. (followed by instrument). Sophomore Instrumentalist Principal Majors	2 semester hours
294 and 295. (followed by instrument). Sophomore Instrumentalist Performance Majors	3 semester hours

Philosophy (PHI)

101. Introduction to Philosophy	3 semester hours
A survey of basic philosophical issues and problems. Representative issues and works of important philosophers are treated. Students are introduced to modes of thinking and philosophical inquiry.	

Physics (PHY)

101. Introduction to Physics	4 semester hours
A study of several aspects of the physical world, with an emphasis on energy sources and conversion. Related topics include motion, friction, sound, light and electricity. Laboratory required.	
151. General Physics I	4 semester hours
A study of kinematics, statics, vectors, energy, momentum and heat. Laboratory required. Prerequisite or corequisite: Math 107.	

152. General Physics II**4 semester hours**

A study of electricity, magnetism, wave motion, sound, light and quantum theory. Laboratory required. Prerequisite: Physics 151.

201. College Physics I**4 semester hours**

A calculus-based course covering kinematics, Newton's Laws, oscillatory motion, energy, rotational motion and waves. Laboratory required. Prerequisite or corequisite: Math 221 or permission of instructor.

202. College Physics II**4 semester hours**

Topics include heat and thermodynamics, electric field and potential, magnetic fields, electromagnetic induction, electromagnetic waves, optics. Laboratory required. Prerequisite: Physics 201.

207. Physics of Sound**3 semester hours**

Emphasizes the production, transmission and reception of acoustical energy. Topics include frequency, intensity, superposition of waves, harmonic wave structure and the effects of sound on the human ear. Laboratory required.

Political Science (PS)**101. American National Government****3 semester hours**

A study of the constitutional basis of our national government followed by a survey of its organization, functions, and services. Selected problems and attention to current affairs are included.

102. State and Local Government**3 semester hours**

A survey of the constitutional basis, structure, and functions of state and local governments in the United States. Prerequisites: Political Science 101 or permission of instructor.

103. Internship on Congressional Staff**3 semester hours**

Students who are selected to serve on the staff of a member of congress may receive credit in political science through this practicum.

Psychology (PSY)**101. General Psychology****3 semester hours**

An introductory survey course of the scientific study of human behavior, including its history and methodologies. All areas of psychology such as learning, perception, motivation, and emotions are explored in the light of human growth and maturity. The study of man's abilities as well as his emotional reaction to frustration gives added insight into ego defense mechanisms, mental health and mental illness.

201. Child Growth and Development**3 semester hours**

The physical, mental, and emotional development of the child from conception through pre-adolescent period. The significances of a child's relationship to his parents and peers are reviewed as they relate to the child's concept of himself. Emphasis is placed upon the factors contributing to the emotional health of the normal child. Prerequisite: Psychology 101.

203. Adolescent Growth and Development**3 semester hours**

A study of the development during the adolescent years including the biological development, the emotional development, and the social relationships giving particular attention to the adjustment of youth. Prerequisite: Psychology 101.

205. Psychology of Human Development**3 semester hours**

A course in life span development which views life as a series of creative, related, but distinctive phases that permits persons to continue growing and searching for new meaning and levels of happiness throughout the life span and during the process of dying.

211. Personality

3 semester hours

A study of personality in personal and social adjustment. Emphasis is placed upon motivation in human goals and the dynamics in adjustment demands, as well as the faculty patterns of adjustment. The dynamics of adjustment are applied to achieving intellectual, emotional and social competence in group living, marriage, and vocation. Prerequisite: Psychology 101.

Reading (REA)

099. Reading Laboratory

1 semester hour

Individual and group instruction in basic reading skills. Laboratory meets two hours each week. Credit for this course does not count toward graduation.

100. Fundamentals of Reading

3 semester hours

Emphasis is placed on reading skills necessary for succeeding in college courses. Corequisite: Reading 099 unless exempted by placement test. Course does not fulfill any requirement in the general education program.

101. College Reading

3 semester hours

Designed to improve the reading and study efficiency of college students. Emphasis on vocabulary building, comprehension, appropriate reading speed, and study skills. Prerequisite: Score of 65 or higher on the Nelson-Denny Reading Test or a passing grade in Reading 100.

110. Learning Skills

2 semester hours

Designed to help students approach college work more efficiently. Emphasis on development of reading rate flexibility, preparation for exams, test-taking skills, note-taking skills, and an organized approach to reading and studying. Includes an in-depth study of the process by which specific information is obtained from reading material. Practice in note-taking skills will be given by various Anderson College faculty.

Religion (REL)

Students should choose Religion 101, 102, or 111 as their first course in religion. They may choose any other course in religion, except Religion 131, 132, 231, and 232 to fulfill the remainder of the graduation requirement in religion.

101. Old Testament Introduction

3 semester hours

This course is a survey of the Old Testament - its literature, history, and geography - and the culture of the Ancient near East. Attention is also given to ideas and themes which emerge from a study of Old Testament literature and ways in which these can be applied to contemporary experience. Prerequisite: None.

102. New Testament Introduction

3 semester hours

This course is a survey of the New Testament - its literature, history and geography - and the culture of the Greco-Roman World. Attention is also given to ideas and themes which emerge from a study of New Testament literature and ways in which these can be applied to contemporary experience. Prerequisite: None.

111. Religion and Contemporary Culture

3 semester hours

An exploration of religious thought, traditions, and values in contemporary culture. The course begins with a definition of religion, and students explore various forms of religious experience and expression, systems of belief and internal ethics, and controversies over the role of religion within culture. Prerequisite: None.

131. Dimensions of Ministry**1 semester hour**

This In-Service Guidance course will introduce the student to what is involved in Christian ministry. Credit cannot be used to meet six hours in Religion required for graduation.

132. The Helping Process**1 semester hour**

Students in the In-Service Guidance program will review the social dimensions of ministry, individual concerns, and relationships. Credit cannot be used to meet six hours in Religion required for graduation.

201. The Life and Teachings of Jesus**3 semester hours**

A survey of the life and ministry of Jesus and an interpretation of His teachings. Some attention is given to the approaches to the study of the life of Jesus developed in the present century. Prerequisite: Religion 101, 102 or 111.

202. The Life and Letters of Paul**3 semester hours**

A survey of the life of Paul with special attention given to an exposition of Paul's letters. Prerequisite: Religion 101, 102 or 111.

211. Old Testament Prophets**3 semester hours**

A study in the prophetic literature of the Old Testament in its historical setting. Special attention is given to the interpretation of selected texts. Prerequisite: Religion 101, 102 or 111.

212. Hebrew Poetry and Wisdom Literature**3 semester hours**

Includes a description of the elements of Hebrew poetry and nature of wisdom literature. Selected portions of Job, Psalms, Proverbs, Ecclesiastes, and the Song of Solomon and Lamentations are investigated. Prerequisite: Religion 101, 102, or 111.

231. Vocations in Ministry**1 semester hour**

Reviews the requirements and functions for the various professions and opportunities in ministry. Designed for In-Service Guidance students. Credit cannot be used to meet six hours in Religion required for graduation.

232. Baptist History and Polity**1 semester hour**

A survey of Baptist history from the beginning to the present day with emphasis on the development of church organization and structure. For students in the In-Service Guidance program. Credit cannot be used to meet six hours in Religion for program. Credit cannot be used to meet six hours in Religion for graduation.

Retail Merchandising (See Merchandising)**Sociology (SOC)****201. Introductory Sociology****3 semester hours**

A reasonably compact survey of the main cultural factors and social structures of society. Basic concepts and descriptive materials are presented. Prerequisites: none.

202. Social Problems**3 semester hours**

Contemporary social problems in the United States are presented, along with the scientific procedures by which these problems continue to be studied. Prerequisite: Sociology 201 or permission of instructor.

203. Marriage and the Family**3 semester hours**

A one semester course which focuses upon the American family. Various cross-cultural emphases are made but attention will be upon the various historical, religious, cultural and sociological factors of the contemporary family in the United States. Prerequisite: Psychology 101 or Sociology 201 or permission of instructor.

Spanish (SPA)

101. Elementary Spanish

4 semester hours

For students with little or no previous experience with the language. Pronunciation, grammar, reading of simple texts and aural-oral practice are all focal parts of this course. A student may exempt this course, for credit, by test-placing into Spanish 102, or 201 and passing that course with a grade of C or better. Prerequisite: None. Note: Students with prior study in educational institutions in which the primary language is Spanish may not receive credit for this course.

102. Elementary Spanish

4 semester hours

This is a continuation of Spanish 101. Additional verb tenses and grammatical structures are studied in this course. The student is introduced to reading assignments of higher complexity. A student may exempt this course, for credit, by test-placing into Spanish 201 and passing that course with a grade of C or better. Prerequisite: Spanish 101. Note: Students with prior study in educational institutions in which the primary language is Spanish may not receive credit for this course.

110. Conversation for Beginners

1 semester hour

Designed for students with little or no previous study of language. Emphasis on understanding spoken Spanish and on forming simple questions and responses. Ideal for traveling, business, or introduction to basic courses. May not be taken for credit if the student has credit for Spanish 101.

201. Intermediate Spanish

3 semester hours

This course is designed to help students apply the grammatical skills learned earlier through reading and writing. A study of all Spanish speaking countries is part of the course. Prerequisite: Spanish 102 or permission of instructor.

202. Intermediate Spanish

3 semester hours

A continuation of Spanish 201, with an additional selection of reading materials. The emphasis is on reading and writing in Spanish. Prerequisite: Spanish 201 or permission of instructor.

Speech (SPE)

102. Public Speaking

3 semester hours

An introductory course in speech. Principles of outlining, delivery, oral communication, persuasion, listening, and leadership are presented. Students will be given opportunities to develop proficiency in several forms of public address.

210. Voice and Diction

3 semester hours

A practical course for students who wish to improve their articulation, pronunciation, diction, and vocal style. Regional speech patterns are considered as well as related topics in oral interpretation, phonetics, and non-verbal delivery. This course is designed for students preparing for careers in teaching, law, ministry, sales, communications, mass media, music, or stage performance. No prerequisite. However, some previous public speaking experience is helpful.

Theatre (THE)

101. Theatre Production

1 semester hour

A practicum course involving the elements of play production. Students will be supervised for a minimum of 42 hours work on a major production - involved in acting or a technical capacity. Production work is not interchangeable with Theatre 213. The class may be repeated for credit, not exceeding 1 hour per semester. A maximum of 4 credit hours may be presented for graduation.

211. Introduction to Theatre

3 semester hours

A broad overview of dramatic literature, theoretical elements of theatre, and theatre organization. Course will cover styles of theatre, theatre relation to current and past societies, and the unique relation of an audience to live theatre.

212. Beginning Acting**3 semester hours**

A foundational acting course stressing honesty, exploration, interaction and spontaneity. The course involves memorization as well as outside work on individual monologues and partner scenes. An open "laboratory" atmosphere is stressed.

213. Stagecraft**3 semester hours**

An introductory course to the technical aspects of the theatre. The course develops a basic understanding of the function and construction of scenery, lighting, sound and properties for theatre. In addition, it presents an overview of the design process as well as the hierarchy and management of a theatre organization.

Personnel

Trustees

Terms expiring in 1990:

Phillip Alan Hare	Aiken
J. Vernon Jeffords	Spartanburg
Daniel L. Phillips	Greer
Bobby Louis Whitehead	Lexington

Terms expiring in 1991:

Robert Henry Freeland	Simpsonville
Charles G. Moxley	Mountain Rest
Jerry M. Neal	Anderson
Lew T. Gray	Greer

Terms expiring in 1992:

David S. Vandiver, Jr.	Anderson
Lois Patterson	Anderson
Dan Vincent	Sumter
Gary Romaines	New Ellenton

Terms expiring in 1993:

Danny Gray	Easley
T. Ree McCoy, Jr.	Anderson
Dorothy R. Murphree	Florence
David Satterwhite	Roebuck

Terms expiring in 1994:

Richard E. Abel	Clinton
Ike M. Brissey	Anderson
Mary Ann Bunton	Williamston
C.T. Rice	Belton

Honorary Life Trustee

Thomas R. Gaines	Anderson
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Administrative Officers

(Date refers to beginning of service at Anderson College.)

Mark L. Hopkins, President

B.A., Southeast Missouri State University; M.Ed., Ed.D., University of Missouri. (1982)

B.J. Taylor, Senior Vice President and Director of Institutional Advancement

A. A., Anderson College; B.A., Furman University. (1972)

G. Melvin Hipps, Vice President for Academic Affairs and Academic Dean

B.A., M.A., University of North Carolina; M.L.S., C.A.S., University of North Texas; M.A.T., Ed.D., Duke University. (1988)

Jim D. Whitlow, *Vice President and Dean for Student Development*

A.A., Anderson College; B.A., Carson Newman College; M.Ed., Ed.S., Ed.D., New Orleans Baptist Theological Seminary. (1975)

W. Gordon Knight, Jr., *Vice President for Business Affairs*

A. A., North Greenville College; B.S. University of South Carolina; M.Div., Southeastern Baptist Theological Seminary; M.B.A., The Citadel; C.P.A. (1989)

C. Richard Roberts, *Assistant to the President*

A.A., Anderson College; B.A., Furman University; M.Div., The Southern Baptist Theological Seminary; Ed.D., Nova University. (1971)

Charles T. Hood, *Associate Academic Dean*

A.S., Montreat-Anderson College; B.A., Gordon College; M.S., University of Tennessee; Ph.D., Georgia State University. (1989)

Sidney Kerr-Mize, *Associate Dean for Student Development*

B.A., Agnes Scott College; M.Ed., Georgia State University. (1985)

Full-Time Faculty (1989-1990)

John Klenner Boyte, *Business*

B.A., M.A., Appalachian State University. (1966)

Ruth Parlier Boyte, *Business*

B.S., M.A., Appalachian State University. (1966)

William McCollister Bridges, *Music*

B.A., Furman University; M. Div., M.S.M., The Southern Baptist Theological Seminary. (1964)

Robert Edward Burks, *Religion*

B.A., Mercer University; B.D., Th.M., Ph.D., The Southern Baptist Theological Seminary. (1965)

Edward Perry Carroll, *Music*

B.M., Baylor University; M.C.M., The Southern Baptist Theological Seminary; Ed.D., New Orleans Baptist Theological Seminary. (1975)

James Wylie Clark, *Music*

B.M., Mississippi College; M.M., Southern Methodist University; D.M.A., University of South Carolina. (1970)

Jerry A. Clonts, *Biology*

B.S., Jacksonville State College; M.A., George Peabody College; Ph.D., Mississippi State University. (1974)

Douglas Lee Davison, *English*

A.A., Anderson College; B.A., Furman University; M.A., Clemson University. (1979)

Jacque W. Davison, *Mathematics*

A.A., Anderson College; B.A., M.S., Clemson University. (1978)

Brenda Nicholson DuBose, *Assistant Librarian*

B.A., Tift College; M.A., Appalachian State University. (1969)

Charles R. Earl, *Chemistry*

A.B., Whittier College; Ph.D., Polytechnic Institute of Brooklyn. (1984)

Robert P. Franks, *Business*

A.A., Anderson College; B.S., M.A., Clemson University. (1980)

Kim. H. Freeman, *Mathematics*

B.S., M.Ed., Clemson University. (1988)

Robert Herman Fries, *Physics*

A.B., Middlebury College; M.S., Rensselaer Polytechnic Institute. (1974)

William J. Ganza, *Sociology*

B.S., M.S., Illinois State University; A.B.D., University of Georgia.

Stephen Ray Grant, *Music*

A.A., Anderson College; B.M., Furman University. (1983)

Bobby L. Hanley, *English*

B.A., M.A., Clemson University. (1985)

Nancy Guest Hanley, *Reading*

B.S., Limestone College; M.Ed., Clemson University. (1975)

James P. Haughey, *Director, Writing Laboratory and Part-time Instructor in English*

B.A.; M.A., Clemson University. (1989)

Robert Heritage, *Music*

B.A., Louisiana College; M.M.Ed., Mississippi College; Ph.D., University of Southern Mississippi. (1983)

Shirley Revan Jacks, *French*

A.A., Mars Hill College; B.A., Carson-Newman College; M.A., University of North Carolina; Ph.D., University of Georgia. (1964-71), (1972)

Dennis Warren James, *English*

B.A., M.A., Clemson University. (1970)

Peter J. Kaniaris, *Art*

B. F. A., Cleveland Institute of Art; M.F.A., University of Houston. (1986)

Robin Barrett Kelley, *Biology*

B.S., Wofford College; M.Ed., Clemson University. (1962)

Ellen King, *Mathematics*

A.A., Anderson College; B.S., M.Ed., Clemson University. (1984)

David O. Korn, *Spanish*

B.A., University of Wisconsin, Milwaukee; M.A., University of Wisconsin, Milwaukee; Ph.D., University of Michigan (1987).

John Lassiter, *History*

B.A., University of North Carolina; M.A., College of William and Mary; Ph.D., University of North Carolina. (1984)

Kathryn Axmann McGregor, *Business*

B.S., Winthrop College; M.A., Clemson University. (1961)

Marion Dowis Mandrell, *Psychology*

A.A., North Greenville College; B.A., Carson-Newman College; M.A., The Southern Baptist Theological Seminary; M.Ed., Clemson University. (1965)

Nelson Eugene Mandrell, *Psychology*

B.A., Oklahoma Baptist University; M.Div., Th.M., Ph.D., The Southern Baptist Theological Seminary. (1964)

E. Anne Martin, *Interior Design/Fashion Merchandising*

A.A., Anderson College; B.S.H.E., M.Ed., University of Georgia. (1981)

Mary Elizabeth Martin, *Home Economics and Fashion Merchandising*

B.S., Winthrop College; M.S., Clemson University. (1958)

Kent Millwood, *Director of the Johnston Memorial Library*

A.S., Hiwassee College; B.S., University of Tennessee; M.Ed., Middle Tennessee State University; M.L.S., University of Tennessee. (1988)

Frances Mims, *English*

B.A., Converse College; M.A., Wofford College; Ph.D., University of South Carolina. (1956-67, 1974)

Jo Carol Mitchell, *Art*

B.F.A., University of Georgia; M.F.A., Clemson University. (1988)

Patrick Parker Mulligan, *History and Political Science*

A.A., Anderson College; B.A., Erskine College; M.Ed., University of Georgia. (1971)

Harry E. Pohl, Jr., *Director, Learning Assistance Center and Part-time Instructor in Mathematics*

B.S., Florida Atlantic University; M.Ed., Clemson University. (1989)

Gayle M. Pruitt, *English*

A.A., Anderson College; B.A., Furman University; M.A., Clemson University. (1988)

Betty Jo Pryor, *Biology*

B.A., Tift College; M.Ed., University of Georgia. (1967)

Joy M. Rish, *Mathematics*

A.A., Anderson College; B.A., Carson-Newman College; M.A., Furman University; M.A., The Southern Baptist Theological Seminary. (1986)

Sherry F. Senn, *Mathematics*

B.A., Shorter College; M.Ed., Clemson University. (1988)

Sarah Lee Sprague, *English*

B.A., Georgetown College; M.A., University of Kentucky. (1981)

Stuart R. Sprague, *Religion*

B.S., Duke University; M.Div., Ph.D., The Southern Baptist Theological Seminary. (1977)

Wanda T. Stagers, *Computer Science*

B.S., University of Hartford; M.IN.ED., Clemson University. (1984)

N. Denise Stevenson-Oxford, *Speech and Theatre*

B.A., M.A., Oklahoma State University. (1983)

Kellie E. Tedder, *Mathematics*

B.S., Mercer University; M.S., Clemson University. (1987)

Marshall Kelly Tribble, *Sociology*

B.A., Mercer University; B.D., Southeastern Baptist Theological Seminary; M.Ed., Ed.D., University of Georgia. (1973)

Brena Bain Walker, *English*

B.A., University of Mary-Hardin-Baylor; M.A., University of North Texas; Ph.D., University of Texas. (1973)

Lawrence E. Webb, *Journalism*

B.S., Hardin-Simmons University; M.Div., The Southern Baptist Theological Seminary. M.M.C., University of South Carolina. (1963-67, 1981)

Ramona F. West, *Religion*

B.A., Louisiana College; M.Div., Ph.D., The Southern Baptist Theological Seminary. (1988)

William Franciscus West, Jr., *English*

A.A., Mars Hill College; B.A., Wake Forest University; Th.M., The Southern Baptist Theological Seminary; M.A., University of Georgia; Ph.D., Florida State University. (1963)

Joyce Ann Wood, *History*

B.A., M.A.T., Winthrop College. (1982)

Margaret Everhart Wooten, *English*

B.A., Wake Forest College; M.A., Appalachian State University. (1969)

Susan Baker Wooten, *Art*

B.A., Oklahoma Baptist University; M.F.A., Clemson University. (1977)

Part-Time and Adjunct Faculty (1989-90)

Susan Baldwin, *Music*

B.M., Furman University; M.M., University of Texas at Austin.

James C. Boykin, *Physical Education*

B.A., Appalachian State University.

Frankie I. Childress, *Business*

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Mary Beth Garrett, *Music*

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Louise Goodrum, *Physical Education*

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B. Andrew Hall, *Interior Design*

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B.S., M.A.T., Mississippi State College.

Leonard Johnson, *Music*

B.A., Clark College.

Ward Keeney, *Music*

B.A., Furman University.

Sanford Maxey Kidd, Jr., *Religion*

B.A., Augusta College; M.Div., Southwestern Baptist Theological Seminary.

Steve W. Lytton, *Physical Education*

B.S., M.A., East Tennessee State University.

Victor McDade, *Business*

B.S., M.B.A., J.D., University of South Carolina.

Wilford C. Manley, *Psychology*

B.A., Stetson University, B.D., D.Min., Southeastern Baptist Theological Seminary.

Sam S. Mogy, *Aviation Management*

Licensed Pilot.

Kevin H.C. Moore, *Theatre*

B.A., University of California at Santa Barbara; M.F.A., University of New Orleans.

Marilyn Frances Pinson, *Music*

B.A., Furman University; M.M., Virginia Commonwealth University.

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B.M., Carson-Newman College; M.C.M., New Orleans Theological Seminary.

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B.A., M.A., Bob Jones University

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B.A., Urbana University; M.A., Bowling Green University

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Administrative and Support Staff (1989-90)

Eugene Bausch, *Foreman, Physical Plant*

Robert G. Beville, *Baseball Coach, Assistant Athletic Director*

A.A., Anderson College; B.S., Erskine College.

Deborah Blume, *Coordinator of Academic Records*

A.F.A., Anderson College; B.A. Newberry College.

Roy Blume, *News Service Director*

B.A., Furman University.

Claudia Boles, *Community Relations Director*

B.S., Central Wesleyan College.

Jim Boykin, *Men's & Women's Tennis Coach*

B.A., Appalachian State University.

Orene Brinson, *Post Office Clerk*

A.A., Anderson College; B.A., Erskine College.

Dell Brock, *Admissions Counselor*

A.A., Anderson College; B.A., Winthrop College.

Gail Bryant, *Secretary, Music Department*

Pam Bryant, *Admissions Counselor*

A.A., Anderson College; B.A., Winthrop College.

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A.A., Anderson College; B.S., Clemson University.

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B.S., Clemson University; M.Ed., (Agriculture) Clemson University.

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A.A., Anderson College; B.S., Lander College; M.Ed., Clemson University.

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A.A., Holmes Junior College.

Susan Coleman, *Director of Student Activities*

B.S., Clemson University; M.Ed., Clemson University.

Elliott Easterby Crudup, *Associate Director of Annual Giving (Business, Industry, Foundations)*

B.A., Columbia College.

Tim Danyels, *Assistant Baseball Coach, Athletic Facilities Coordinator, and Athletic Study Hall Assistant*

B.S., Gardner-Webb College; M.A.T., University of North Carolina at Chapel Hill.

Barry Davis, *Telephone System Supervisor*

Jess Dean, *Physical Plant*

Cheryl B. deHoll, *Library Assistant*

B.A., University of the Pacific.

M. Ann Dickert, *Student Accounts Cashier*

A.S., Forrest College.

Freda Dill, *Data Entry Clerk, Registrar's Office*

Berea College.

Randall T. Dill, *Director, Computer Center*

B.S., Berea College; M.S., Clemson University.

Rosa Lee Earle, *Physical Plant*

Marcus Edwards, *Physical Plant*

Kathleen Ellis, *Physical Plant*

Dale Erb, Sr., *Physical Plant*

Bitsy H. Farmer, *Office Manager, Student Activities Office*

A.A., Anderson College; B.S., Clemson University.

Johnny Fleming, *Foreman Physical Plant*

Wanda D. Fricks, *Secretary, Physical Plant*

Carolyn Gabbard, *Secretary, Fine Arts Center*

Mamie Gaines, *Physical Plant*

Susie L. Gardner, *Women's Basketball Coach & Assistant Director of Student Activities*

B.S.Ed., M.Ed., University of Georgia.

Louise Goodrum, *Athletic Trainer Intern*

B.S., Syracuse University; M.S., Illinois State University; Certified Athletic Trainer.

James Gordon, *Physical Plant*

Vickie Griffin, *Office Coordinator, Residence Life*

Dean Hall, *Physical Plant*

Cynthia D. Harris, *Payroll Clerk*

B.S., Lee College.

E. Henry Heun, *Physical Plant*

Richard T. Hinshaw, *Director of Admissions*

B.A., Mars Hill College.

Mark Hughes, *Assistant Financial Aid Director*

A.A., Anderson College; B.S., Clemson University.

Gerri Ifkovits, *Secretary to the President*

Brian Justice, *Residence Hall Supervisor*

B.S., Presbyterian College.

Debbie S. Kaniaris, *Library Reference Assistant*

B.A., Albion College.

Jim Kay, *Physical Plant*

Robert L. Keasler, Jr., C.P.A., *Controller*

B.S., Clemson University

Sanford Kidd, *Chaplain and Director of Campus Ministries*

B.A., Augusta College; M.Div., Southwestern Baptist Theological Seminary

Rick King, *Bookstore Clerk*

Deborah M. Lamb, *Campus Ministries Intern & Residence Hall Supervisor*

A.A., Anderson College; B.A., Furman University.

John Lancaster, *Admissions Counselor*

B.A., Clemson University; M.A., Clemson University.

Debbie M. Landrith, *Accounts Payable Clerk*

A.A., Tri-County Technical College.

James Wayne Landrith, *Assistant Director of Financial Aid*

A.A. Anderson College; B.S. Clemson University.

David Ward Larson, *Coordinator of Public Service and Special Projects*
B.F.A., Illinois Wesleyan University; M.A., University of Minnesota; Ph.D.,
University of Illinois.

Tony Leon, *Physical Plant*

Willie Litman, *Physical Plant*

Jimmy Long, *Physical Plant*

Steve W. Lytton, *Athletic Director & Men's Basketball Coach*
B.S., M.A., East Tennessee State University.

Evelyn McAlister, *Library Assistant*
L.P.N., Anderson County School of Practical Nursing

Linda E. McCall, *Secretary, Academic Assistance Center and Honors Program*
A.A., Tomlinson College.

Carolyn McClellan, *Admissions, Word Processing*

Todd McCormick, *Men's Soccer Coach and Women's Softball Coach*
B.S., Erskine College.

Dennis McKee, *HVAC Technician, Physical Plant*
A.A., Tri County Technical College.

Linda L. McLees, *Secretary, Athletic Department*

Lisa Diane Medlin, *Secretary and Computer Operator, Alumni Office*
A.B.E., Anderson College.

Grace Melton, *Residence Hall Supervisor*

John R. Miller, *Library Media Specialist*
B.S., Western Illinois University.

Kevin H.C. Moore, *Designer/Technical Director*
B.A., University of California at Santa Barbara; M.F.A., University of New Orleans.

Nancy K. Moore, *Faculty Secretary*

Kelly Addis Moorer, *Admissions Counselor*
B.S., Winthrop College.

Karen Morgan, *College Nurse*
A.A., Clemson University.

Peggy Morris, *Physical Plant*

Bruce Mullikin, *Physical Plant*

Richard Murr, *Physical Plant*

Dan Nelson, *Physical Plant*

James W. Norment, Jr., *Director of Security*
B.A., Memphis State University.

Jim Owens, *Director of Financial Aid*
B.A., Florida Southern College, M.S., Clemson University.

Olin S. Padgett, *Director of the Physical Plant*
A.A., Anderson College.

Martha G. Powell, *Secretary, Campus Ministries*

Kimberly L. Pruitt, *Secretary/Receptionist, Financial Aid Office and Work Study Coordinator*
A.A., Anderson College.

Marvin Rada, *Physical Plant*

Warren J. Riley, *Assistant Men's Basketball Coach*
B.S., Indiana University.

Lucile R. Rogers, *Secretary, Office of Institutional Advancement*

B. Lynn Shirley, *Associate Director, Annual Giving (Alumni, Friends)*
B.A., Furman University.

Patricia W. Simes, *Secretary, Counseling Center*
A.S., Tri-County Technical College.

Mary Smith, *Physical Plant*

Bobbie Snipes, *Secretary, Admissions Office*

Patricia Stegall, *Coordinator for Alumni Records and CPT Support*

Joseph R. Stevens, *Residence Hall Supervisor*

Greg M. Stone, *Women's Soccer Coach and Men's Assistant Soccer Coach*
B.S., Erskine College.

Shirley Strickland, *Physical Plant*

Cole V. Tallman, *Head Volleyball Coach, Asst. Tennis Coach, & Res. Hall Supervisor*
B.A., Urbana University; M.A., Bowling Green University.

Eunice M. Thorne, *Secretary, Student Development Office*

Ameldia L. Todd, *Coordinator, Printing & Mailing*
Secretarial Science Certificate, El Cerritos College.

Cheri M. Townes, *Residence Hall Supervisor*
A.A.F.M., Anderson College.

Ken Watkins, *Director of Counseling Center*
B.S., University of Tennessee at Martin; M.S., University of Tennessee.

Hugh Weeks, *Director of Facilities*
B.S., M.Ed., Clemson University.

Jill G. Weir, *Administrative Assistant, Business Office*
B.S., Clemson University.

Frank Welch, *Residence Life Program Coordinator*
A.A., Anderson College; B.A., Central Wesleyan College; M.Ed., Clemson University.

Sara Cox Westmoreland, *PBX Operator*

Rick Whiten, *Admissions Counselor*
A.A., Anderson College; B.A., Shorter College.

Joy N. Wiles, *Secretary, Vice President for Business Affairs*

R. Dean Woods, *Director of Annual Giving*
A.A., Anderson College; B.A., Furman University; M.Div., The Southern Baptist Theological Seminary.

Clint Wright, *Golf Coach*
B.S., Ferris State College.

Pete Yarborough, *Physical Plant*

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